

RIVER ROAD POLICY REVIEW SESSION

Consultant: Angela De Los Santos

I have prepared this summary to detail the recommendations for changes that were discussed by the staff and/or the board during the recent review of the district's localized policy manual. Copies of all proposed changes are enclosed.

As we discussed during the review session, once the district notifies me of its decisions regarding the proposed changes—by checking the appropriate blanks in the DISTRICT'S RESPONSE column, attaching any relevant material, and returning this document—I will make the appropriate changes to our files. I will order a complete reprint of the district's manual. This will ensure that our records and all the district's manuals are in agreement. The board will then adopt all (LOCAL) policies in the newly reprinted manual and stamp them all with that adoption date, retaining the (LOCAL) policies from the old manual, with their previous adoption dates, in an historical file.

Please choose ONE printing option:

How many complete manuals should be printed? ____ blue or white

In addition, (if you would like to begin Policy On Line service when this project is complete,) please choose ONE of the following options:

The district would like the revised manual placed On Line as soon as possible.

The district wishes to wait for formal board adoption of the revised manual before it is placed On Line.

As always, please let me know if there is anything I can do to help. (800) 580-7529

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE
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CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE		
BBB(LOCAL)	The enclosed revisions are recommended to update the district's election schedule.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
BE(LOCAL)	The enclosed revisions are recommended to correctly reflect details about the board's meetings and preparation of the agenda for such meetings. Also, we are reducing the number of board members it takes to call a special meeting to reduce the risk of a board member walking into an OMA infraction.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
BJCB(LEGAL)	The TASB legal policy regarding legal requirements for the professional development of the superintendent, will be added to the district's manual. *Remember (LEGAL) policies are <i>not</i> adopted by the board.	ADD			
BQA(LOCAL)	The enclosed revisions are recommended to more accurately reflect the composition and workings of the district-level planning and decision-making committee.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
BQB(LOCAL)	The enclosed revisions are recommended to more accurately reflect the composition and workings of the various campus-level planning and decision-making committees.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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CFB(LOCAL)	As required by state/federal accounting rules and regulations, the enclosed policy is recommended for inclusion in our manual.	ADD enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
CH(LOCAL)	Reflecting the district's decision to accept bids and proposals by electronic means, the alternate policy language enclosed is recommended.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
CL(LOCAL)	Deletion of the enclosed policy is recommended because its provisions are out dated, and any current procedures would be more appropriately addressed in administrative regulations.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
CNA(LOCAL)	The enclosed revisions are recommended to remove procedural provisions and to provide a means for compliance with the statutory requirement for Board action to describe the hazardous traffic conditions in your district and to the residential locations of students for whom the district gets special transportation funds because of those hazardous conditions.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
CV(LOCAL)	The enclosed revisions are recommended to align the superintendent's purchasing authority for construction purposes with the purchasing authority granted at CH(LOCAL).	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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DBD(LOCAL)	The enclosed revisions are recommended to because the district wants the business manager and the Superintendent to file conflict of interest disclosures.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DC(LOCAL)	The enclosed revisions are recommended to provide the Superintendent a window in the summer to hire classroom teachers expeditiously.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DCB(LOCAL)	The enclosed revisions are recommended to identify the positions for which the district currently uses educator term contracts.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DCD(LOCAL)	The enclosed revision is recommended to specify more clearly the categories of employees the district hires on an at-will basis.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DEA(LOCAL)	The enclosed revisions are recommended to add provisions regarding pay for employees during a period in which the district is closed for a disaster and to remove unnecessary text addressing annualization of pay.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE		
DGBA(EXHIBIT)	The enclosed exhibit, created in 2000, is recommended for deletion. Updated sample grievance forms can be found in the Regulations Resource Manual on myTASB. We do not recommend that these forms be maintained in the policy manual.	DELETE enclosed exhibit	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DIA(LOCAL)	The enclosed revisions are recommended to correctly identify the Title IX and ADA/Section 504 coordinators for district employees.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DL(LOCAL)	The enclosed policy is no longer accurate and is unnecessary; its deletion is recommended.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DMC(LOCAL)	The enclosed policy is no longer accurate and is unnecessary; its deletion is recommended.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
DNA(LOCAL)	Because the board will approve the appraisal calendar anyway, it is not necessary to specify in policy what dates will not be included on that calendar. To remove these provisions, the alternate TASB policy version enclosed is recommended to replace the version currently found in your manual.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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DP(LOCAL)	To reflect that the district does not require an applicant for a principal's position to have more instructional experience than is required for principal certification, the alternate policy version enclosed is recommended to replace the version currently found in your manual.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EFD(LOCAL)	The enclosed policy is no longer accurate, and this information is better suited for administrative regulation. Therefore, its deletion is recommended.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EHBB(LOCAL)	To address the policy requirements detailed in TEA's new state plan for gifted and talented education, this policy has been rewritten and is recommended to replace the policy currently found in your manual..	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EI(LOCAL)	To reflect that it is the district's practice to grant credit on a semester-by-semester basis, the alternate policy version enclosed is recommended to replace the version currently found in your manual.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EIA(LOCAL)	The enclosed revisions are recommended to reflect that the district's practice for grading related to EOCs and to restore general language about scheduling conferences.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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EIAA(LOCAL)	We recommend deletion of the enclosed policy. There is no requirement for a policy to address these issues, and such material would be more effectively maintained and communicated to students and parents in the district's grading guidelines and student handbook.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EIAB(LOCAL)	We recommend deletion of the enclosed policy. There is no requirement for a policy to address these issues, and such material would be more effectively maintained and communicated to students and parents in the district's grading guidelines and student handbook.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EIC(LOCAL)	The enclosed revisions are recommended to clarify district's current class ranks guidelines and to add provisions to address important issues related to class rank. IT'S IMPORTANT THAT YOU REVIEW THIS POLICY AND THE PROPOSED CHANGES VERY CAREFULLY. Please contact your policy consultant if you require additional revisions.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
EIE(LOCAL)	The enclosed revisions are recommended to reflect the district's desired local promotion standards.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FB(LOCAL)	The enclosed revisions are recommended to correctly identify the Title IX and Section 504 coordinators for district students.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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FDA(LOCAL)	The enclosed revision is recommended because the district's locally developed language regarding expelled students was unnecessary (refer to SCOC), and locally developed language regarding tuition was no longer reflective of practice.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FEB(LOCAL)	The enclosed revision is recommended to reflect that the district will accept a verifiable, documented phone call from a parent, in lieu of a written note, as consent for a student to leave campus.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FEE(LOCAL)	We recommend deletion of the enclosed policy because the material is not required to be in policy and would be more effectively maintained and communicated to students and parents in the district's student handbook.	DELETE enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FEF(LOCAL)	The alternate TASB policy version is recommended to replace your current version because issues related to student release for employment are addressed in graduation plans.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FFAC(LOCAL)	This alternate policy version is recommended to reflect that the district may administer prescription and nonprescription medications provided by a parent and to reflect that the district does not buy medications of any kind to provide to students.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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FFC(LOCAL)	For compliance with the federal requirement for a policy designating a liaison for homeless students, the enclosed policy is recommended for inclusion in your manual.	ADD enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FFG(EXHIBIT)	This exhibit regarding child abuse and neglect has been revised to include current contact information.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FFH(LOCAL)	The enclosed revisions are recommended to correctly identify the Title IX and Section 504 coordinators for district students.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FJ(LOCAL)	To reflect that the district allows students to conduct fundraisers for charitable organizations, but prohibits outsiders from soliciting contributions from students at school, in exception to charitable donation boxes, the alternate policy version enclosed is recommended to replace the version currently found in your manual.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FL(LOCAL)	The enclosed revisions are recommended to accurately where the current listing of names and positions of persons who have access to records of students in special education is maintained.	REVISE per enclosed policy	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO

