

STATE APPROVED ALTERNATIVE PROGRAM APPLICATION

Area Learning Center

ALC required programming components:

Except for districts located in a city of the first class (Minneapolis, St. Paul and Duluth), ALCs **must** be established cooperatively with at least **two districts** and serve the geographic area of those districts.

ALCs must offer a comprehensive education program through a school within a school or separate site for students at **both** the middle school and high school level.

ALCs must have programming available throughout the calendar year.

If the above components are in place Targeted Services may be offered outside of the core school day program to grade levels K-8. ***This is a separate SAAP Application.***

SUMMARY OF AREA LEARNING CENTER PROGRAMS TO BE OFFERED

LEARNING YEAR PROGRAMS Separate Site (SS) or School within School (SWS) DAILY SCHEDULE STUDENT ENROLLMENT DATES DESCRIPTION OF STUDENTS (*grade level, focus of support*)

- x Day Program – High School SS - BAHS, Bridges, Tokata Learning Center
- x Day Program – Middle Level SWS- Burnsville and Prior Lake
- x Before/Afterschool Program SS- ISD191, ISD 719, ISD 720
- x Summer Program SS- ISD191, ISD 719, ISD 720
- Night Option Program
- Other:

NOTE: Independent Study and Targeted Services are separate from the ALC Application process.

	Career and College Success 1500 Highway 36 West Roseville, MN 55113-4266	Area Learning Center(ALC) Application
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1. Documented District Cooperation (unless city of the first class):

APPLICANT IDENTIFICATION INFORMATION			
District Acting as Fiscal Agent (1) ISD 191, ISD 719, and ISD 720 in partnership		District Number 191,719,720	
Contact Person(s) Dave Brown Eric Serbus Jason Sellars	Email DBrown@priorlake-savage.k12.mn.us Eserbus@shakopee.k12.mn.us Jsellars@isd191.org	Telephone Number 952.226.0840 952.496.5980 952.707.4126	
Address of Contact 15870 Fish Point Rd 1110 Town Square Mall 200 West Burnsville Parkway	City Prior Lake Shakopee Burnsville	State MN MN MN	Zip Code 55372 55379 55337
Cooperating District Name (2) ISD 191, ISD 719, and ISD 720 in partnership. Please refer to contact information above.		District Number N/A	
Contact Person N/A	Email N/A	Telephone Number N/A	
Address of Contact N/A	City N/A	State N/A	Zip Code N/A
Cooperating District Name (If applicable) ISD 191, ISD 719, and ISD 720 in partnership. Please refer to contact information above.		District Number N/A	
Contact Person N/A	Email: N/A	Telephone Number : N/A	
Address of Contact N/A	City N/A	State: N/A	Zip Code

Examples of documentation to attach formalizing the agreement between districts to provide an ALC:

1. Local School Board of Directors written agreement to cooperate including the elements of
 - Sharing of program information to students/families in neighboring districts whose partner program may better suit the need of that family.
 - Partner districts will continue to follow established record request procedures regarding student data.

SAAP ALC Application 2019

- Partners will share aggregate program data to support development of the ALC (Eg. attendance, enrollment, student data, credit, graduate completion rates, etc.). .
 - Each partner will act as its own program fiscal host.
 - Standardization of all basic skills and title funding from resident districts (ensuring allocation to ALC partners). Partners will annually review ALC finance statutes and allocations.
 - Professional development plan/allocation for ALC staff shared amongst partner districts. The goal is to provide opportunities for member districts to team staff together for PD opportunities to support ALC students.
2. Advisory Committee/other to guide decision-making processes at the ALC
- Partners will meet quarterly.
 - Partners will prioritize opportunities for cross-over and intersectionality for professional development among partners.
 - Committee notes will be shared with partner districts. Partner districts will rotate ALC partnership roles (Eg. chair, secretary, etc.) Partner districts will invite appropriate representatives to each quarterly meeting (finance directors, curriculum directors, teaching staff, support staff, targeted services, etc.).
3. Locations of ALC programming (comprehensive high and mid-level, extended-day and targeted services)
- Member districts with mid-level programming will complete application with program information.
4. Systems related to providing transportation where appropriate
- Member districts will follow statutory guidelines regarding transportation of students across district boundaries.

