



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. – Superintendent

MEMORANDUM

TO: Woodbridge Board of Education
FROM: Jonathan S. Budd, Ph.D., Superintendent
DATE: May 13, 2021
RE: Approval of Stipend for Summer Enrichment Director, 2021

Survey data has indicated strong parent/guardian interest in enrichment programming during Summer 2021. Pursuant with BOE Policy 3170, I therefore recommend to you a stipend of \$2,500 for the Director of such program, with duties to include:

- In conjunction with the Superintendent, program development and student recruitment;
- In conjunction with the Superintendent, staff recruitment and employment;
- Preparation for program implementation, including purchase of supplies within budget parameters;
- Direct program oversight during operating hours in alignment with all federal and state statutes, and district policies.

Supervision and evaluation of this Director would be by the Superintendent. The recommended stipend amount reflects the scope of the above responsibilities, and the desire to attract an individual with CSDE administrative certification; the recommended stipend amount is also supported by the initial budgeting presented to the Finance Committee at its May 10, 2021, meeting.

I therefore recommend the following motion:

Move that we approve a stipend of \$2,500 for the Director of the Summer 2021 Enrichment Program at Beecher Road School.