



MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
December 17, 2013

Present: Mrs. Rachel Quintana, President
Mrs. Leticia Gonzalez, Vice President
Mrs. Patricia Mendoza, Secretary
Mr. Sergio Coronado, Member
Mr. Adrian Medina, Member
Mr. Armando Rodriguez, Member
Mrs. Laure Searls, Member

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1. GENERAL FUNCTIONS

A. Call to Order

The meeting was called to order at 6:06pm by Board President Rachel Quintana

B. Roll Call

All board members were present except Leticia Gonzalez who arrived at 6:07pm.

C. Pledge of Allegiance

The pledge of allegiance was led by students.

D. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was led by students.

E. CISD Mission & Vision Statements

The CISD Mission and Vision Statements were read aloud by Sergio Coronado and Laure Searls.

2. SPECIAL PRESENTATIONS

Armando Rodriguez was recognized for his service as Board of Trustees President for 2012-13.

A moment of silence was observed in memory of Nelson Mandela and Canutillo High School student Simon Marmolejo.

3. BOARD HONORS

A. Mia Ceballos, Kimmi Sin and Edith Escareno will be recognized for their accomplishments in the CMS No Place For Hate poster contest.

B. Yasmeen Cicena, Isaah Monreal and Gary Richter will be recognized for placing first, second and third in the Five Points Lion's Club Peace Poster Contest.

C. The CHS Varsity Football Team and their coaches will be recognized for their outstanding performance during the 2013 football season.

D. Reyna Monroy, Deanna Olvera, Mariaydee Gonzalez, Danielle Collazo, Catlyn Roberts, Ashley Nunez, Alexis Castillo and Kevin Santillano will be recognized for being selected to the TMEA All Region Choir and Honor Mixed Choir.

4. OPEN FOURM

Mary Beth Stevens and Guillermo Silva from El Paso Electric outlined the company's community outreach efforts and expressed an interest in making a presentation to the school board in the Spring regarding these efforts. They commended the Board for their support of the district's STEM program.

Dino Coronado, principal of Canutillo High School, thank trustees for their continued support of the high school and all of their efforts.

5. BOARD OF TRUSTEE BUSINESS

A. Appointment of Board Members to Special Committees

1. Finance/Audit/Facilities/Planning Committee

Laure Searls was named Chair with Armando Rodriguez and Sergio Coronado serving as members of the committee.

2. Policy/Instruction/Personnel/Student Services Committee

Leticia Gonzalez was named Chair with Adrian Medina and Patricia Mendoza serving as members of the committee.

B. Finance/Audit/Facilities/Planning Committee meeting report for December 16, 2013

Adrian Medina and Sergio Coronado reported on the December 16th Finance/Audit/Finance /Planning Committee meeting.

C. Report of Board Member Continuing Education Credits for the 2013 calendar year

Board President Quintana reported that all trustees met and/or exceeded their requirements for continuing education for the 2013 calendar year. Total credits reported:

1. Sergio Coronado – 18.5 hours
2. Leticia E. Gonzalez – 32.25 hours
3. Adrian Medina – 12 hours (plus five pending posting for a total of 17 hours)
4. Rachel M. Quintana – 32.25 hours
5. Patricia S. Mendoza – 64.90 hours
6. Armando Rodriguez – 62.25 hours
7. Laure Searls – 38.75 hours

6. CONSENT AGENDA

A. Board Meeting Minutes

1. **November 17, 2013 Regular Meeting**
2. **November 11, 2013 Committee Meeting**
3. **November 13, 2013 Committee Meeting**

B. Attendance, Financials and Warrant List in the amount of \$2,079,444.58 for November 1-30, 2013

C. Budget Amendments

D. Acceptance of Donations

E. Second Reading of Revision of DNA(Local) Policy - Second Appraisers

F. Second Reading of TASB Localized Policy Update 98

G. Contract with Texas Scenic CHS Auditorium Financial Services

H. Contract with HB Sound CHS Auditorium Financial Services – This item was withdrawn by administration.

I. Purchase of Copy Paper for District-Wide Use Financial Services

J. Contract with INTLMED for SHARS Billing SPED

K. Contract with VI Teacher Maria I Quiroz SPED

L. Contract with NOVACOAST School Resources

M. Contract with Presidio for Server Upgrades School Resources

N. Purchase of AP Exams for CHS AP Classes Canutillo High School

O. Purchase of VERSATRANS Software Transportation

P. CTE Agricultural Barn Project

Q. CES Track Replacement

R. Johnson Controls Change Order Requests

Items B, D and F were withdrawn from the consent agenda for separate discussion and consideration.