Questions, technical support and submissions should be directed to MDE.AlternativeLearning@state.mn.us

2. Description of Core Day Programming:

Comprehensive High School Programming – this details information for the core day programming that will be offered through the ALC.

Staffing allocation to be determined yearly based on projected budget:

HIGH SCHOOL PROGRAM SITE/LOCATIONS				
Provide the following information on each of the program sites for which approval is desired. Attach an additional page, if necessary.				
SITE NAME		SITE ADDRESS	SITE CONTACT	CONTACT EMAIL
1	Prior Lake Bridges ALC	15870 Fish Point Rd, Prior Lake, MN 55372	David Brown	DBrown@priorlake-savage.k12.mn.us
2	Shakopee Tokata ALC	1110 Town Square Mall, Shakopee, MN 55379	Eric Serbus	Eserbus@shakopee.k12.mn.us
3	Burnsville ALC (BAHS)	2140 Diffley Rd, Eagan, MN 55122	Kelly Ronn	Kronn@isd191.org

HIGH SCHOOL PROGRAM STAFFING			
Provide the following information on each of the program sites listed above. Attach an additional page, if necessary.			
SITE #	AREA OF TEACHER LICENSURE	NUMBER OF TEACHER FTE(s)	Please describe the essential skills sought for teachers that will be supporting students in the core ALC high school program.
1- ISD 719	Social Studies	1.0	<p>Desired Teacher Mindset:</p> <ul style="list-style-type: none"> ● Growth Mindset - belief that the most basic skills and abilities can be developed through effort and hard work. ● Equity Mindset - perspective that is aware and calls attention to inequities in student outcomes and educational practices. ● Ability to be flexible in thinking and practice ● Desire to work collaboratively with others <p>Desired Interpersonal Skills:</p> <ul style="list-style-type: none"> ● The ability to establish, nurture, and maintain healthy and supportive relationships with all students. ● The ability to engage in difficult conversation that lead to improved outcomes <p>Desired Instructional Skills:</p> <ul style="list-style-type: none"> ● Ability to create and adjust engaging, relevant, standards-aligned curriculum. ● Ability to differentiate instruction based on student needs and situations. ● Ability to assess student learning using a wide variety of assessment methods.
	Language Arts	1.5	
	Science	0.5	
	Math	1.0	
	Art	0.75	
	Phy Ed	0.25	
	SPED	1.0	
	Work Experience	0.25	
	Counseling	0.5	
	Social Work	0.5	
Chemical Health	0.67		
2- ISD 720	Social Studies	1.8	
	Language Arts	1.0	
	Science	1.0	
	Math	1.0	
	Physical Education	.2	
	Art	1.0	
	EL	.3	
	SPED	.6	
	Behavior Intervention	1.0	
	Counseling	1.0	

3- ISD 191	Social Studies	2.5
	Language Arts	2.5
	Science	2.0
	Math	2.0
	Physical Education	1.0
	Art	.5
	EL	1.0
	SPED	1.0
	Counseling/Interventionist	1.5
	Work Experience	1.0

Comprehensive Mid-Level Programming – this details information for the core day programming that will be offered through the ALC to mirror grades levels in the districts middle school:

MID-LEVEL PROGRAM SITE/LOCATIONS				
Provide the following information on each of the program sites for which approval is desired. Attach an additional page, if necessary.				
SITE NAME		SITE ADDRESS	SITE CONTACT	CONTACT EMAIL
1	Eagle Ridge Middle School	13955 Glendale Road, Savage, MN 55378	Jason Sellars	Jsellars@isd191.org
2	Nicollet Middle School	400 East 134 th St., Burnsville, MN 55337	Jason Sellars	Jsellars@isd191.org
3	Twin Oaks Middle School - ATLAS program	15860 Fish Point Rd., Prior Lake, MN 55372	Dave Brown	dbrown@priorlake-savage.k12.mn.us

