

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
August 21, 2023**

**Directors Present: Nneka Constantino, Jeremy Hubbell, Becky Lund, Suzanne McInroy, Theresa Nelson, Sasha Ross, Todd Sample, Bavi Weston**

**Directors Absent: Colleen Hansen**

**Advisors Present: Brett Wedlund, Tamra Paschall** (via Zoom), **Missy Johnson** (via Zoom), **Kriscel Estrella**

**Others in Attendance: Nova staff, parents** (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

**I. Call to Order**

The meeting was called to order at 6:01 pm. Suzanne McInroy chaired the meeting.

**II. Business Meeting: Approval of Agenda**

Ms. Nelson moved to approve the agenda. Ms. Weston seconded. The motion passed unanimously.

**III. Consent Agenda**

- A. Statement of Work – Audit Services
- B. Yearly reading/ potential approval of revised policy 402 (Disability Nondiscrimination)
- C. Yearly reading/ potential approval of revised policy 410 (Family and Medical Leave)
- D. Yearly reading/ potential approval of revised policy 413 (Violence and Harassment)
- E. Yearly reading/ potential approval of revised policy 414 (Mandated Reporting)
- F. Yearly reading/ potential approval of revised policy 515 (Protection and Privacy of Student Data)
- G. Yearly reading/ potential approval of revised policy 521 (Student Disability Nondiscrimination)
- H. Yearly reading/ potential approval of revised policy 522 (Title IX Policy)
- I. Yearly reading/ potential approval of revised policy 526 (Hazing Prohibition)
- J. 1<sup>st</sup> reading of revised policy 506 (Student Discipline)
- K. 1<sup>st</sup> reading of revised policy 514 (Bullying Prohibition)
- L. 1<sup>st</sup> reading of revised policy 524 (Internet Acceptable Use)
- M. 1<sup>st</sup> reading of revised policy 806 (Crisis Management)
- N. 2<sup>nd</sup> reading/potential approval of revised policy 427 (Workload Limits)
- O. 2<sup>nd</sup> reading/potential approval of revised policy 501 (School Weapons)

Ms. Lund moved to approve the consent agenda. Ms. Ross seconded. There was discussion. The motion passed unanimously.

**IV. Public Comment**

There was no public comment.

**V. Reports received by the Board**

**A. Executive Director Report**

Dr. Wedlund gave updates regarding the strategic plan including picking a firm to do a facilities survey. He also said that our state special education grant was approved; lease aid will be later in the year. Finally, Dr. Wedlund shared that our staff reported back today and we are fully staffed in licensed positions and only have a couple of other positions to fill. We're in a good spot for the start of the school year. There was discussion.

#### **B. Board Chair Report**

Ms. McInroy spoke about upcoming board training: classical education, an overview on special education, and counseling services. She also spoke about board goals and will present them next month for approval. She gave an update about adding new board members to board committees.

#### **C. Board Committees**

##### **i. Governance Report**

Ms. Lund gave a brief policy update and shared that the equity review vendor is attending the Governance Committee meeting on September 11<sup>th</sup> to go over several of Nova's policies with an equity lens. There was discussion.

##### **ii. Finance and Budget Report**

Ms. Ross spoke about committee membership. There was discussion regarding the budget.

##### **iii. ED Review Committee**

There was no report this month.

##### **iv. Academic Excellence Report**

They are also looking for some new members. Their next meeting is September 13 and they'll be looking at the unembargoed data from MDE as well as their committee goals for the coming year.

##### **v. NPTO Report**

Ms. Gabor gave an update including that their new board members will be introduced at the next meeting, popsicles at the back-to-school Open Houses, and several upcoming fundraisers. She also spoke about the Barnes and Noble bookfair on October 7 and the Great Gatherings Kick-Off on November 4. She mentioned the \$100 teacher grants, teacher meals in November during conferences, room parent opportunities in the Lower School, and other ways to get involved in the NPTO. Finally, Ms. Gabor spoke about the new NPTO website and family directory and that the meetings are on the first Tuesday of the month at 4:15.

##### **vi. Student Representative Report**

There was no report this month.

## **VI. Business**

### **A. Employee Insurance Program Renewal**

Dr. Wedlund and Ms. Estrella gave brief background information. We are continuing with the same insurance company. Ms. Estrella reviewed the minor cost changes. There was discussion. Ms. Constantino thanked Ms. Estrella for her work to keep the medical insurance increase to only 3%. Dr. Wedlund added that it was

also while keeping our same vendor which is also a notable accomplishment. There was further discussion.

Ms. Constantino, “Resolved, that the Board approves renewing the employee insurance program as presented.” Ms. Nelson seconded. The motion passed unanimously.

**B. Emergency Response Plan**

Dr. Wedlund presented Nova’s Emergency Response Plan, which is not a public document. He gave some background information and highlighted the Board’s role during an emergency, which is primarily to ensure that accurate information is being shared as recorded in the plan. Dr. Wedlund also spoke about new legislation regarding active shooter drills including the need for family notification and family opt out. Nova’s response is that we are not going to have active shooter drills. We will continue to have shelter in place/lockdown drills. There was discussion.

**VII. Next Meeting Date/Agenda Items**

The next regular board meeting will be on Monday, September 25, 2023.

**VIII. Adjournment**

The meeting was adjourned at 7:04 p.m.

Minutes submitted by Becky Lund.