

MINUTES
Capitan Board of Education
Regular Board Meeting
April 9, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Greer, Board President, called the session to order at 6:00pm. Roll Call was taken.

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	President
Dennis Rich	Vice President
Wes Hacker	Secretary
Cynthia Black	Member
Absent	
Brett McInnes	Member

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Angela Corliss - Business Support Specialist, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal, and Wesley Harkey – Operations Supervisor.*

Guests attending in person included – Craig Westbrook, Minerva Davalos, and Phillip Wall.

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. Pledge of Allegiance – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Mr. Greer offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)

Mr. Lee recommended the approval to float items within the agenda, as presented. A motion to approve the agenda with the ability to float items within, was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

E. Approval of Minutes from the February 16, 2026, Finance Subcommittee Meeting (Action)

Mr. Lee recommended the minutes from the February 16, 2026, Finance Subcommittee Meeting be approved, as presented. A motion to approve was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

F. Approval of Minutes from the February 16, 2026, Regular Board Meeting (Action)

Mr. Lee recommended the minutes from the February 16, 2026, Regular Board Meeting be approved, as presented. A motion to approve was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

G. Approval of Minutes from the February 23, 2026, Special Board Meeting (Action)

Mr. Lee recommended the minutes from the February 23, 2026, Special Board Meeting be approved, as presented. A motion to approve was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

H. Approval of Minutes from the March 13, 2026, Special Board Meeting

Mr. Lee recommended the minutes from the March 13, 2026, Special Board Meeting be approved, as presented. A motion to approve was offered by Ms. Black, seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

II. Presentations/Recognitions – None

B. Tiger Excellence Student Recognition – Middle of Year Data report (CES/CMS/CHS)

Briana Gibson and Becky Huey presented the data from the NMEA assessment tests that were taken in the middle of the year and the resulted growth for the students.

A. Presentation and approval of Final District Financial Audit (Discussion/Action)

Terry Ogle presented the final Regular Financial Audit for the District as well as the Single Audit. There were no material weaknesses, deficiencies, or non-compliance issues.

Mr. Lee recommended the approval of the final District Financial Audit, as presented. A motion to approve the agenda was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

C. Tiger Excellence Student Recognition – American Library Poetry Contest

- 1. Gaby Marquez-Padilla – Excellence Award**
- 2. Alice Jackson – Excellence Award**

Postponed to the Next Board Meeting

III. Finance

A. Discussion and Possible Action on the following items:

1. *Cash Balance Report
2. *MTD Expenditures in Check Voucher Report
3. *Payroll Fund Totals
4. *Budget Adjustment Requests
5. *Utility Comparison
6. * Large Donations
There was one large donation for Culinary from Otero County Electric.
7. * Approval of Consent Agenda Items (Action)

Mrs. Shepperd presented the items from the consent agenda. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

Craig Westbrook would like to have more information about the Hudl Camera and software and what Capitan will be receiving and if there is a subscription required going forward.

V. Board Items

A. Old Business – NONE

B. New Business

1. Discussion and possible action to dispose of Obsolete Equipment (Discussion/Action)

This is the deletion of outdated Chromebooks.

Mr. Lee recommend the approval to dispose of obsolete equipment, as presented. A motion to approve was offered by Mr. Hacker, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

2. Discussion and approval of proposals to make fence upgrades (Discussion/Action)

This is an upgrade to the Fences around Capitan’s Campus. They will be moving some of the gates that we already have to other places to reduce some of the cost.

Mr. Lee recommend the approval of the proposals to make fence upgrades to existing campus fences, as presented. A motion to approve was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

3. Discussion and approval of a quote for Hudl Cameras to be installed and a software package at the Baseball and Softball fields (Discussion/Action)

This will add the Hudl Cameras to the Baseball and Softball field so that families can watch the game if they are unable to make it to the game. It will also allow the game to be recorded.

