

Regular Board Meeting
Monday, March 17, 2025 6:00 PM

Harlem Administration Center
8605 North Second St
Machesney Park, Illinois 61115

Minutes

1. Call to Order of Regular Board meeting at 6:00 p.m.

2. Roll Call

Mike Sterling, Kurt Thompson, Aaron McKnight, Rebecca Carlson, Larry Smith, Megan Hastings, Evelyn Meeks

Other Attendees:

Pam Cook, Recording Secretary

Dr. Terrell Yarbrough, Superintendent

Dr. Shelley Wagner, Assistant Superintendent for Human Resources

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Jason Blume, Assistant Superintendent for Communications & Community Relations

Josh Aurand, Assistant Superintendent for Business & Operations

3. Pledge of Allegiance: Parker Center students

Presenter: Erin Anderson, Principal

4. **Approval of Agenda**

Motion to approve agenda

1st Hastings 2nd Smith

Thompson, McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 7 ayes

Smith recommended that 11.C.1,2,&4 move to Closed Session

Motion Carried

5. The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Presenter: Dr. Terrell Yarbrough, Superintendent

6. Motion to Approve of Board Meeting Minutes: February 24, 2025 Regular & Closed Minutes

1st Smith 2nd Hastings

Carlson, Smith, Hastings, Meeks, Sterling, Thompson, McKnight – 7 ayes

Motion carried

7. Jason Blume, Assistant Superintendent for Communications & Community Relations

7.A. Awards and Recognitions

Presenter: Jason Blume, Assistant Superintendent for Communications & Community Relations

Harlem Boys & Girls Bowling Team

Harlem bowling teams have had great success over past years. Boys' team were Regional Champs, Sectional Champs, at 2nd place at State. 7 out 10 boy bowlers made All Conference.

Girls' Team was 9-0 in conference, 10th year in a row winning conference. They were 2nd at Sectionals and are State Champions.

Model UN

Two students from the Model UN were recognized for their accomplishments from a February Conference they attend in Chicago. They represent a country or smaller cities or entities and then discuss and try to resolve issues based on their committee placement.

ISBE Award of Excellence

Staci Hubley-Taylor earned the Illinois State Board of Education Award of Excellence. This is the most prestigious award from the Illinois State Board of Education. She will receive this award at the Teacher of the Year Award Banquet May 17.

8. Comments from the Community -none

9. Approval of Bills

9.A. Payables Summary \$1,194,121.46

9.B. Voided Checks \$13,806.72

9.C. Payroll Voucher(s) \$7,209,879.64

9.D. Accounts Payable Warrants \$8,404,001.10

Motion to approved Bills as reviewed

1st Thompson 2nd Hastings

Smith, Hastings, Meeks, Sterling, Thompson, McKnight, Carlson - 7 ayes

Motion carried

10. Communications and Committee Reports

10.A. Aaron McKnight, Board member

-Thanked Jason for bringing in Parker Center students and the bowling teams

-Congratulated Staci Hubley-Taylor

- The new curriculum will reshape the District and this as a Board member is an important vote for him.

10.B. Rebecca Carlson, Board member

-Visited the Health Clinic- very cool. Wonderful staff.

-Kishwaukee Dinner- she was a little disappointed, overcrowded, and it was not a dinner. The Sessions

were amazing.

- The Town Hall where questions from students were interesting.
- wished all a Happy St. Patrick's Day
- Auditorium concerns with the lights and the sound.
- Don't forget to vote

10.C. Larry Smith, Board member

- Thanked Ms. Erin Anderson and the Parker Pups
- Thanked Mr. Blume for keeping in front of us of great things that are going on in the community.
- State recognized teachers in the District
- State recognized sports teams in the District
- State recognized Board members in the District
- Thanked Dr. Yarbrough for doing a nice job.

