

DRAFT

**Board of Trustees
Regular Meeting Minutes
Wednesday January 17, 2024**

Call to Order - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Sara Bartles-Trustee/Board Chairman at 6:01 p.m. in the agency board room and via Zoom.

- a) Trustee/Board Chairman Bartles led the Pledge of Allegiance.
- b) Following persons were in attendance:

Dr. Jeff Dillon	Superintendent	Wilder
Micah Doramus	Superintendent	Notus
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Stoney Winston	Superintendent	Parma
Brittany Josoff	Trustee	Wilder
John Baldazzo	Trustee	Notus
Sara Bartles	Trustee-Board Chairman	Parma
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Jennifer Davis	Business Manager/Clerk	COSSA

Not Present: OJ Barber, Trustee-Vice Board Chairman, Marsing.

Norm Stewart moved to approve the agenda as presented. Rob Sauer seconded the motion.
Motion carried.

Consent Agenda/Action Items

- a) Approval of Agenda
- b) Annual Meeting Action: Election of Board Chair and Vice Chair
- c) Approval of the Consent Agenda
 - i. Board Minutes: December 18, 2023 Regular Meeting
 - ii. Bill Schedule –
 - iii. Personnel Report
 - iv. Board Policies – Tri-Annual Review/No Changes
 - 1000 Series: 1300 (Authority)
 - 1000 Series: 1610 (Conflict of Interest)
 - 2000 Series: 2410 (Section 504)
 - v. Obsolete Items
 - vi. Annual Meeting Items:
 - Appointment of the Clerk of the Board
 - Approve Board Meeting Schedule
 - Approve Location of Posting of Board Meeting Agendas
 - Approval of the Bank
 - Approval of the Newspaper for Notifications
 - vii. Snow Day – January 17, 2024

It was moved by John Baldazzo and seconded by Brittany Josoff to approve the consent agenda items a. through c., i., ii., iii., iv. i. as presented. Motion carried.

It was moved by Brittany Josoff and seconded by John Baldazzo to approve Jennifer Davis as Board Clerk as presented. Motion carried.

It was moved by John Baldazzo and seconded by Brittany Josoff to approve the Board Meeting Schedule with the correction that Board Meetings will now start at 5:00 p.m. instead of 6:00 p.m. Motion carried.

It was moved by John Baldazzo and seconded by Brittany Josoff to approve the Location of Posting of Board Meeting Agendas as presented. Motion carried.

It was moved by John Baldazzo and seconded by Brittany Josoff to approve the bank, Wells Fargo, Caldwell, Idaho as the financial institution for COSSA. Motion carried.

It was moved by Brittany Josoff and seconded by John Baldazzo to approve Idaho Press Tribune as the newspaper for notifications as presented. Motion carried.

It was moved by John Baldazzo and seconded by Brittany Josoff to approve the emergency closure of COSSA on January 17, 2024 due to inclement weather. Motion carried.

Information Items/Reports

- a) COSSA Educational Association Representative – Brandy Gray
- b) Business Office Report (Jennifer Davis) – Budget and Financial Report
- c) Special Services Report (Tammie Anderson) – Director’s Report
- d) Academy Principal/CTE Coordinator (Terry Rothamer & Shelby Cloward) – CTE Enrollment, COSSA Academy Enrollment, Upcoming Events
- e) COSSA Administration Report (Patricia Frahm) – Grants/COSSA Foundation Donation Status, CTE Survey, CTS Funding Impact, Impact on Districts
- f) Maintenance/Facilities (Chris Marciel)
- g) Food Services Report (Thomas Moreno)
- h) Information Technology Report (Samantha Paffile)
- i) Short-Term Training Report (Scott Webb)

Old Business –

- a) **New or Revised Board Policies – Second Reading.**
 - i. COSSA Academy/CTE Calendar – Consider the reading of COSSA Academy/CTE Calendar

It was moved by John Baldazzo and seconded by Brittany Josoff to amend the COSSA Academy/CTE Calendar to reflect teachers starting on the 7th, 8th, and 9th of August 2024, and students starting on the 12th of August 2024. COSSA Academy/CTE Calendar moved to third reading.

New Business -- Action Items

New or Revised Board Policies

- a) CTE 2024/2025 Program – Consider Approval of Construction Trades and Addition of Electrical Pathway

It was moved by John Baldazzo and seconded by Brittany Josoff to reinstate Construction Trades and add Electrical Pathway to the 24/25 school year as presented. Motion carried.

Adjournment – Norm Stewart moved to adjourn the meeting at 7:00 p.m. Brittany Josoff seconded the motion. Motion carried.

Respectfully Submitted,
Jennifer Davis, Clerk