Mr. Lee recommend the approval of the proposal to purchase and install Hudl cameras at the baseball and softball fields, as presented. A motion to approve was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

4. Discussion and approval of an Out-of-State Travel request for 10 students and 2 staff members to Orlando, FL for Cook Around the World on April 28 – May 4, 2026 (Discussion/Action)

Mr. Lee recommend the approval of the request for Culinary Arts to travel to Orlando Florida from April 28 to May 4, 2026, as presented. A motion to approve was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

5. Discussion regarding CMS Board Policy I-6500_IJOA Field Trips (Discussion Only)

There has been some discussion about the policy on out-of-state travel requests and the requirement that they be approved by the board. The Board has never denied any of these travel requests as far as anyone can remember. Mr. Lee is working to change the policy to read that the Principal and Superintendent will approve the out-of-state travel requests and then they will present them to the board.

6. Discussion and approval of a nomination for the NMSBA Student Scholarship (Discussion/Action)

The Board Members reviewed the applications for the NMSBA Student Scholarship. There were 6 students that applied, and the Board picked one student to submit for as nominee.

Mr. Lee recommend the approval of this student for the nomination for the NMSBA Student Scholarship. A motion to approve was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

7. Discussion and approval of the 2026-27 School Calendar (Discussion/Action)

Mr. Hacker would like to have Capitan Spring Break line up with ENMU Ruidoso's spring break so that those students can have a complete break. If they are not the same week then they have one or the other and do not get a true break. He would also like to be part of the calendar committee in the next year.

Mr. Lee recommend the approval of the Calendar with the ability to move spring break match ENMU, as presented. A motion to approve was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

8. Discussion regarding a School Resource Officer Agreement (Discussion Only)

Mayor Davalos and Police Chief Wall are working to get an officer hired to fill the open position of School Resource Officer through the MOU between Capitan Municipal Schools and the Village of Capitan. They also would like to work with the Board on trying to get a person full time versus the current part time.

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No Comments

VII. Superintendents Report – Mr. Lee

A. Superintendent Search Update

There were 16 candidates that applied for Superintendent. Four of the candidates had incomplete applications, and one backed out of the process. The Board is reviewing the eleven candidates, and narrowing them to the semi-finalists. He is hoping to do interviews next week. In early May, Capitan will host student interviews, staff interviews, and a community forum. Then they will go into negotiation with the candidate that is picked so that they can try to have them in place in June.

B. School Security Systems Update

All of the cameras have been installed and they should be finished soon.

C. Personnel Update –

1. Vacancies (2026-27)

- a) District Math Instructional Coach (1)
- b) Special Education Teacher (1)
- c) Elementary Teacher (2)
- d) District Admin Assistant (1)
- e) Educational Assistant (2)

D. Enrollment Update

1. CES – 206
2. CMS – 101
3. CHS - 150

E. Upcoming Events

1. 4/6-11 State FFA CDE
2. 4/14 Tiger Cub Track Meet
3. 4/14 State Choir Competition
4. 4/17 Tiger Track Meet
5. 4/22 NJHS Induction
6. 4/25 Prom @ Alto Country Club
7. 5/5 Spring Band/choir Concert
8. 5/11 Senior Dinner
9. 5/12 All Sports Banquet
10. 5/22 CHS Graduation @ Tiger Stadion 7:00 PM

VIII. Executive Session

Limited Personnel Matters as permitted under § 10-15-1(H)(2), specifically to discuss the Superintendent Search.

A motion to recess the Regular Board Meeting at 8.34 pm was made by Ms. Back, and seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

A motion to reconvene from executive session was made by Mr. Rich, seconded by Mr. Hacker, and passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

Report on Executive Session

“Matters discussed in closed session were limited to those specified in the notice of the meeting and a motion for closed meetings. No action was taken in the closed session.”

IX. New Agenda Items for Next Meeting – Board Members

- A. Follow up with the Calendar
- B. Follow up with the Village of Capitan and the SRO
- C. A suggestion was made to have a Board Member be on the emergency planning committee and be involved in the overall safety plan.
- D. A discussion among the Board Members regarding student achievement and a request for data.

X. Adjournment – President Greer

A motion to adjourn at 9:45 pm was made by Ms. Back, and seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer – Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black - Yes

APPROVED:

President, Zeke Greer

Secretary, Wes Hacker