It was moved by Laure Searls, seconded by Patricia Mendoza and carried unanimously to approve all items under the Consent Agenda except B, D and F.

Laure Searls noted for the record a check received from Judge Gonzalo Garcia. It was then moved by Laure Searls, seconded by Adrian Medina and carried unanimously to approve Item B – Attendance, Financials and Warrant List for November 1-30, 2013.

Adrian Medina read aloud donations made to the district noting the importance of recognizing donors. It was moved by Adrian Medina, seconded by Sergio Coronado and carried unanimously to approve item D – Acceptance of Donations.

It was moved by Laure Searls and seconded by Adrian Medina to refer Item F – Update 98 back to the Policy Committee in January. After discussion the motion and second were withdrawn and Mrs. Searls moved to take Item F – Update 98 to January’s Policy Committee for discussion and the second reading to the January 21st regular board meeting for final approval. Sergio Coronado seconded the motion which carried unanimously.

7. NEW BUSINESS

A. Discussion and possible action regarding the 2012-13 External Audit

It was moved by Armando Rodriguez, seconded by Adrian Medina and carried unanimously to approve the external audit as presented.

B. Reyes School – Discussion and possible action regarding VEMAC Amendment

Dominic Padilla presented details of an amendment for VEMAC with administration’s recommendation to approve the amendment for building concrete, structural steel (material and erection), steel allowance, plumbing, elevator, masonry and associated fees and contingency per the VEMAC Amendment Cost Breakdown. He noted that an allowance of \$50,000 was inserted into the Amendment due to a discrepancy in steel tonnage and an allowance of \$25,000 due to a discrepancy in concrete. The allowances along with the applicable fees shall be refunded to CISD if not expensed.

It was moved by Armando Rodriguez, seconded by Patricia Mendoza and carried unanimously to approve the VEMAC amendment as presented.

C. CHS, AMS, NWECHS - Discussion on Banes GMPs

No action was taken.

8. EXECUTIVE SESSION

The meeting was closed at 8pm under *Texas Government Code* Sections 551.071, and 551.074 for:

- A. Discussion regarding Superintendent's communication with Board and process for weekly communication packet.
- B. Receive update from legal counsel on pending litigation and personnel matters and to discuss administration's recommendation to propose the termination of the term contract and or suspension without pay pending discharge of a teacher at Canutillo High School.

- C. Hear recommendation for Principal of Northwest ECHS
- D. Discussion regarding real estate, including Westside Drive Property – Hagan Requests

The meeting reconvened into open session at 9:57pm.

9. NEW BUSINESS

A. Discussion and possible action regarding potential purchase of property

It was moved by Laure Searls, seconded by Adrian Medina and carried unanimously to have legal counsel contact the Water District about the property as discussed in Closed Session.

B. Discussion and possible action regarding new Winton Development

It was moved by Adrian Medina, seconded by Laure Searls and carried unanimously to approve this item as discussed in Closed Session.

C. Discussion and possible action regarding PSB Northwest Masterplan

It was moved by Laure Searls, seconded by Armando Rodriguez and carried unanimously to direct Administration to move forward as outlined at the December 16th Finance Committee regarding potential school site.

D. Discussion and possible action regarding recommendation for principal of Northwest ECHS

It was moved by Armando Rodriguez, seconded by Patricia Mendoza and carried unanimously to approve Administration's recommendation of Margarita Ramirez for principal of Northwest ECHS.

E. Discussion and possible action regarding administration's recommendation to propose the termination of the term contract and/or suspension without pay pending discharge of a teacher at Canutillo High School

This item was withdrawn from the agenda.

10. ADJOURNMENT

The meeting adjourned at 10:02pm by unanimous consent.

Presented to the Board of Trustees on January 21, 2013.

These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed.