

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 14, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 07/09/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Rehire: Elementary Teacher; BES 2025-2026

Description: Jessica Racine is recommending the following rehire:

👤 Carlissa NoRunner, Elementary 2nd Grade Teacher (BA/2)

Financial Impact: BA/2; \$48,859.00

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position 2nd-Grade Teacher		Applicant Recommended Carlissa NoRunner	
Department/Location BES		Supervisor Jessica Racine	
Type of Position Certified	Starting Date 08/18/25	Term 187 Days	

Recruiting. Date Posted: 02/24/25 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Carlissa NoRunner	On file	Yes	

Interview Committee	Title	Name	Title

Recommendation: Carlissa worked for the District last year (under an Emergency License). She recently passed the PRAXIS Exam and is working on becoming a licensed teacher.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	08/01/24	Yes	OK
State & Federal Criminal background check	07/14/22	Yes	OK
Tribal Background check	07/14/22	Yes	OK

Salary: \$48,859.00 Placement: BA/2 Contract Days 187 Days

Prepared by: Bev Sinclair Date 07/09/25 Approved by: _____ Date: _____