MID-LEVEL PROGRAM STAFFING			
Provide the following information on each of the program sites listed above. Attach an additional page, if necessary.			
SITE #	AREA OF TEACHER LICENSURE	NUMBER OF TEACHER FTE(s)	Please describe the essential skills sought for teachers that will be supporting students in the core ALC middle level school program.
1	Math Language Arts	2.0 3.0	Teachers in the middle school day ALC programs implement Math and ELA courses designed to accelerate student learning. The goal is to support students in a smaller academic environment with targeted instruction based upon individual student needs. Student academic data is reviewed and students are assigned to math or reading courses. Courses include Math 180, Math Skills, Basic Math, READ 180, System 44, ELA Reading, and Basic ELA.
2	Math Language Arts	4.0 5.0	

3	ATLAS: Math Social Studies Language Arts Science	1.6
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3. Description of Extended Day Programming:

Extended Day Programming – this details programming that will be offered outside of the core school day and/or calendar (i.e. summer) for students in grades 9-12:

EXTENDED LEARNING PROGRAM SITE/LOCATIONS				
Provide the following information on each of the program sites for which approval is desired. Attach an additional page, if necessary.				
	SITE NAME	SITE ADDRESS	SITE CONTACT	CONTACT EMAIL
1	Prior Lake Bridges ALC	15870 Fish Point Rd, Prior Lake, MN 55372	Dave Brown	DBrown@priorlake-savage.k12.mn.us
2	Shakopee High School	100 17th Ave W, Shakopee, MN 55379	Eric Serbus	Eserbus@shakopee.k12.mn.us
3	Burnsville High School (BHS)	600 E. Highway 13 Burnsville, MN 55337	Jason Sellars	Jsellars@isd191.org
4	Burnsville Alternative High School (BAHS)	2140 Diffley Rd, Eagan, MN 55122	Kelly Ronn	Kronn@isd191.org

EXTENDED LEARNING PROGRAM STAFFING			
Provide the following information on each of the program sites listed above. Attach an additional page, if necessary.			
SITE #	AREA OF TEACHER LICENSURE	NUMBER OF TEACHERS	Please describe the essential skills sought for teachers that will be supporting students in the extended ALC high school program.
1	Bridges School Year and Summer - Math, Social Studies, English, Science	School Year: 2 Summer: 5	Desired Teacher Mindset: <ul style="list-style-type: none"> ● Growth Mindset - belief that the most basic skills and abilities can be developed through effort and hard work. ● Equity Mindset - perspective that is aware and calls attention to inequities in student outcomes and educational practices. ● Ability to be flexible in thinking and practice ● Desire to work collaboratively with others Desired Interpersonal Skills: <ul style="list-style-type: none"> ● The ability to establish, nurture, and maintain healthy and supportive relationships with all students.
2	Shakopee School Year and Summer - Social Studies, Math, Science, English, SPED	School Year (5) Summer (10-20)	
3	ISD 191 School Year and Summer - Math, Social Studies, Science, ELA, SPED, EL, PhyEd, Art	10-20 (PT teachers)	

4			<ul style="list-style-type: none"> ● The ability to engage in difficult conversation that lead to improved outcomes <p>Desired Instructional Skills:</p> <ul style="list-style-type: none"> ● Ability to create and adjust engaging, relevant, standards-aligned curriculum. ● Ability to differentiate instruction based on student needs and situations. ● Ability to assess student learning using a wide variety of assessment methods. ● Ability to manage digital curriculum platforms and communicate, engage, and progress monitor students in a digital setting

4. PROGRAM DETAILS: please respond to the following and attach requested documents

1. Program Decision Making – how will the cooperating districts share in decision making related to ALC programming?

ALC Programming Review and Change Proposals will be a standing agenda item during our quarterly advisory committee meetings. One of the greatest benefits of this partnership is regular meeting, communication and collaboration of our programs. We will leverage this opportunity to collaborate about our programs as well as decisions needed within each program.

2. How will ALC programming be communicated to the community (*attach a copy of a sample promotional article*)?

ALC programming will be communicated to the community in a variety of ways depending on targeted audience and program criteria.

