

Minutes of Regular Board Meeting

Board Approved March 9, 2022

The Board of Trustees

Corbett School District

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, January 19, 2022, beginning at 7:00 PM in the ZOOM virtual platform. Board members present were; Michelle Vo, Board Chair; Todd Mickalson, Vice Chairman; Bob Buttke; David Granberg, Todd Redfern, Katey Kinnear and Rebecca Bratton. Also present were Administrators Dan Wold, Interim Superintendent; Holly Elvins-Dearixon; TOSA/ZOOM moderator; Brie Windust; Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk and Cindy Duley, Business Manager. Galilea Rios-Schultz, HS Student Representative, was in attendance at 7:04 p.m. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS

Presenter: Michelle Vo, Board Chair

Description:

Please click the link below to join the webinar:

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Webinar ID: 864 3251 0383

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1.1. Call to Order / Flag Salute

Presenter: Michelle Vo, Board Chair – Called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance to the flag. 30 participants at this time in the virtual meeting.

Attachments: (1)

7:04 p.m.

1.2. Review and Acceptance of Agenda

Presenter: Michelle Vo, Board Chair- discussed 5.1a tabled from last meeting – not acted upon at this meeting.

Attachments: (1)

1.3. Board Chair Report Information/Discussion Items- Ms. Vo announced:

a. Regional Table Annual Legislative event on January 13-both Mr. Wold and Ms. Vo attended, with nine legislative offices in attendance including our

Representative, Anna Williams. Talking points included enrollment and impact on extended funding over two years. There may be amenability towards extending the extended ADMw. Staffing and 35% substitute fill rates discussed. All impacting how to run school. Staffing issues caused from COVID-19. Mr. Wold thanked Ms. Vo for being at this event.

b. MESD Budget Committee representative - see attachment regarding information about April meetings. Board discussion regarding a Board representative or perhaps a Budget Committee member.

c. Oregon School Boards for Local Control - emailed January 6 – much like the one that the Board passed previously.
Board discussion.

Ms. Vo directed Mr. Wold to send our resolution in a reply to them.

d. OSBA LPC Position 19 applications due January 21 - emailed January 6

Description: School Board Recognition Month included certificates and proclamation from the Governor - <https://corbett.k12.or.us/wp-content/uploads/2021/12/January-Newsletter-2022.pdf> See page 8 and attachments

Ms. Vo thanked the Board for being members in these difficult times.

Attachments: (3)

1.4. Old Business/Tabled Item Action Item

Ms. Vo spoke to this motion tabled at the last meeting, and there was **no motion on the action.**

RESOLUTION NO. 12.68-21a - RESOLVED that the Board approve the following volunteers to participate on the 2022-23 Superintendent Search screening committee: Rhiannon Young, Robin Lindeen-Blakeley, Michelle Dawkins, Ben Byers, Troy Younker, Catherine Noles and Stacey Rogers.

Attachments: (1)

1.5. Superintendent Search Committee Action Item

Michelle Vo reported that the Board committee of Dave Granberg, Todd Mickalson and herself received a lot more applications after the 11th extension date and a lot of community representation. Stacey Rogers may not be able to meet during a couple of meetings and Desiree Chiu's application was not received by deadline date, but we asked her to fill out application.

Board Discussion.

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 1.79-22 - RESOLVED that the Board approved the following volunteers to participate on the 2022-23 Superintendent Search screening committee: Cathy Noles, Troy Younker, Michelle Dawkins, Stacey Rogers, Ben Byers, Robin Lindeen-Blakeley, David Rau, Desiree Chiu, Vanessa Lyon, Sara Brounstein, Tamie Tlustos-Arnold, and Stayce Blume.

The vote of the Board was 6-1; Rebecca Bratton voted no.
Milt Dennison, OSBA Consultant - update on Superintendent Search – Mr. Dennison announced to the Board Chair that we now have screening committee.

Description: Selection of Search Committee

7: Robin Lindeen-Blakeley will email Sarah Herb at OSBA with screening committee 27 names and their emails.

p. Mr. Dennison announced there will be a meeting on January 27 via ZOOM with a 30-m. 40-minute training session and into Executive session with confidentiality agreements.

Applicant screening done for ranking with rubric over January 27-February 1. February 2, Sarah Herb will have rankings. The Board will discuss candidates and have about five for initial interviews. There are 10 applicants as of today with at least two more expected. There was an email blast done today, and will probably be one more.

Chair Vo announced that January 27 meeting will be about 45 minutes, starting at 7:00 p.m. The February 2 meeting will be longer, starting at 5:30 p.m.

Mr. Dennison noted that training will be in public session and then executive session will introduce the candidates. He will send a draft invitation and process with confidentiality statement by Friday or Monday. (January 21 or 24)

Board discussion.

7:35 P.M.

