## Browning Public Schools **Board Agenda Request**

Meeting to Be Held: August 10, 2021



			<del></del>		
Recogniti		Staff	Parents		
Informat	ion: Building Report	Old Business	Superintendent's Report		
Action:	Resignation	Hiring	Contract Service Agreements		
	Travel Out-of-State	Travel In State	Approvals		
	Termination	Legal Matters	Other:		
	This action request pertains to	☐ Elementary (only)	High School/District Wide		
Date:	7/21/2020				
To:	Corrina Guardipee-Hall	From:	John E Salois		
	Superintendent of Schools	Title:	Human Resource Director		
Subject:	<b>Contract Service Agreement: S</b>	Substitute Workshops fo	r School Vear 2021-2022		
recording  4 C	, editing, and finalizing of worksh Colleen Wilson, Substitute Teachin	nops.	ear consisting of preparing, presenting,		
Financial	I Impact: Maximum of \$210.00				
Funding	Source (Budget/grant, etc.): HI	R 126-90-160-2316-150 (	75%) / 226-90-160-2316-150 (75%)		
Attachmo	ent(s): Sample CSA				
Approval	l: Superintendent's Office/Finance	ce/Personnel as applicable	e (Initial)		
Commen	ts:				
Board Ac	ction: N/A (Info)	Approved Den	nied Tabled to:		

## Browning Public Schools CONTRACT SERVICE AGREEMENT

(406) 338-2715 • (406) 338-2708

<b>Date:</b> August 10, 2021	<b>Board Approval:</b> <u>8/10/21.</u>			
Contractor: Colleen Wilson	<b>Phone:</b> <u>336-2850</u>			
Address: PO Box 386 P.O. Box or Street Address	Browning City	MT State	59417 Zip	
Type of Project/Service (be specific): Contracto	r will provic	e the preparat	tion, presenting, editing,	and finalizing
of five (5) Substitute Teaching workshops, two (2	2) hours each	n, from Augus	st 2021 through April 20	22 for potential
classroom substitutes. Contractors will submit a t	time sheet to	the Human R	Resources Director.	
Contracted Dates: August 2021 through April 2				
Rate per hour/per day: \$21.00 Per hr. X 10 hours			$=$ $\frac{$210.00}{}$	
Per Diem/per day: x # of Days			= N/A	
Mileage: u miles @ per mile Other costs (explain): Not to exceed total \$	' amount		= <u>N/A</u> = N/A	
Other costs (explain)Not to exceed total \$	Total Pro	 ject Cost	$=\frac{10/A}{\$210.00}$	
Contract to be paid from: 25% 226-90-160-2316-150 75% 126-90-160-2316-150	Eı	Other nployee:	nvoice on completion	
The above terms and conditions constitute an ag Schools for the contractor to render services, as unforeseen problems, this agreement shall be cha	indicated.	In the event		•
Contractor's Signature		John E Salois Principal/Supervisor		
SSN/Federal ID Number/EIN	Sup	erintendent		
An Independent Contractor must provide Brown License or sign an Independent Contractor's E Worker's Compensation Insurance and Unemplo	Exemption A	pplication At	ffidavit waiving their ri	

White - Contractor

**Yellow – Business Office**