

Curriculum Subcommittee Meeting, February 5, 2025 – Draft Minutes Central Office

Present:

Liz Barlow
Monica Logan
David Peling
Karen Richmond-Godard

Cheri Burke
Jennifer Parsons

Meeting commenced at 5:33 pm and adjourned at 6:49 pm

- 1. Public Comment:** There were no public comments this evening.
- 2. Approve Minutes from the December 4, 2024 Curriculum Subcommittee Meeting:** A motion was made by Liz B. and seconded by David P. to approve the minutes from the December 4, 2024 Curriculum Subcommittee Meeting. Motion carried.
- 3. Assistant Superintendent's Monthly Report:**
 - **Teacher Evaluation Plan:** The evaluators have provided feedback, striving to have each educator have a variety of settings (teaching, meetings, etc.). Very meaningful conversations. Last week new staff (new this year) had a mid-year gathering where Teacher of the Year shared words of wisdom with new teachers. In May, there will be an end-of-year celebration for new teachers and TEAM teachers with mentors.
 - **Student Assessment Data:** Data platform is EduClimber (where we store data on assessments). Had 2 trainings on how to use this platform. You can access various data to examine trends, etc. DESSA tool used for teachers to assess student developmentally, social skills, relationship skills, etc. Especially useful for 9th graders.
 - **Wellness Committee:** This committee meets to monitor implementation of the district wellness policy. Every 3 years we must submit a food service audit to the state. Food service, health & wellness and nutrition are the 3 domains that the team looks at. There was a Wellness Fair on January 29 for a district-wide professional development in the afternoon. Included yoga, nutrition, and more. It was well received. The idea was hatched to have a field day with Wells Road and GMMS in May. It will help middle schoolers develop their leadership skills.
 - **Secondary Scheduling Committee update:** Goal was to align the bell schedules at the middle school and high school. Jennifer Parsons explained the process by which the committee went about their work. She then identified the 4 priorities and the timeline by which they will be implemented. She gave us an overview of the middle school and high school schedules as they are at the present. She shared the next steps for the committee, envisioning one more meeting before handing it over to the building staff to work it out.
- 4. Secondary Scheduling Update:** See above.
- 5. Policy Review Update:** There are policies that need to be updated. Jenn Parsons proposed that she share 3 policies for our March Curriculum Subcommittee for approval to bring to the full Board, then a few others in April followed by the remaining policies in May.
- 6. Other:** N/A

A motion was put forth to adjourn. A motion was made by Liz Barlow and seconded by David Peling. The meeting adjourned at 6:49 pm.