



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** September 19, 2022

**AGENDA ITEM:** Consider Approval of TASB Board Policy Update 119  
CPC(LOCAL)– Office Management: Records Management  
DMA(LOCAL)- Professional Development: Required Staff Development  
EHAA(LOCAL)-Basic Instructional Program: Required Instruction  
EHBB(LOCAL)- Special Education: Gifted and Talented Students  
EIF(LOCAL)- Academic Achievement: Graduation  
FFBA(LOCAL)- Crisis Intervention: Trauma-Informed Care  
FFH(LOCAL)- Student Welfare: Freedom from Discrimination, Harassment, and Retaliation

**PRESENTER:** Lynn McKinney, Deputy Superintendent

### BACKGROUND INFORMATION:

There are nine local policies impacted in Update 119. Two of the nine policies were presented for board approval at the August 22, 2022 Board meeting with one reading in order to meet a required TEA deadline. The seven other policies were discussed with the Board at the August 22, 2022 Board meeting. A summary of revisions for the other seven policies includes:

- CPC(LOCAL)– Office Management: Records Management  
*Recent updates by the Texas State Library and Archives Commission prompted recommended revision on records management. The new policy provisions delegate to the records management officer the responsibility to develop procedures for the management of electronic records that comply with the district's records control schedules and meet minimum components required by law. The records management officer for AISD is the Chief Financial Officer.*
- DMA(LOCAL)- Professional Development: Required Staff Development  
*SB 1267 requires the board to annually review the State Board of Educator Certification (SBEC) clearinghouse regarding best practices and industry recommendations for professional development and adopt a professional development policy based on the training recommendations in the clearinghouse. To meet the policy requirements, the recommended local policy text reflects that the board shall annually approve the district's professional development plan, which must be guided by the clearinghouse; note any differences from the clearinghouse recommendations; and include a schedule of required professional development. This district professional development plan will be presented for board approval with the District Improvement Plan at the October board meeting.*
- EHAA(LOCAL)-Basic Instructional Program: Required Instruction  
*New provisions are recommended based on SB9 which imposes several requirements for instruction on the prevention of child abuse, family violence, dating violence, and sex trafficking, including a board policy on adopting*

*curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote.*

- EHBB(LOCAL)- Special Education: Gifted and Talented Students  
*HB 1525 removed the statutory requirement for a district to annually certify to the commissioner of education that the district's gifted and talented program is consistent with the Texas State Plan for the Education of Gifted/Talented Students. Therefore, the deletion of the corresponding local policy regarding this previous requirement is recommended.*
- EIF(LOCAL)- Academic Achievement: Graduation  
*Revised Administrative Code rules require a board policy to address the methods by which a student can confirm completion and submission of a financial aid application to meet graduation requirements. The recommended text aligns with TEA guidance and addresses methods for both the free application for federal financial aid (FAFSA) and the Texas application for state financial aid (TASFA).*
- FFBA(LOCAL)- Crisis Intervention: Trauma-Informed Care  
*SB 1267 requires training in trauma-informed care to be provided in accordance with the board's professional development policy. Therefore, at Training, a reference has been added to the district's professional development plan. SB 1267 also repealed the requirement for a district to annually report to TEA the number of employees who participated in trauma-informed care training. Therefore, TASB recommends deleting the local policy provision.*
- FFH(LOCAL)- Student Welfare: Freedom from Discrimination, Harassment, and Retaliation  
*To meet new board policy requirements for SB 9 we recommend text at Notice to Parents, which requires the district, upon receipt of a report of dating violence, to immediately notify the parent of the student identified as the alleged victim or perpetrator. Additional revisions are recommended to clarify the definition of prohibited conduct and the district's response to such conduct.*

**FISCAL INFORMATION:** None

**ATTACHMENTS:** TASB Board Policy Update 119 Draft Proposed Board Policies:  
CPC(LOCAL)– Office Management: Records Management  
DMA(LOCAL)- Professional Development: Required Staff Development  
EHAA(LOCAL)-Basic Instructional Program: Required Instruction  
EHBB(LOCAL)- Special Education: Gifted and Talented Students  
EIF(LOCAL)- Academic Achievement: Graduation  
FFBA(LOCAL)- Crisis Intervention: Trauma-Informed Care  
FFH(LOCAL)- Student Welfare: Freedom from Discrimination, Harassment, and Retaliation

#### **ADMINISTRATIVE RECOMMENDATION**

As discussed at the August 22, 2022 board meeting, administration recommends that Update 119 proposed board policies are approved as presented:

CPC(LOCAL)– Office Management: Records Management

DMA(LOCAL)- Professional Development: Required Staff  
Development

EHAA(LOCAL)-Basic Instructional Program: Required Instruction

EHBB(LOCAL)- Special Education: Gifted and Talented Students

EIF(LOCAL)- Academic Achievement: Graduation

FFBA(LOCAL)- Crisis Intervention: Trauma-Informed Care

FFH(LOCAL)- Student Welfare: Freedom from Discrimination,  
Harassment, and Retaliation