



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
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NWABSD BOARD OF EDUCATION

Board Policy Committee Meeting

Conducted via Teams and in the NWABSD Boardroom

Agenda

April 4, 2026

1. Roll Call
2. Items for 2nd Reading (Public Comment has been sought via the [District Website](#))
 - a. **BP 5111 Admission**
 - i. This policy update reflects current statutory rules on when a student may begin school, based on their age at admission. It also includes the statutory provision stating that students who are suspended or expelled are not guaranteed admission.
 - b. **BP 10000 Concepts and Roles**
 - i. This is a new policy that establishes the concepts and roles of a charter school within the NWABSD.
 - c. **BP 10010 Establishment of Charter Schools**
 - i. This is a new policy that outlines the process for establishing a charter school.
 - d. **BP 10020 Charter School Application**
 - i. This is a new policy that outlines the application process for establishing a charter school.
 - e. **BP 10021 Charter School Application Appeals**
 - i. This is a new policy that outlines the appeals process for a denied charter school application.
 - f. **BP 10040 Academic Policy Committee**
 - i. This is a new policy that outlines the establishment and role of an academic policy committee.
 - g. **BP 10050 Principal/Lead Teacher**
 - i. This is a new policy that outlines the contract and qualifications of a Charter School principal or lead teacher.
 - h. **BP 10060 Meetings**
 - i. This is a new policy that outlines meetings for the Academic Policy Committee.
 - i. **BP 10070 Review of the Charter School**
 - i. This is a new policy that outlines the annual review process of established charter schools.
 - j. **BP 10080 Amendment of Charter and Termination of Contract**
 - i. This is a new policy that outlines amendments and terminations of charter school contracts.
 - k. **BP 10090 Communication**
 - i. This is a new policy that outlines roles and responsibilities of the District and charter schools.

Committee Members: Carol Schaeffer, Jeanne Gerhardt-Cyrus, Marie Greene, Millie Hawley, Erica Nelson
Technology Director: Amy Eakin

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

3. Items for 1st Reading:
 - a. **BB 9320 Meetings**
 - i. This update includes additional language to clarify virtual/remote meetings.
 - ii. This update also includes “virtual” by all references to “teleconference” for clarity and the addition of language to notify the Board President/Superintendent when attending an in-person meeting virtually.
4. Items for Board Bylaw Review for the Worksession (These will become 1st Readings for the XX Board Meeting Agenda):
 - a. None at this time.
5. New (or Previously Tabled) Items for Committee Review (These will become 1st Readings for the April Board Meeting Agenda):
 - a. **BP 4021 Drug and Alcohol Testing for School Bus Drivers**
 - i. This update clarifies that school bus driver testing may be accomplished through contracting with the transportation services provider.
 - b. **BP 4111/4211/4311 All Personnel – Recruitment and Selection**
 - i. This update merges BP 4111 and BP 4211.
 - ii. This update clarifies language regarding inquiries into protected information when hiring. It also authorizes the board to delegate the authority to make classified hires to the superintendent. This policy merges the previous BP 4211 into a single policy.
 - iii. **BP 4211 Classified Personnel - Recruitment Selection and Appointment**
 1. This update removes this BP since it is merging with BP 4111/4211/4311 (approval is required)
 - c. **BP 4112.5/4212.5/4312.5 All Personnel – Security Check**
 - i. This update clarifies that school district volunteers must be subject to a background check, and that an omission on an application can be grounds for denial of hire (or dismissal).
 - d. **BP 4112.6/4212.6/4312.6 All Personnel – Personnel Records**
 - i. This update clarifies when and how board members may review employee records and information.
 - e. **BP 4113 Certificated Personnel – Assignment**
 - i. This update provides additional guidance regarding the assignment of certificated personnel.
 - f. **BP 4115 Certificated Personnel – Evaluation/Supervision**
 - i. This update adds language clarifying that employees who evaluate certificated personnel in the District must hold a Type B administrator certificate.
 - g. **BP 4117.2/4217.1/4317.2 All Personnel – Resignation**
 - i. This update merges BP 4117.2 and BP 4217.2.
 - ii. This update simplifies the process for an employee to resign. It also merges the classified and certified resignation policies
 - iii. **BP 4217.2 Resignation**

1. This update removes this BP since it is merging with BP 4117.2/4217.2/4317.2 (approval is required)
- h. **BP 4117.4 Certificated Personnel – Dismissal**
 - i. This update codifies the requirement established by the Alaska Supreme Court that certified employees may call witnesses at a pre-termination hearing.
- i. **BP 4118 Certificated Personnel – Suspension-Disciplinary Action**
 - i. This update clarifies what constitutes progressive discipline, and that reassignment is not necessarily disciplinary.
- j. **BP 4119.3/4219.3/4319.3 All Personnel – Duties of Personnel**
 - i. This update requires that, as a best practice, job descriptions should be reviewed and updated annually.
- k. **BP 4119.12/4219.12/4319.12 All Personnel – Harassment**
 - i. This update updates harassment language to fit best practices, including that it relates to all school district activities and facilities.
- l. **BP 4119.22/219.22/4319.22 All Personnel – Dress and Grooming**
 - i. This update simplifies the model dress code policy, and applies it to all personnel.
- m. **BP 4119.23/4219.23/4319.23 All Personnel – Unauthorized Release of Confidential Information**
 - i. This update clarifies best practices regarding the release of unauthorized District information.
- n. **BP 4119.25/4219.25/4319.25 All Personnel - Political Activities of Employees**
 - i. This update clarifies that the District may regulate political activity on school property at any time (not just during the instructional day) in accordance with law.
- o. **BP 4122 Certificated Personnel - Student Teachers**
 - i. This update requires that the superintendent establish criteria for a student teacher program.
- p. **BP 4133/4233/4333 All Personnel - Travel Expenses**
 - i. This update provides clearer guidelines on employee use of travel expenses.
- q. **BP 4141.6/4241.6 Certificated and Classified Personnel - Concerted Activity-Work Stoppage**
 - i. This update aligns to model policy language and updates the title.
- r. **BP 4158/4258/4358 All Personnel - Employee Security**
 - i. This update requires that the superintendent or designee is made aware of all police reports made by personnel in the course of their duties.
- s. **BP 4159/4259/4359 All Personnel – Employee Assistance Programs**
 - i. This update includes best practice language regarding employee mental health support.
- t. **BP 4161/4261/4362 All Personnel – Leaves**
 - i. This update aligns with the model policy and removes language that is duplicated in employee negotiated agreements.
- u. **BP 4180/4280/4380 All Personnel - Residency and Remote Work ***New Board Policy*****

- i. This policy is new and recommended by AASB to formally establish that employees may be permitted to work remotely, if permitted by the District.
- ii. **AR 4180/4280/4380 All Personnel - Residency and Remote Work**
*****New*****
- iii. **NWABSD Remote Work Agreement (RWA) - DRAFT**

6. Other Items Being Worked On:

a. **BB 9123 Clerk/Secretary and Treasurer**

- i. This update clarifies the responsibilities of the responsibilities to the Board. The title of the policy is also updated to include all positions cited in within the policy to be aligned to model policy.
 - 1. 12/1/25 confirmation from AASB that they are still working on the verbiage for 9123

b. ******NEW 10000 CHARTER SCHOOL SECTION******

- i. **BP 10030 General Requirements**
 - 1. **AR 10030.1 Organization of a Charter School**
 - 2. **AR 10030.2 Operation of a Charter School**

7. Questions

- a. **BP 5131.6 Alcohol and Other Drugs** – Does the NWABSD receive Public Law 99-570 funds?
 - i. Checking