



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: October 16, 2018 Date of This Proposal: October 4, 2018

SUBJECT:

Approve the allocation of funds from the prior year fund balance for 2018 outstanding encumbrances.

RECOMMENDATION:

Recommend approval of the allocation of prior year funds for 2018 outstanding encumbrances.

BACKGROUND/RATIONALE:

At year end the College had outstanding purchase orders (encumbrances) totaling \$1,951,946.56. A detailed list is attached. These purchases were ordered with funds from the 2018 fiscal year. These purchases will not be received and paid until the 2019 fiscal year. The current budget does not include an allocation for these encumbrances. Prior year funds must be allocated by the Board of Trustees as a budget revenue item so that the expenses associated with these purchases can be paid out of the current budget year. The total allocation of \$1,951,946.56 will be noted in the 2019 financial statements as reserved for encumbrances.

Estimated Cost & Budgetary Support (how will this be paid for?): \$1,951,946.56

Unrestricted Operating Fund for 2018 – 2019	\$279,323.02
Unexpended Plant Fund	\$1,672,623.54

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Gus Wessels, Jr., Dean of Business Services
Philip Wuthrich, Director of Purchasing

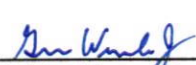

SIGNATURES:



Originator

10-4-18

Date

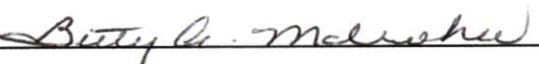
 

Cabinet-Level Supervisor

10-4-18 10/5/18

Date

PRESIDENT'S APPROVAL:



President

10-8-18

Date



Wharton County Junior College

2018 to 2019 Carry Over Items

PO#	Name	Outstanding Encumbrance	Account Number	Project
P0035037	Abel Design Group Ltd	\$6,990.76	1110.1193.7603.702	JHOC Project & Design
P0035038	Abel Design Group Ltd	\$9,919.42	1110.1193.7375.702	WCJC Master Plan
P0036420	Abel Design Group Ltd	\$18,650.00	1110.1193.7604.702	Fine Arts Circle Drive Design & Plans
P0035053	Bass Construction Co., Inc.	\$1,182,851.85	9113.1193.7603.702	JHOC Construction & Renovation
P0036259	Bass Tool & Supply Inc.	\$2,301.22	2382.6050.7001.102	Tenaris Grant Tools
P0036416	Bound Tree Medical	\$5,803.19	9113.14026.7601.102	EMS Ventilator
P0036401	Coastal Office Solutions Inc.	\$3,655.72	1110.1193.7001.702	Boardroom Tables for VP's
P0036491	Coastal Office Solutions Inc.	\$6,206.08	9113.1193.7001.702	Additional Seating JHOC classrooms
P0036428	DiaMedical USA Equipment LLC	\$39,324.59	9113.14181.7601.102	Nursing Bedside Rx Smart Carts
P0036429	DiaMedical USA Equipment LLC	\$31,360.50	9113.14181.7001.102	Nursing Laboratory Supplies
P0036439	Dynatronics	\$20,703.80	9113.14186.7001.102	Physical Therapy Supplies and Lifts
P0035880	Gowan Inc.	\$7,076.00	1210.14308.7320.102	Process Technology Skid Repairs
P0036153	Intelligent Cabling Solutions LLC	\$6,441.77	1110.1193.7419.702 \$3063.11 1210.1193.7419.702 \$1689.33 1610.1193.7419.702 \$1689.33	Camera Systems Required in Testing
P0036155	Intelligent Cabling Solutions LLC	\$1,124.97	1110.1193.7001.702 \$374.99 1210.1193.7001.702 \$374.99 1610.1193.7001.702 \$374.99	32" IPC Monitors required for testing
P0036006	Laerdal Medical Corp.	\$132,341.50	1110.1193.7601.702	G3 Nursing Simulator Lab
P0036479	Medical Imaging Distribution LLC	\$242,500.00	9113.14183.7601.102	Samsung Xray System
P0036443	Over-Bytes LLC	\$49,352.86	9113.14182.7001.102	Dent Hygeine Care Mgt System
P0036478	Prime Systems	\$4,559.16	1110.14104.7040.501 \$2279.58 1210.14104.7040.501 \$1519.72 1610.14104.7040.501 \$759.86	Monitors for Testing Area
P0035039	Rickes Associates	\$27,262.50	1110.1193.7375.702	Strategic Program Assessment
P0036412	Stryker Medical	\$8,775.32	9113.14026.7601.102	EMS Pro Cot - Ambulance Stretcher
P0036442	Supertech Inc.	\$8,184.00	9113.14183.7001.102	Radiology Phantoms for Demo
P0036496	Supertech Inc.	\$37,207.00	9113.14183.7001.102	Full Body Phantoms w simulation
P0036502	Virco Inc.	\$5,985.85	9113.1193.7001.702	EMS Classroom Tables
P0035044	Wood Group Mustang Inc	\$59,000.00	1210.14308.7601.102	Boiler & Steam Turbine Skid
P0036408	Zoll Medical Corp.	\$34,368.50	9113.14026.7601.102	EMS Monitor/Defibrulator unit
Total Amount of Encumbrances		\$1,951,946.56		