

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

#### Authority

~~A nonresident student shall not be permitted to attend District schools except as provided below.~~

#### Transfer Requests

##### Exceptions

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent. Transfers shall be granted for one regular school year at a time. Applications will be considered only for schools or programs listed for eligibility each January. These students are not eligible to apply for a Specialized Choice Program.

##### Factors

In approving transfers, the Superintendent shall consider the availability of space and the criteria posted for the student's grades, state testing standards, reading levels, disciplinary history, and attendance records, which the parent or guardian must supply in full before transfer consideration.

##### *Resident Becoming a Nonresident*

A resident student who becomes a nonresident during the course of a grading period shall be permitted to continue in attendance for the remainder of the semester grading period.

##### *Resident Senior Becoming a Nonresident*

A resident senior student who becomes a nonresident and has enough credits to graduate by the end of the school year shall be permitted to continue in attendance for the remainder of the school year. Such students who become nonresidents may be charged a daily tuition rate.

#### Children of District Employees

A child of a District employee may transfer from outside the District to the attendance zone feeder pattern in which the employee works. **The intra-district child of district employees has the same rights as a district resident student.**

##### Approved Transfers

An approved transfer shall remain in effect for all grade levels at the approved campus **for Children of District Employee**, provided that the parent is a full-time employee, space for additional students is available at the receiving campus, and all information provided at the time of the transfer request remains accurate.

A student under this provision shall be considered a transfer student and shall be subject to revocation for any reason listed in this policy.

##### Eligibility of Children of District Employees

A child of a District employee, who has an option to attend a different high school within the District based upon the employment location (see above), rather than attending the assigned school according to attendance zones, shall be eligible for all levels of UIL

ADMISSIONS  
INTERDISTRICT TRANSFERS

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(LOCAL)

and extracurricular activities at the school approved if he or she transfers at the first opportunity.

If a student subsequently transfers to another school, the student shall not be eligible for UIL and extracurricular activities until he or she has been in and regularly attended that school for at least the previous calendar year.

District Rezoning

When the District implements a school attendance zone change, the students are deemed eligible for UIL participation at the varsity level in the new attendance zone, if the Board allows for a student to attend the new school early. The student must declare and attend at his or her first opportunity.

Deadlines for  
Transfer  
Consideration

Transfer requests for the upcoming school year must be received no later than April 1. Transfers shall not be valid between any District campuses. The decision of the Superintendent or designee shall be considered final.

~~Factors~~

~~In considering transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary, academic, and attendance records. No interdistrict transfer shall be approved that requires a change in classroom space or changes to staff at either school.~~

The Superintendent or designee may assign any student from one school facility or classroom within the District to another facility or classroom within the District.

Transfer  
Agreements

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

**Transfer for  
Students Receiving  
Special Education  
Services**

A student receiving special education services, not subject to reassignment pursuant to a decision by an admission, review, and dismissal (ARD) committee, shall satisfy the conditions under which transfers may be allowed pursuant to this policy. The individualized education program (IEP) of a student receiving special education services who transfers under this policy shall indicate that a transfer was approved, resulting in the student receiving services in a location other than the home campus.

**Revocation of  
Transfer**

Student transfers may be revoked under the following conditions:

1. The transfer student seeks to return to the out-of-district campus that serves his or her attendance area.
2. The student is on an employee transfer and the employee does not maintain employment in the District.

<b>Tuition</b>	If the District charges tuition, the amount shall be set by the Board, within statutory limits.
Waivers	The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]
Nonpayment	The District may initiate withdrawal of students whose tuition payments are delinquent.

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