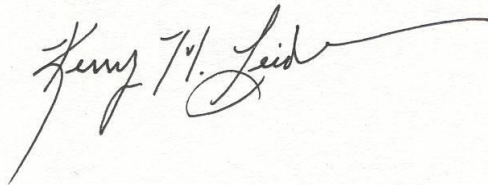


# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider

**Date:** April 23, 2014



**Re:** Quote #4167 – Annual Service and Maintenance of Emergency Generators

Quotes were solicited from five contractors for the Annual Service and Maintenance of Emergency Generators. Three quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. Cummins NPower LLC, 1600 Buerkle Road, White Bear Lake, MN submitted the lowest overall per site quote with an estimated value of \$5,948.81.

**Recommendation:**

It is recommended the School Board approve entering into a contract with Cummins NPower LLC to complete the work defined in Quote #4167 – Annual Service and Maintenance of Emergency Generators for a total estimated annual amount of \$5,948.81.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab. This is a new contract category and, therefore, a comparison to other years is not available at this time.

Attachments