

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 8/15/2017



- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to     Elementary (only)         High School/District Wide

**Date:**        8/11/17

**To:**            Corrina Guardipee-Hall  
                     Superintendent of Schools

**From:**        Human Resource Dept  
**Title:**

**Subject: Contract Service Agreements for the Substitute Workshops**

**Description:** Contract Service Agreements to conduct 1 Substitute Teaching workshop August 14-18, 2017 to record the event for future sub workshops to be used throughout the school year. 2 Certified Teachers X 13 hrs. of preparing, presenting, recording, editing, and finalizing of workshop video.

- + Lona Running Wolf - \$273.00
- + Edith Wagner - \$273.00

**Financial Impact: Maximum of \$273.00**

**Funding Source (Budget/grant, etc.):** HR 25% 226-90-160-2316-150 / 75% 126-90-160-2316-150

**Attachment(s):** Sample CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

