



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**Topic:** Consideration for approval of RFCQ 006-2011 External Quality Assessment Services for Internal Audit Department.

**Submitted by:** Ms. Cordelia Flores-Jackson / Ms. Martha Stahl **of:** Purchasing Dept. / Internal Audit Dept.

**Approved for transmittal to school board:** June 22, 2011

### **Recommendations:**

At the request of the Internal Audit Department, Administration brings for your approval Request for Competitive Quotation (RFCQ) 006-2011 External Quality Assessment Services for Internal Audit Department. Staff recommends award of this RFCQ to Flores Auditing PLLC as the vendor meets all qualifications to perform this service and is the lowest responsible proposal submitted, the total cost for this project is \$12,000.00.

### **Rationale:**

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

### **Budgetary Information:**

The budget includes the funds for these purchases

### **Board Policy Reference and Compliance**

CH local – purchasing and acquisition

CH legal – purchasing and acquisition

Texas education code 44.031



# UNITED INDEPENDENT SCHOOL DISTRICT

Martha G. Stahl, CPA  
Internal Auditor

To: Cordelia Flores-Jackson, Purchasing Director  
From: Marta G. Stahl, CPA Internal Auditor *mgst*  
Date: May 30, 2011  
Re: Recommendation for Award of RFCQ 006-2011 "External Quality Assessment Services for Internal Audit Department"

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In reference to RFCQ 006-2011 "External Quality Assessment Services for Internal Audit Department", the Internal Audit Department is recommending it be awarded to Flores Auditing, PLLC. This firm possesses all the qualifications required by the District for this project and submitted the lowest responsible proposal. The purpose of this engagement is to perform an assessment of the Internal Audit Department's compliance with the Institute of Internal Auditor's *International Standards for the Professional Practice of Internal Auditing*.

United Independent School District  
RFCQ-CQ006-2011  
External Quality Assessment Services for Internal Audit Department

Firm	Crowe Horwath, LLP	Flores Auditing, PLLC	Weaver and Tidwell, LLP
Proposed Professional Fees	\$23,780.00	\$12,000.00	\$24,925.00

**UNITED INDEPENDENT SCHOOL DISTRICT**  
**External Quality Assessment Service for Internal Audit**  
**RFCQ-CQ006-2011**

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