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FMH(EXHIBIT)	The enclosed exhibit is recommended for deletion because it is more appropriately maintained as an administrative regulation.	DELETE enclosed exhibit	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FNF(LOCAL)	The alternate policy version enclosed is recommended to replace the version currently found in your manual. It removes provisions on the student drug testing program you no longer have.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FO(LEGAL)	This alternate legal policy is recommended for inclusion in your manual because your district does not permit corporal punishment. *Remember (LEGAL) policies are <i>not</i> adopted by the board.	REPLACE			
FO(LOCAL)	To reflect that it is not the district's practice to use corporal punishment, the alternate policy version enclosed is recommended to replace the version currently found in your manual.	REPLACE with alternate version enclosed	<input type="checkbox"/> YES	or	<input type="checkbox"/> NO
FODA(LEGAL)	This alternate legal policy is recommended for inclusion in your manual because your district is located in a county with a population of 125,000 or more. *Remember (LEGAL) policies are <i>not</i> adopted by the board.	REPLACE			

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GB(LEGAL)	<p>This legal policy regarding access to public information is recommended for inclusion in your manual.</p> <p>*Remember (LEGAL) policies are <i>not</i> adopted by the board.</p>	ADD	
GBAA(LOCAL)	<p>To allow the district to charge, in accordance with state law, for the personnel time necessary for responding to multiple public information requests from the same requestor within a single fiscal year, the enclosed policy is recommended for inclusion in your policy manual.</p>	ADD enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GKC(LOCAL)	<p>The alternate policy version enclosed is recommended to replace the version currently found in your manual. It removes details on how you address visitors to the campus. These details are administrative in nature and should vary from campus to campus based on architecture. Please see samples at GKC in the Regulations Resource Manual on myTASB.</p>	REPLACE with alternate version enclosed	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GKD(LOCAL)	<p>Reflecting that there are no facilities not available for nonschool use, the enclosed revisions are recommended.</p>	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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GNC(LOCAL)	Deletion of the enclosed policy is recommended because its provisions do not reflect district practice and are essentially procedural. Guidelines for selecting student teachers would be more appropriately addressed in administrative regulations.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GNE(LOCAL)	Deletion of the enclosed policy is recommended because it is no longer required.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO