



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Anthony Mendoza, CDPT
CC: Dr. Scott Warren
Date: July 11, 2024
Re: Transportation Update

Employee Relations & Recruitment

Vacancies

- School Bus Driver (1)
- Van Driver (0)
- Bus Monitor (0)
- Crossing Guard (2)

Long Term Absences

One staff member out on FMLA.

Fleet Maintenance Unit

B19 - In Sturtevant, Wisconsin to have the door glass replaced
Buses at Lakeside in Milwaukee, WI for body repair: B3, B7, B29

Routing & Planning Division

24-25 Bus Routing is paused momentarily while we work on routes for MLL Jumpstart which begins on July 29th. Regarding 24-25 bus routes, the highest number of Early Childhood students on a bus is 4 (on 3 different routes) at this moment. We're working with Special Services on options should we need additional bus monitors.

We are currently evaluating the necessity of providing transportation home from evening sporting events for Daniel Wright students. Only a small number of students use this bus service. Given the low utilization, we are questioning whether it is financially practical to continue this service. In a previous board report, we shared detailed numbers on student usage of this service. We will attach that document to this report for your reference.



From Lake County Division of Transportation

Riverwoods Rd/Duffy Ln 3R Project - Lake County

Description: This resurfacing, restoration, and rehabilitation (3R) project will aim to restore the roadway surfaces, widen the shoulders, improve roadway drainage, and enhance non-motorized travel facilities including a new path along Duffy Lane.

LCDOT is working through a preliminary engineering study for the project to determine potential improvements and associated impacts and investigating non-motorized travel facility alternatives. Currently, the project team is collecting existing traffic data, performing field surveys, and engaging with other local agencies. Construction is currently targeted for 2028 pending funding, project readiness, and land acquisition

LCDOT is currently hosting a [Virtual Public Forum](#) for this project from June 12 - July 12 to share information and solicit feedback on the existing conditions and operations of the route. Visit the [Virtual Public Forum](#) to see the information presented, view input from the community, and submit your own thoughts, comments and ideas.

Safety & Training Unit

Safety & Training Supervisor vacancy is posted.

Trainee status below.

TRAINEE	*TRAINING STEP	TYPE	AS OF
A.Evans	Step 2 & Step 4 simultaneously Step 3 is scheduled for 6/25 & 6/26	Bus Driver	7/11/2024
W. Hecker	Certified driver. Needs Pre-Trip and Driving Assessment. If additional training is needed, will schedule.	Bus Driver	7/11/2024
F. Quaranta	Step 4	Van Driver	7/11/2024
J. Campion	Will start at Step 5.c.i Has started training with another school district before coming to D103. We will assess his training and train as needed.	Bus Driver	Starts 7/18/2024



***TRAINING STEPS**

1. Transporting Students with Special Needs (as required by D103)
 - a. First Aid & CPR Certification
 - b. Specifics on working with students with disabilities
 - i. Medical Concerns
 - ii. Behavior Concerns
2. Entry Level Driver Training (as required by the USDOT FMCSA)
 - a. Theory Class on:
 - i. Class B CDL Endorsement
 - ii. Passenger Endorsement
 - iii. School Bus Endorsement
3. 8-Hour Initial School Bus Training Class (as required by ISBE)
4. Written Tests (as required by the Illinois Secretary of State)
 - a. Passenger Endorsement
 - b. School Bus Endorsement
 - c. Class B CDL Endorsement
5. Entry Level Driver Training (as required by the USDOT FMCSA)
 - a. Class B Endorsement
 - i. Behind the Wheel Range Driving
 - ii. Behind the Wheel Public Road Driving
 - b. Passenger Endorsement
 - i. Behind the Wheel Range Driving
 - ii. Behind the Wheel Public Road Driving
 - c. School Bus Endorsement
 - i. Behind the Wheel Range Driving
 1. Pre-trip Inspection
 2. Parallel Parking
 3. Alley Dock Parking
 4. Offset Backing
 5. Straight Line Backing
 - ii. Behind the Wheel Public Road Driving
6. Driving Test (given by the Secretary of State Office)