

**BRISTOL BOARD OF EDUCATION**  
**Bristol, Connecticut**  
**Wednesday, May 24, 2023 – 6:00 p.m.**  
**Special Board of Education Meeting**

A Special Bristol Board of Education meeting was held on Wednesday, May 24, 2023, at 6:00 p.m. in the Auditorium of the Bristol Board of Education, located at 129 Church Street, Bristol, Connecticut.

**PRESENT:** Commissioners: Russell Anderson, Eric Carlson, Jill Fitzsimons-Bula, Kristen Giantonio, Shelby Pons, Dante Tagariello, and Chair Jennifer Dube

**EXCUSED:** Commissioners: Maria Simmons and Todd Sturgeon

**ALSO PRESENT:** Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy, Superintendent, Lynn Boisvert, Finance Director, and Tim Callahan, School Project Manager

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Dube called the Special Meeting to order at 6:01 p.m. and read the meeting norms into the record.

Tim Callahan, School Project Manager provided background information and a brief description of each of the requests before the Board this evening.

**2. BCBS Culinary Arts Program Alteration Education Specifications Approval**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to approve the Education Specifications for the Bristol Central High School Culinary Arts Program Alteration Project located at Bristol Central High School, located at 480 Wolcott Street, Bristol, Connecticut and to forward to City Council for action.*

**3. Request City Council to authorize BoE to establish a building committee for the BCBS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to establish the Operations Committee as the building committee with regard to the Bristol Central High School Culinary Arts Program Alteration Project located at Bristol Central High School, 480 Wolcott Street, Bristol, Connecticut.*

**4. Request City Council to authorize BoE to apply for the school construction grant for the BCBS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to authorize the Bristol Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Bristol Central High School Culinary Arts Program Alteration Project located at Bristol Central High School, 480 Wolcott Street, Bristol, Connecticut.*

**5. Request the Authorization of Schematic Design for the BCBS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and second, by Dante Tagariello the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to hereby authorize at least the preparation of schematic drawings and outline specifications for the Bristol Central High School Culinary Arts Program Alteration Project located at Bristol Central High School, 480 Wolcott Street, Bristol, Connecticut.*

**6. BEHS Culinary Arts Program Alteration Education Specifications Approval**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to approve the Education Specifications for the Bristol Eastern High School Culinary Arts Program Alteration Project located at Bristol Eastern High School, 632 King Street, Bristol, Connecticut, and to forward to City Council for action.*

**7. Request City Council to authorize BoE to establish a building committee for the BEHS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to establish the Operations Committee as the building committee with regard to the Bristol Eastern High School Culinary Arts Program Alteration Project located at Bristol Eastern High School, 632 King Street, Bristol, Connecticut.*

**8. Request City Council to authorize BoE to apply for the school construction grant for the BEHS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to authorize the Bristol Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Bristol Eastern High School Culinary Arts Program Alteration located at Bristol Eastern High School, 632 King Street, Bristol, Connecticut.*

**9. Request the Authorization of Schematic Design for the BEHS Culinary Arts Program Alteration**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to hereby authorize at least the preparation of schematic drawings and outline specifications for the Bristol Eastern High School Culinary Arts Program Alteration Project located at Bristol Eastern High School, 632 King Street, Bristol, Connecticut.*

**10. Edgewood School Targeted Alterations Project Education Specifications Approval**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to approve the Education Specifications for the Edgewood School Targeted Alterations Project at Edgewood School, located at 345 Mix Street, Bristol, Connecticut and to forward to City Council for action.*

A question followed regarding the amount of money the city will be responsible for.

**11. Request City Council to authorize BoE to Establish a building committee for the Edgewood School Targeted Alterations Project**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to establish the Edgewood School Targeted Alterations Project Committee as the building committee with regard to the Edgewood School Targeted Alterations Project at Edgewood School, located at 345 Mix Street, Bristol, Connecticut.*

**12. Request City Council to authorize BoE to apply for the school construction grant for the Edgewood School Targeted Alterations Project**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to authorize the Bristol Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Edgewood School Targeted Alterations Project at Edgewood School, located at 345 Mix Street, Bristol, Connecticut.*

**13. Request the Authorization of Schematic Design for the Edgewood School Targeted Alterations Project**

*On a motion by Eric Carlson and a second, by Dante Tagariello, the Bristol Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Tagariello, and Dube) unanimously voted to request the City of Bristol City Council to hereby authorize at least the preparation of schematic drawings and outline specifications for the Edgewood School Targeted Alterations Project at Edgewood School, located at 345 Mix Street, Bristol, Connecticut.*

**14. ADJOURNMENT**

There being no other business, and,

*On a motion by Eric Carlson and a second, by Kristen Giantonio, the Board of Education unanimously voted to adjourn the meeting. (6:18 p.m.)*

Respectfully Submitted,



Susan Everett, Recording Secretary  
Bristol Board of Education

APPROVED