10.D. Megan Hastings, Board Member

- Culinary Art students are working hard in catering events like the Literacy night at Olson Park and the Town Hall event. Kudo to them.
- The Town Hall was way different and way better than others that she has attended. Kudos to all who had a hand in this event.
- Harlem teachers took 3 out of 9 grants from the Delta Kappa Gamma Mini Grant Program. congrats to those teacher
- Parker Center Read Aloud in Ms. Bowers, thank you
- Congratulation to Ms. Sterling for ZOK Teacher of the Week. She is doing incredible things at the middle school.
- Next Education Committee meeting: April 9, 2025 @ 4:30 p.m.

10.E. Michael Sterling, President

- Thank you to Jason for recognizing not just sports but academics as well.
- Thank you to Erin Anderson, Parker is doing is awesome
- Kudos to the Harlem Bowling teams
- Congrats to Shawna Sterling for ZOK Teacher of the Week
- Discuss with Board updates for the middle school for next year
- Vote April 1
- Be safe on Spring Break
- Next Regular Board Meeting: April 14, 2025 @ 6:00 p.m.
- Next Policy Committee Meeting: April 9, 2025 @ 4:30 p.m.

Kurt asked about our Bullying policies and if we needed to update them or review them. Dr. Erb replied that we are always looking at them during meeting with Principals to make sure that we are following all the process and procedures.

10.F. Kurt Thompson, Vice President

- Ms. Anderson has a busy building. Read Aloud Parker, Golden Apple
- School of Rock at the high school was amazing and has 3 sold out shows. Real music was playing with instruments not a recording.
- Town Hall, the questions were well written and held you accountable with your answer. The Students did a fantastic job with the questions, impressive
- Culinary desserts were fantastic at the Town Hall event
- Harlem Bowling teams – amazing job

- Model UN- amazing work
- Early voting is taking place now
- Next Business Services Committee meeting: April 9, 2025 @ 4:30 p.m.

10.G. Evelyn Meeks, Secretary

- Thank you to Ms. Anderson for inviting me to the Read Aloud
- Congratulations to the Boys & Girls Bowling Team
- Congratulations to Stacy for the Excellence Award
- Harlem's Polar Plunge raised \$1,700 for the Special Olympics
- Harlem students are amazing with the questions they did with the Town Hall event and the Culinary desserts.
- Next Equity & Social Justice Meeting: April 9, 2025 @ 4:30 p.m.

11. Administrative Reports

11.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

11.A.1. Recommendation to approve Student Travel Requests: None

11.B. Josh Aurand, Assistant Superintendent for Business & Operations, Chief School Business Official

11.B.1. Recommendation to approve Resolution Declaring Surplus Property: Transportation, Machesney, HAC, Olson Park, and Parker Center

11.B.2. Recommendation to approve Facility Requests:
Car Show at Machesney Train Show at HHS next March and the Harlem Wrestling

11.B.3. Recommendation to accept January 2025 Treasurer's Report

11.B.4. Recommendation to approve a one-year extension agreement with Athletico Management LLC to provide athletic training services for a total cost of \$36,500

11.B.5. Recommendation to approve a contract renewal with Northwestern Illinois Association (NIA) for Needs Assessment at a cost of \$ 574,005 for the FY26 school year, funded by the IDEA Flow Through Part B Grant

11.B.6. Recommendation to approve a membership renewal with IHSA/Illinois High School Association for the 2025-2026 school year

11.B.7. Recommendation to approve an agreement with Alpha Controls & Services to upgrade controls at Harlem High School for a cost of \$87,350

11.B.8. Recommendation to approve the purchase a five-year agreement with HMM Education for the purchase of K-5 ELA Curriculum for a total cost of \$785,287.60

11.B.9. Recommendation to approve the Harlem School District # 122 Fee information for the 2025-2026 school year

-Mr. Smith would like this reworded when it comes time to approve this recommendation to reflect that this is just to include the t-shirts at the middle school.