Core communication methods include:

- Brochures / flyers (Core School year programming)
- Letters/promotional materials for families enrolled in the school district (Targeted Services, Summer Programming, Credit Recovery Programming)
- Emails
- School Messenger
- District websites

***See attached sample from each partner.

3. What are the procedures and methods for identifying learner needs and completing the Continual Learning Plan (CLP) (*attach a copy of the continual learning plan*)?

All learners entering the program are required to complete an intake meeting at time of enrollment. During the intake process and meeting the learner needs are discussed and supports are established. Then, student needs are regularly monitored in many ways to include reports of attendance, behavior and grades from student information systems, referrals from staff, student work and student learning done during professional learning committees. Furthermore, student support staff meet regularly to ensure social and emotional needs are being supported.

CLPs are required as an entry document to be enrolled in the program. Additionally, CLPs are completed for those students needing it during the first week of the term.

4. How will ALC students access district resources such as counselors, social supports, technology, facilities and staff?

During registration and enrollment, ALC students will be provided with a STUDENT RESOURCES informational handout (electronically and/or hard copy) with important information including:

- contact information for counselors and other ALC staff
- technology support
- local social emotional support services including substance abuse treatment options, mental health resources, counseling, etc. (work in partnership with social workers and the county)

5. Describe how the ALC will be cooperating with agencies from the community, and how each will provide assistance to learners.

ALC programs will partner with the following agencies to provide support and assistance to students in the ALC programs:

- Scott County Workforce Center, Burnsville CareerForce Center - provides students with job/career resources and training opportunities. Provides students with Adult Education Learning opportunities.
- Scott and Dakota County Mental Health - provides students/families with on sight
- Shakopee, Burnsville, Eagan, Prior Lake, Savage Rotary Clubs - provide grants, scholarships, and mentoring opportunities

6. Legislation requires that students be taught and assessed on the state academic standards (Language Arts, Mathematics, Science, Social Studies, and the Arts) and local standards (Physical Education, Health, Career and Technical Education, World Languages). Explain the process of aligning courses to local and state standards.

Teachers are required to align standards by course and content area. During the curriculum review process, new course proposal process and course review process standards are identified and aligned using a curriculum mapping process.

Additionally, our teachers receive support through participation in district committees and professional development mapping and aligning standards to courses.

7. Describe the personal support services as required by the state (see Minnesota Statute 123A.06, Subd. 1. Program Focus).

Programs and courses offered by ALC partners include work program/release, EL services, SPED services, PSEO, CIS, AP, social services, mental health services, post-secondary planning and comprehensive health support.

(b) Consistent with the requirements of sections [121A.40](#) to [121A.56](#), a school district may provide an alternative education program for a student who is within the compulsory attendance age under section [120A.20](#), and who is involved in severe or repeated disciplinary action.

Complete the full application before submitting. Incomplete applications will be returned.

Questions, technical support and completed applications should be sent to MDE.AlternativeLearning@state.mn.us.

123A.06 STATE-APPROVED ALTERNATIVE PROGRAMS AND SERVICES.

Subdivision 1. Program focus. (a) The programs and services of a state-approved alternative program must focus on academic and learning skills, applied learning opportunities, trade and vocational skills, work-based learning opportunities, work experience, youth service to the community, transition services, and English language and literacy programs for children whose primary language is a language other than English. Applied learning, work-based learning, and service learning may best be developed in collaboration with a local education and transitions partnership, culturally based organizations, mutual assistance associations, or other community resources. In addition to offering programs, the state-approved alternative program shall coordinate the use of other available educational services, special education services, social services, health services, and postsecondary institutions in the community and services area.

(b) Consistent with the requirements of sections [121A.40](#) to [121A.56](#), a school district may provide an alternative education program for a student who is within the compulsory attendance age under section [120A.20](#), and who is involved in severe or repeated disciplinary action.

Program Documentation

Program Component	Burnsville	Prior Lake	Shakopee
Program Information	BAHS Program Info	Bridges Program Info	TLC Program Info
Continual Learning Plan	Sample K-5 CLP	Bridges CLP	TLC CLP
Promotional Materials	PALS Flyer - Burnsville K-4 Summer Program - Burnsville	Newsletter	Summer Programming