

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
NOVEMBER 17, 2025**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, November 17, 2025, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Jenny Frenzel, Jack Aakhus, Anna Manecke, Ann Long Voelkner, Todd Haugen Dave Wall and Superintendent Jeremy Olson

Mckenzie Edevold – Student Representative  
Jacobi Burmeister Pater – Student Representative

MEMBERS ABSENT: None

CALL TO ORDER: (Time: 6:30 p.m.)

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

The motion was offered by Ann Long Voelkner, seconded by Anna Manecke, and carried by all in attendance to approve the agenda with the removal of Central Elementary Purchase Offer from Action Items.

PUBLIC PARTICIPATION

No participants for public participation session.

REQUEST TO REMOVE TOPIC(S) FROM THE CONSENT AGENDA

CONSENT AGENDA

The motion was offered by Todd Haugen, seconded by Jenny Frenzel, and carried by all in attendance to approve the following items:

- A. Minutes from the October 20, 2025 and October 27, 2025 School Board Meetings
- B. Current Bills Totaling: \$4,967,679.03
- C. Certified Confirmation of Resignation
- D. Non-Certified Staff Resignations
- E. Certified Staff Appointments
- F. Resignation of Administrative Staff Member - Jordan Hickman
- G. Second Reading and Adoption of SBR 300-90-2:Uniform Grant Guidance Policy MSBA 721
- H. Second Reading and Adoption of SBR 100-10-5:Development, Adoption and Implementation of Policies MSBA 208
- I. Request to Accept Grant — Bemidji High School

SPECIAL TOPICS

Spotlight Presentation “Robotics”

Students from Bemidji High School shared how Robotics helps build many skills. They received an award for their advanced skills in robotics. They brought a robot to share their accomplishments.

The 7<sup>th</sup> and 8<sup>th</sup> grade team presented on their team named the Whistlepunks. They worked together to get the best outcome for their robot. This helped them be prepared for competition day.

Unified Robotics was started in Bemidji in 2023, the first in Minnesota to help with STEAM supports. There are 30 teams across 13 districts that have Unified Robotics.

#### STUDENT REPRESENTATIVE REPORTS

Mckenzie Edevold and Jacobi Burmeister Pater reported about Stuff a Truck and Backpack Buddies, making holiday cards for residents in our nursing homes, and weed/vape detectors.

#### LISTENING SESSION REVIEW

There were no participants in the listening session.

#### DONATIONS

The motion was offered by Ann Long Voelkner, seconded by Todd Haugen, and carried by all in attendance to accept the following donations, \$27,178.19 from the Bemidji 31 Foundation and \$1,000 from Edward Jones.

#### ACTION ITEMS

##### **Comprehensive Achievement and Civic Readiness (CARC) Summary Report**

The motion was offered by Ann Long Voelkner seconded by Anna Manecke, and carried by all in attendance to approve the 2024-2025 Comprehensive Achievement and Civic Readiness Summary Report

##### **2025-2026 Indian Education Policies and Procedures**

The motion was offered by Jenny Frenzel seconded by Ann Long Voelkner, and carried by all in attendance to approve the revised 2025-2026 Indian Education Policies and Procedures.

##### **First Reading of Revised SBR 400-25-1:Student Attendance MSBA 503**

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of revised policy SBR 400-25-1:Student Attendance MSBA 503.

##### **First Reading of Revised SBR 400-90-2R:Middle School Extracurricular Program Administrative Procedures**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 400-90-2R:Middle School Extracurricular Program Administrative Procedures.

##### **First Reading of Revised SBR 300-20-1:Establishment and Adoption of School District Budget MSBA 701**

The motion was offered by Jack Aakhus, seconded by Todd Haugen, and carried by all in attendance to approve the first reading of revised policy SBR 300-20-1:Establishment and Adoption of School District Budget MSBA 701.

##### **First Reading of SBR 300-20-2:Accounting MSBA 702**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of policy SBR 300-20-2:Accounting MSBA 702.

**First Reading of SBR 300-30-1:Modification of School District Budget MSBA 701.1**

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of policy 300-30-1:Modification of School District Budget MSBA 701.1.

**First Reading of Revised SBR 300-50-1:Investments MSBA 705**

The motion was offered by Jack Aakhus, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 300-50-1:Investments MSBA 705.

**First Reading of Revised SBR 300-90-1:Fund Balance MSBA 714**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 300-90-1:Fund Balance MSBA 714.

**First Reading of Revised SBR 600-10-3:Keys and Building Usage**

The motion was offered by Todd Haugen, seconded by Jack Aakhus, and carried by all in attendance to approve the first reading of revised policy SBR 600-10-3:Keys and Building Usage.

**First Reading of Revised SBR 600-20-2:Leaving Money and Other Valuables in Desks and Classrooms**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 600-20-2:Leaving Money and Other Valuables in Desks and Classrooms.

**First Reading of Revised SBR 600-20-3:Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System MSBA 704**

The motion was offered by Jack Aakhus, seconded by Todd Haugen, and carried by all in attendance to approve the first reading of revised policy SBR 600-20-3:Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System MSBA 704.

**First Reading of Revised SBR 600-30-1:Facility and Equipment Use Policy**

The motion was offered by Ann Long Voelkner, seconded by Jack Aakhus, and carried by all in attendance to approve the first reading of revised policy SBR 600-30-1:Facility and Equipment Use Policy.

**First Reading of SBR 600-30-2:Disposition of Obsolete Equipment and Material MSBA 802**

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of policy SBR 600-30-2:Disposition of Obsolete Equipment and Material MSBA 802.

**First Reading of Revised SBR 600-60-1:Staff Photo Identification Policy**

The motion was offered by Jenny Frenzel, seconded by Jack Aakhus, and carried by all in attendance to approve the first reading of revised policy SBR 600-60-1:Staff Photo Identification Policy.

**First Reading of Revised SBR 600-80-1:Video Recording other than on Buses MSBA 712**

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of revised policy SBR 600-80-1:Video Recording other than on Buses MSBA 712.

**Rescinding of Policies**

SBR 300-10-1:Finance  
SBR 300-60-1R: District Purchasing and Requisitioning Administrative Procedure  
SBR 300-60-1R(5):Ordering Items on "Approval" or "Trial" Basis  
SBR 300-60-1R(6): Central Receiving  
SBR 300-60-1R(7):Direct Shipments/Direct Pickup  
SBR 300-60-1R(8):Damaged Freight and Carrier Inspections  
SBR 300-60-1R(9):Returning Merchandise for Credit  
SBR 300-60-1R(10):Supply Orders - Verification of Delivery

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to rescind the above named policies.

UPCOMING EVENTS

Next Regular School Board Meeting, December 15, 2025, 6:30 PM, District Office Board Room

OTHER

**Superintendent's Report**

Superintendent Olson shared events happening around our district.

ADJOURNMENT

The motion was offered by Jack Aakhus, seconded by Todd Haugen, and carried by all in attendance to adjourn the meeting. Time: 7:25 p.m.

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Jenny Frenzel, Clerk

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Date Approved

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Dave Wall, Chair

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Date Approved