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Scott K. Ney
Director of
Facility Operations

**Community Unit
School District 304**

TO: Dr. Kent Mutchler

FROM: Scott Ney

RE: Gifts, Grants, and Bequests

DATE: February 4, 2022

In accordance with Policy 8:80-Gifts, Grants, and Bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Grace Power and Controls, Inc. would like to donate the labor and electrical equipment for the Geneva High School Kiln Project.

The total value of this donation is estimated to be \$10,000.

I am requesting approval from the Board of Education, at their regularly scheduled meeting, Monday, February 14th, 2022, to accept the donation from Grace Power and Controls, Inc. for an amount not to exceed \$10,000.