

MEMORANDUM OF UNDERSTANDING

BETWEEN

Aransas Pass ISD

and

Education to Employment Partners

The following Memorandum of Understanding (MOU) renewal sets forth the continued terms of agreement between Aransas Pass Independent School (APISD) and Education to Employment Partners (E2E) as related to the Postsecondary Program. Through grant funding provided by rootEd Alliance and E2E, APISD and E2E will partner together to support the belief that education has the power to change lives, unlock student potential, and address unique local needs by establishing an effective and sustainable postsecondary success program to improve college, career, and military opportunities.

I. Background and Purpose

The Postsecondary Success Program (“Program”), operated by E2E, is designed to increase the number of students enrolling and succeeding in postsecondary education, which includes college, vocational training, apprenticeships, and military service. E2E will place an experienced, dedicated advisor on designated high school campuses who will provide mentoring and advising services designed to prepare students to enter and remain in postsecondary education. The advisor will meet with all senior-level students to help complete financial aid applications, identify scholarship, and grant opportunities, complete college applications, determine “best fit” college, and interpret financial aid award letters. Additionally, the advisor will help students learn about local labor market intelligence, identify education/career pathways, pursue internship or pre-apprenticeship opportunities, and complete career exploration activities.

II. Term of the MOU

The effective date of this MOU renewal will be the last signatory date of the participating parties and shall remain in effect until **July 31, 2025**, or until such time as either party notifies the other of its desire to terminate the MOU.

III. Compensation

APISD will pay E2E an annual fee of \$15,000 for the Program. This annual fee represents 20% of total cost for the Program. E2E agrees to pay the remaining 80% of cost for the Program for the duration of the term of this agreement (See II – Term of MOU). Program costs include, but are not limited to, one (1) advisor salary, program management, expenses for supplemental advising activities, and general program supplies. Payment(s) from APISD to E2E for services rendered will be made in accordance with the provisions of law and regulation, which govern all Program

activities. All payments will be made directly to E2E. No payments will be personally made to an individual or other entity under the terms of this agreement.

IV. Responsibilities of the Parties under MOU

In consideration of the mutual aims and desires of the parties to this MOU and in recognition of the benefit to APISD students derived from effective implementation of the Program, the parties agree that their responsibilities under this MOU shall be as follows:

A. APISD shall:

1. Provide office space, furnishings, phone lines, computer with internet access, printer, and supplies to the Postsecondary Success Advisor (Advisor), all of which will be accessible to the Advisor over the summer and other school breaks.
2. Appoint APISD-level and campus contact persons to assist with program development, implementation, and evaluation.
3. Provide an on-site mentor to help the Advisor integrate into the school environment, including being invited to school activities, events, and meetings.
4. Collect and share data as described in Section VI – Data Sharing.
5. Assist in developing processes, procedures, and timelines for effective Program implementation.
6. Provide feedback regarding the Advisor’s performance and Program goals.
7. Meet with Program Director and/or Manager, as needed, to review data and assess progress.

B. E2E shall:

1. Provide oversight and management of the Program.
2. Manage the collection of data and reporting of program outcomes using the Salesforce system.
3. Provide National Student Clearinghouse postsecondary enrollment data and reporting for recently graduated senior class.
4. Recruit, hire, train, and evaluate a dedicated Advisor who will work directly with students, parents, and school staff to achieve Program goals.
5. Ensure the Advisor supports students during the summer after high school graduation to encourage successful enrollment and execution of postsecondary education plan.
6. Provide on-going professional development for the Advisor, including monthly meetings with other postsecondary success advisors.
7. Purchase and distribute incentives for students who successfully complete the FAFSA application as well as at least one postsecondary application.
8. Plan and organize activities that help students access and enroll in postsecondary education, such as on-site visits from recruiters, college campus visits, college fairs, FAFSA nights, parent engagement evenings, and other activities that E2E and the campus deem important.
9. Provide limited emergency financial assistance to students facing immediate, short-term barriers to postsecondary enrollment.
10. TSIA prep courses and/or boot camps for increased college readiness among APISD seniors; work with counseling staff to increase the number of APISD students who take TSIA.
11. Provide opportunities for APISD juniors and seniors to participate in managed internship and pre-apprenticeship programs focused on middle-skill STEM and other high-demand occupations.

12. Work with the APISD to review TEA CCMR Outcomes Bonus allotments to ensure that data is accurate; assist APISD with manual verification process using the TEAL CCMR Verifier.

V. Amendment or Termination of the MOU

This MOU may be amended at any time in writing and by mutual consent of the parties. Participation in the MOU may be terminated by either participating party with 60 days written notice (except where the cancellation is for cause, i.e., a material and significant breach of any of the provisions of this MOU; it may be cancelled upon delivery of written notice to the other party). It is understood by the parties that each shall fulfill its responsibilities under this MOU in accordance with the provisions of law and regulation, which govern their activities. Nothing in this MOU is intended to negate or otherwise render ineffective any such provisions or operating procedures.

VI. Data Sharing

The Program may require disclosure of data and other information by APISD to E2E that contains Personally Identifiable Information that is subject to the Family Educational Rights and Privacy Act (FERPA). Data will only be used in accordance with, and strictly for, achieving Program objectives. To the extent possible, information provided to E2E will remain confidential and secure.

VII. Signatory Approval

The undersigned parties bind themselves to the faithful performance of this MOU. It is mutually understood that this MOU becomes effective between the parties involved at the time of their signature.

Executed this _____ day _____ 2024.

Dr. Glenn Barnes, Superintendent
ARANSAS PASS INDEPENDENT SCHOOL DISTRICT

Ann Vlach, Executive Director
EDUCATION TO EMPLOYMENT PARTNERS