



COSSA Regular Board Meeting

Monday, November 17, 2025 5:00 PM

Agency Board Room, 109 Penny Lane, Wilder, ID 83676

Board Members:

Sara Bartles - Chair	Present	Micah Doramus	Present
John Baldazo - Vice	Absent	Jennifer Wright	Present
Adam Percifield	Present	Norm Stewart	Present
Bree Walker	Present	Alejandro Zamora	Present
Leslie Parker	Present	Rob Sauer	Present

COSSA Staff Members Present:

Dr. Kelsey Williams	Superintendent
Tammie Anderson	Special Education Director
Jacob Smith	Business Manager/ Board Clerk

1. Call Board of Trustees Meeting to Order

The meeting was called to order by Chair Bartles at 5:00pm

- a. Pledge of Allegiance

2. Approval of the Agenda (Action Item)

Mr. Percifield made a motion to approve the agenda; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

3. Public Forum

None at this time.

4. Approval of the Consent Agenda (Action Item)

- a. Board Meeting Minutes: October 20, 2025 and November 5, 2025
- b. Board Budget Report and Bills Payable

Mr. Percifield made a motion to approve the consent agenda; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

5. Information Reports

- a. Business Office Report

Jacob Smith presented updates regarding business office operations, grants, and upcoming deadlines.

- b. Special Services Report

Tammie Anderson presented updates regarding SLP contractors, part-time school psychologists, and current enrollment figures.

- c. Superintendent Report

Dr. Kelsey Williams provided updates on staffing, enrollments, ISEE reporting, , CTE programs, facilities, and upcoming events.

- d. Academy Report

Terry Rothamer provided a document for the board report to update on the Academy's programs and events.

6. Old Business (Action Items)

- a. 2nd Reading - Board Policy 3300. Drug Free School Zone
- b. 2nd Reading - Board Policy 7403. Procurement of Goods and Services for School Meal Programs
- c. 2nd Reading - Board Policy 8100. Transportation
- d. 2nd Reading - Board Policy 8103. Vehicles Other than School Buses Used to Transport Students
- e. 2nd Reading - Board Policy 8105. Extracurricular Transportation
- f. 2nd Reading - Board Policy 8105 Procedure. Extracurricular Transportation: Discipline
- g. 2nd Reading - Board Policy 8130. Transportation of Student with Disabilities
- h. 2nd Reading - Board Policy 8140. Student Conduct on Buses
- i. 2nd Reading - Board Policy 8185. Use of Wireless Communication Devices by Bus Drivers

Mrs. Parker made a motion to approve board policies listed as 6a through 6i (above); Mr. Percifield seconded the motion. All voted in favor, the motion passed.

7. New Business (Action Items)

- a. 1st Reading - Board Policy 7010. Equivalence in Instructional Staff and Materials
- b. 1st Reading - Board Policy 7320. Allowable Uses for Grant Funds
- c. 1st Reading - Procedure 7320-P(1). Allowable Uses for Grant Funds
- d. 1st Reading - Procedure 7320-P(2). Allowable Uses for Grant Funds - Selected Items of Cost
- e. 1st Reading - Board Policy 7405. Public Works Contracting and Procurement
- f. 1st Reading - Procedure 7405-P(1). Public Works Contracting and Procurement
- g. 1st Reading - Board Policy 7407. Public Procurement of Goods and Services

- h. 1st Reading - Board Policy 7409. Acquisition of Real and Personal Property

Mr. Percifield made a motion to approve board policies listed as 7a through 7hi (above) and move to 2nd Reading; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

- i. Revision - Board Policy 7270. Property Records

Mr. Percifield made a motion to approve Board Policy 7270; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

- j. Personnel Report

Mr. Percifield made a motion to table the agenda item until after Executive Session; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

8. Executive Session- Idaho Code 74-206 (1)(b) and (d). (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

Mr. Percifield made a motion to enter Executive Session based on the above Idaho Code for purpose of discussing staffing and student conduct; Roll Call Vote was taken for Homedale, Wilder, Marsing, Notus and Parma voting in favor, the motion passed. Executive Session convened at 5:41pm. The Board unanimously voted to return to regular session at 6:04pm.

- a. Possible action to be taken regarding Executive Session.

Mr. Percifield made a motion to approve the Personnel Report and release Mr. Hardy from his contract; Mrs. Parker seconded the motion. All voted in favor, the motion passed.

9. Board Requests to Administration

No requests at this time.

10. Adjournment

Mr. Percifield made a motion to adjourn the board meeting. Mrs. Parker seconded the motion. All voted in favor, the motion passed. The meeting adjourned at 6:07pm