3. Student Representative to the Board Report Information Item

Presenter: Galilea Rios-Schultz - HS Student Representative- spoke about the Girls Basketball team on the news, predicting state championship this year. Lots of teachers out with COVID-19 and hybrid situations as students have adapted. A lot is done through WhatsApp and other tools for project work. Also lots of students missing because of Omicron variant, substitutes are a problem, but hopefully we can keep moving forward.

Chair Vo expressed we are happy to hear about your resilience.

Attachments: (1)

7:38 p.m.

4. Approval of Minutes Action Item

Presenter: Michelle Vo, Board Chair

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 1.80-22 - RESOLVED that the Board approved the minutes of the Regular School Board meeting of December 15, 2021.

Attachments: (2)

The vote of the Board was 6-0; 1 abstention from Todd Mickalson for Resolution No. 1.80-22.

5. Introduction and Comments of Guests and Representatives

a. no sign ups for this meeting, 32 participants at this time in the meeting.

Principal, Director, Supervisor Reports

a. Jeanne Swift - Director of Student Services-reported on census data for

SPED (Special Education), with information in the board packet and she shared her screen on ZOOM, including ELD (English Language Development), YTP (Youth Transition Program) and other recovery services.

Board discussion.

Mr. Wold thanked Ms. Swift for staying proactive and in front of the curve and dealing with the growing needs.

Attachments: (2)

7:51 p.m.

Cassie Duprey – Assistant Secondary Principal introduced two CTE students, seniors, Natalie Bucher and Galilea Rios-Shultz. Natalie spoke about her self-employed online business and at 7:56 p.m. Galilea spoke about her work at the Power Station at Troutdale McMenamans, usually as a hostess.

Ms. Duprey encouraged any upcoming seniors for next year to fill out applications by March deadline.

Chair Vo thanked the reporters.

5.1. FINANCIAL REPORTS/MATTERS

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

Description: Monthly Reports Information Items in board packet. Comparable to the financial flow from last year. Pretty close to expectant target, so no big surprises.

Financial Audit Information Item – approved until February 28, as auditors asked for extension in December. They will possibly be at February meeting to report.

Corbett GS Roof Bid Action Item – not acted on at this meeting.

RESOLUTION NO. 1.81-22 - RESOLVED that the Board approve the Corbett Grade School Roof bid as proposed in the attachment in the Board packet and proceed with publication.

Attachments: (8)

Ms. Duley is starting to put an RFP together with parameters, a work in progress for February or March.

Board discussion.

8:08 p.m.

5.1.d. Extension of Budget Committee Term Appointment Action Item
Wording was changed to the resolution, as Ms. Beraka is not able to serve another term per information received from Chair Vo.

Board discussion.

Ms. Lindeen-Blakeley mentioned that this leaves one vacancy for Budget Position No. 2.

Todd Mickalson moved and Todd Redfern seconded:

RESOLUTION NO. 1.82a-22 - RESOLVED that the Board appointed Dirk Iwata-Reuyl, Budget Committee Position No. 4, each to another three year term to expire or renew on December 31, 2024.

The vote of the Board was 7-0.

Attachments: (1)

6. Interim Superintendent Wold's Report

a. Woodard Road Property Project – on hold per talk Mr. Wold had with Ian Mickelson at architects on January 18. He is trying to push land use along.

b. MESD Resolution Services/Local Service Plan – attachment in board packet. This money is held back for contracted services like Cindy Duley as Business Manager.

c. Parent Vue for Corbett Middle School – interest in looking at this progress reporting by the Ms. Goodloomis, CMS principal. It is being used at CHS. CMS is using project based learning and so curriculum is process based. They don't receive daily or weekly grades for things, but we will look and see how it might be used. Ms. Goodloomis and two parents are investigating a plan. They are looking at long view.

Board discussion.

d. Enrollment Update – we are up three students this month.

e. School Campus Upgrades/Grants – Kathy Childress, Secondary Principal, is pursuing a grant with help from architect. Ms. Swift and Ms. Duprey are working on a regional grant for Early Childcare, with facility barriers, so are looking at that for preschool. They may have a community member/athletic connection.

f. Athletic Study team met the week of January 10. 41% of CHS students do at least one sport. 57% is national average. Focus on athletics to see how to get more organized and involved. Have met twice and are working on vision and developing plan.

g. Mr. Wold gave a shout out to and met with CACE and CEA staff, in case there is a pivot to virtual. They are willing to stay in and keep going. COVID-19 fatigue, with administrators and counselors teaching and state reporting to be done. 13-21% of students gone depending on the day. 10-day quarantine is "overkill" so a move to five days is in the right direction. Staff has done a great job given mentally and emotionally tiring. Local health authority is the law.

Board discussion.

Attachments: (1)

7. Consent Agenda

Action Items

Mr. Wold explained that there are two new policies and administrative regulations under 12.1** that the cabinet looked at.

