

**Designation of a MSHSL Member School's
Designated School Representative and Designated School Board Representative**

The MSHSL Constitution requires that "...each member school shall designate two (2) representatives who are authorized to vote for the member school..." "One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school."

In order to identify the appropriate voter(s) for each member high school, please complete the information below. If your school district has multiple high schools for which your school board is responsible, please duplicate this sheet and submit it representing each high school.

Name of High School

The school board of ISD _____ OR _____ affirms
Name of School

the following to be accurate and adopted at an official school board meeting on _____,
20____.

PLEASE PRINT

Name: Designated School Representative

Name: Designated School Board Representative

Email Address

Email Address

Telephone Number

Telephone Number

Signature School Superintendent/Head of School

Signature Clerk/Secretary- Local Governing Board

When the above information has been completed, please email the form(s) to the MSHSL office at info@mshsl.org, mail to: Constitutional Amendment, 2100 Freeway Boulevard, Brooklyn Center, MN 55430, or send via fax to 763-569-0499.

PLEASE SUBMIT THE INFORMATION NO LATER THAN MARCH 4, 2016.