11.B.10. Recommendation to approve an agreement with Nicomm Networks for fiber optic replacement at all locations total cost before E-Rate is \$233,441.51 and total cost after E-Rate for

eligible products is \$61,791.91, paid with technology funds

11.B.11. Recommendation to approve an agreement with Per Mar Security to update the monitoring systems at Loves Park, Olson Park, Parker Center, Machesney, Maple, Marquette, Ralston, Windsor, HMS, for a cost of \$83,172.66 paid with The Stronger Connections Grant

11.B.12. Recommendation to approve Intergovernmental Agreement with Rock Valley College for the Running Start Program

11.B.13. Recommendation to approve a Memorandum of Understanding with Rock Valley College for Dual/Articulated Credit Courses

-Rebecca asked about the solar field progress at Swanson Rd. Josh will give an update
On this when he calls them to get an update.

11.C. Dr. Shelley Wagner, Assistant Superintendent for Human Resources

11.C.1. Recommendation to approve Personnel Agenda & Addendum
Reviewed as 7 transfers, 0 Leave of Absence, 14 Employments, 1 Certified Staff- Federation Bank Request

11.C.2. Resignations-17 since last meeting

11.C.3. Recommendation to approve Non-Tenured Certified Staff Recommended for Re-employment for the 2025-2026 school year

11.C.4. Recommendation to approve a Resolution to Non-renew Certain Non-tenured Licensed Employee(s)

11.D. Dr. Terrell Yarbrough, Superintendent

11.D.1. Freedom of Information Act (FOIA) Response dated February 24, 2025, with no inclusive documents to Request as submitted by Logan Lyman on February 7, 2025

11.D.2. Freedom of Information Act (FOIA) Response including responsive information dated February 24, 2025, to request submitted by Elaine Nichols on February 17, 2025

11.D.3. Freedom of Information Act (FOIA) Request submitted on February 21, 2025, by Michael Rost of Allium Data, for an open records commercial request regarding property and casualty insurance policy information

12. Consent Agenda

12.B. Approve Student Travel Request(s) None

12.C. Approve Facility Request(s)

Motion to approved Facility Request

1st Hastings 2nd Thompson

Hastings, Meeks, Sterling, Thompson, McKnight, Carlson, Smith- 7 ayes

13. ACTION ITEMS

13.A. Motion to approve Resolution Declaring Surplus Property

1st McKnight 2nd Hastings

Meeks, Sterling, Thompson, McKnight, Carlson, Smith, Hastings- 7 ayes

Motion Carried

13.B. Motion to accept January 2025 Treasurer's Report

1st McKnight 2nd Hastings

Sterling, Thompson, McKnight, Carlson, Smith, Hastings, Meeks- 7 ayes

Motion Carried

13.C. Motion to approve a one-year extension agreement with Athletico Management LLC to provide athletic training services for a total cost of \$36,500

1st Hastings 2nd Meeks

Thompson, McKnight, Carlson, Smith, Hastings, Meeks, Sterling- 7 ayes

Motion Carried

13.D. Motion to approve a contract renewal with Northwestern Illinois Association (NIA) for Needs Assessment at a cost of \$574,005 for the FY26 school year, funded by the IDEA Flow Through Part B Grant

1st McKnight 2nd Sterling

McKnight, Carlson, Smith, Hastings, Meeks, Sterling, Thompson- 7 ayes

Motion Carried

13.E. Motion to approve a membership renewal with IHSA/Illinois High School Association for the 2025-2026 school year

1st Meeks 2nd Hastings

Carlson, Smith, Hastings, Meeks, Sterling, Thompson, McKnight- 7 ayes

Motion Carried

13.F. Motion to approve an agreement with Alpha Controls & Services to upgrade controls at Harlem High School for a cost of \$87,350

