

Ector County Independent School District Odessa, Texas

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF SIGNATURE AUTHORITY FOR
PROGRAMS/REPORTS**

DATE: September 20, 2011

On an annual basis the Board of Trustees officially approves the names of contact persons for the various special programs and reports. This agenda item consolidates these names for Board approval.

The following is a list of special programs or responsibilities for which the District is responsible, along with recommended persons to act on the District's behalf:

Americans with Disabilities Act	David Finley
Bilingual and ESL Education	Dr. H. T. Sanchez
Compensatory Education/Title I	Julia Clay
Gifted and Talented Education	Shawn Bell
Career and Technology Education	Dr. H. T. Sanchez
Special Education	Elaine Smith
Food Service	Terry Gooch
Title IX	Joretha Lee
PEIMS	Pam Harper
Teacher Retirement System	Armando Nunez
Banking Transactions	Tonya Tillman, David Harwell
Programs for At-Risk Students	Julia Clay

It is recommended that the Board of Trustees approve the persons identified as having signature authority for the corresponding program.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Brian J. Moersch
Assistant Superintendent for
Human Resources