



# Albany Area Schools ISD 745

## A Community of Successful Learners

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Albany, Minnesota 56307

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### Consent to Release Data – Request from an Individual

*An individual asks the school district to release private data to an outside entity or person. Because the district does not have statutory authority to release the data, it must get the individual's written informed consent.*

#### Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to The Superintendent of Albany Area Schools before you sign it.

I, \_\_\_\_\_, give my permission for Albany Area Schools to release data about me to \_\_\_\_\_ as described in this consent form.  
(name of other entity/person)

1. The specific data I want Albany Area Schools to release include:

\_\_\_\_\_  
(explanation of data requested)

2. I understand that I have asked Albany Area Schools to release the data.

3. I understand that although the data are classified as private at Albany Area Schools, classification/treatment of the data at \_\_\_\_\_ depends on laws or policies  
(name of other entity/person)  
that apply to \_\_\_\_\_.  
(name of other entity/person)

This authorization to release expires \_\_\_\_\_.  
(date/time of expiration)

Individual data subject's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian's signature [if needed] \_\_\_\_\_ Date \_\_\_\_\_

Policy Form 406  
2025

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