1st Carlson 2nd McKnight

Smith, Hastings, Meeks, Sterling, Thompson, McKnight, Carlson- 7 ayes

Motion Carried

13.G. Approve a five-year agreement with HMH Education for the purchase of K-5 ELA Curriculum for a total cost of \$785,287.60

1st McKnight 2nd Hastings

Hastings, Meeks, Sterling, Thompson, McKnight, Carlson, Smith-7 ayes

Motion Carried

13.H. Motion to approve the Harlem High School District # 122 Fee information for PE T-shirts, for the 2025-2026 school year

1st Thompson 2nd Meeks

Meeks, Sterling, Thompson, McKnight, Carlson, Smith, Hastings- 7 ayes

Motion Carried

13.I. Motion to approve an agreement with Nicomm Networks for fiber optic replacement at all locations total cost before E-Rate is \$233,441.51 and total cost after E-Rate for eligible products

is \$61,791.91, paid with technology funds

1st Carlson 2nd McKnight

Sterling, Thompson, McKnight, Carlson, Smith, Hastings, Meeks-7 ayes

Motion Carried

13.J. Motion to approve an agreement with Per Mar Security to update the monitoring systems at Loves Park, Olson Park, Parker Center, Machesney, Maple, Marquette, Ralston, Windsor, HMS, for a cost of \$83,172.66, paid with The Stronger Connections Grant

1st Sterling 2nd Hastings

Thompson, McKnight, Carlson, Smith, Hastings, Meeks, Sterling- 7 ayes

Motion Carried

13.K. Motion to approve Intergovernmental Agreement with Rock Valley College for the Running Start Program

1st Carlson 2nd McKnight

McKnight, Carlson, Smith, Hastings, Meeks, Sterling, Thompson- 7 ayes

Motion Carried

13.L. Motion to approve a Memorandum of Understanding with Rock Valley College for Dual/Articulated Credit Courses

1st Hastings 2nd Meeks

Carlson, Smith, Hastings, Meeks, Sterling, Thompson, McKnight- 7 ayes

Motion Carried

13.M. Motion to approve Non-Tenured Certified Staff Recommended for Re-employment for the 2025-2026 school year

1st McKnight 2nd Sterling

Smith, Hastings, Meeks, Sterling, Thompson, McKnight, Carlson- 7 ayes

Motion Carried

14. Announcements and Discussion:

- Mr. Smith; at COTW talked about federal funds-Josh mentioned that all federal funds flow through the state and then ISBE distributes the funds.

Kurt asked about the free breakfast and lunch program and are we still looking good and what percentage are we at? Josh said we are at 58%. This program has lowered the threshold from 60% to 40% then to 25%. We sit a good portion of that and we still have 4 more years on our approval in the program.

-Megan gave a shout out to Mr. Aurand that he does a great job on keeping an eyesight on the school finances.

-Rebecca gave kudos to the Model UN students on the work they do.

Motion to go into Closed Session

1st Smith 2nd Sterling

Hastings, Meeks, Sterling, Thompson, McKnight, Carlson, Smith- 7 ayes

Motion Approved

Went into Closed Session at 7:38 PM

15. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS

120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

Motion to return to Open Session at 8:44PM

1st McKnight 2nd Carlson

All Aye, Motion Carried

16. ACTION ITEMS AFTER CLOSED SESSION

12.A. Approve Personnel Agenda & Addendum

16.A. Motion to approve a Resolution to Non-renew Certain Non-tenured Licensed Employee(s)

Motion to approve item 12A. & 16A.

1st McKnight 2nd Carlson

McKnight, Carlson, Smith, Hastings, Meeks, Sterling, Thompson-7 ayes

17. Adjournment

Motion to Adjourn

1st McKnight 2nd Carlson

Carlson, Smith, Hastings, Meeks, Sterling, Thompson, McKnight-7 ayes

Motion Carried

The meeting was adjourned at 8:46.

Respectfully Submitted,

Pam Cook

Recording Secretary

ATTEST:

President

Secretary

Date