Todd Mickalson moved and Bob Buttke seconded:

Consent Agenda **Resolution Items 1.83-22 through 1.89-22****

5.1.bRESOLUTION NO. 1.83-22** - RESOLVED** that the Board bonded Dan Wold, 1.0 FTE Interim Superintendent; Robin Lindeen-Blakeley, 1.0 FTE Deputy Clerk/HR Lead; Brie Windust, 1.0 FTE Business Office Assistant, and Christie Dillard, .75 FTE Business Office Assistant, each in the amount of \$750,000.00 fidelity-bonds, as required under ORS 332.525. (Policy DH)

5.1.cRESOLUTION NO. 1.84.22** - RESOLVED** that the Board designates Dan Wold, Interim Superintendent and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead, as custodians of funds who will sign checks for Corbett School District 39, and Dan Wold, Interim Superintendent and Brie Windust, Business Office Assistant, as custodians for Corbett Middle/High School Student Body Account Funds in compliance with ORS 338.445. (Policy DGA and DH)

11.2RESOLUTION NO. 1.85-22** - RESOLVED** that the Board reapproved the dates for SImone Soo, 1.0 FTE Music Teacher, with FMLA/OFLA effective July 1, 2021-December 19, 2021, returning to work January 3, 2022, teaching three days a week through January 12, 2022, and returning to full-time work the week of January 17, 2022.

11.3RESOLUTION NO. 1.86-22** - RESOLVED** that the Board pay the prep period for Helen Leedom, 1.0 FTE HS Counselor, effective with the 2021-22 school year.

11.4RESOLUTION NO. 1.87-22** - RESOLVED** that the Board confirmed the resignation of James McDermott, 1.0 FTE 2nd/3rd Grade Teacher, effective June 8, 2022.

11.5RESOLUTION NO. 1.88-22** - RESOLVED** that the Board confirmed the hire of Brittany Gaul-Hargrave, .85 FTE MS SPED Asst. 1, effective January 18, 2022.

12.1RESOLUTION NO. 1.89-22** - RESOLVED** that the Board confirmed the second reading and adopt Policies or Deletions of Section J, as were first read at the December 15, 2021, Board meeting (including deletion of Policy JHCCF (Head Lice).

Attachments: (2)

The vote of the Board was 6-1; Rebecca Bratton opposed to Consent Agenda Resolutions 1.83-22** through 1.89-22**.

8. STUDENTS

Presenter: Dan Wold, Interim Superintendent – not at this time in the agenda.

9. TRANSPORTATION/BUILDINGS/MAINTENANCE

Presenter: Dan Wold, Interim Superintendent - not at this time in the agenda.

10. CO-CURRICULAR ACTIVITIES

Presenter: Dan Wold, Interim Superintendent – The girls' basketball team is ranked second in the state and boys are also ranked (8th?). We have turned the corner with face coverings. Still have wrestlers, swimmers and equestrians competing. CMS basketball and wrestling starting soon.

Mr. Wold will send the news clip to the Board

11. PERSONNEL

11.1 Vacant Positions - We have position openings for .4 FTE Bus Driver and Substitute Bus Driver .

Description: See Consent Agenda Items

We have one bus driver that left us, but he is coming back again with students. The new hire has been through training and we will then have all the routes covered.

12. POLICY

Memorandum of Agreement CSD and CEA Action Item

Presenter: Michelle Vo, Board Chair noted that this is MOA is for Article 5. Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.90-22 - RESOLVED that the Board approved the MOA between Corbett School District and Corbett Education Association for the 2021-22 school year as attached in the Board packet.

The vote of the Board on Resolution No. 1.90-22 was 7-0.

First Reading Policy Section I Information Items – Ms. Lindeen-Blakeley noted that this is in error, as we already adopted on December 15, 2021.

Chair Vo noted that all information as in the attachment, except that the correct Policy IKE-AR is revised and attached.

Ms. Vo announced that this is formalizing the change of calendar based on the MOA. No student contact day on March 11. 146 student contact days with five in-service days (additional day in May).

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.91-22-RESOLVED that the Board reconfirmed the updated 2021-22 school calendar as attached in the Board packet (after approval of Resolution No. 1.90-22).

The vote of the Board was 7-0.

Attachments: (4)

13. COMING EVENTS and Matters for the Good of the Order

Presenter: Michelle Vo - Board Chair read the coming events aloud.

Todd Mickalson noted he hopes to hear the Athletic Director's report next mon

The meeting was good and the study and presentation will be great to share.

13.1. Friday, January 21, 2022 - School day and Mid-term

13.2. Thursday, January 27, 2022 - High School Conferences in the evening
Special School Board meeting for Superintendent Screening Committee meets at
7:00 p.m. for training, via ZOOM and/or in person.

13.3. Special School Board meeting for Superintendent search - Wednesday,
February 2, 2022, 5:30 p.m via ZOOM, and/or in person (TBD)

13.4. Regular School Board meeting, February 16, 2022 - via ZOOM at 7:00
p.m. and/or in person (TBD)

OSBA Spring Listening Session, Friday, April 8, 2022, Location and Time TBD

14. ADJOURNMENT – 8:52 P.M.

Presenter: Michelle Vo - Board Chair

