

**Mid-Valley Special Education Cooperative
Finance Committee Minutes
February 25, 2015**

1. Present: Lisa Palese, D101; Dr. Todd Stirn, Mike Potsic, D301; Fran Eggleston, Julie Ann Fuchs, D302; Seth Chapman, Laurel O'Brien, D303; Donna Oberg, Anne Giarante, D304
2. Administration Budget was reviewed. Personnel reimbursement will be backed out of this budget as in all of the program budgets. Overall, there is an increase of 2.55%. The increases are largely due to retirement payments.
 - a. Administration is distributed to each budget by FTE.
 - b. Instructional Support, distributed to all FTEs with the exception of 3.5 OT/PTs. The overall percentage increase to Improvement of Instruction is 1.37%. However, personnel reimbursement will be backed out of this budget as well.
3. O & M. There is an overall decrease of 50.99%, largely due to the elimination of the debt service for the recent addition.
 - a. O&M is billed by population formula in the articles of agreement.
 - b. Cap Plan Update. Reviewed the projected projects with an estimated amount of \$91,000. The camera/DVD purchase will be taken through the bid process. In addition, the technology rotation will become a regular item in this budget.
4. Technology Rotation. The only purchases anticipated are 15 iPads and 14 laptops for student use. These purchases will be funded through ALOP funding. An additional 5 iPads will be purchased for the Speech-Language Pathologists to use as trials with students. These purchases will be in the O & M budget.
5. Distributed Costs by Enrollment were shared.
 - a. Psychology (All). The Psychology budget is anticipated to increase due to a recommended increase in FTE.
 - b. Health (All). There are no changes in the recommendations for health services for the cooperative. (There will be a recommended change for RN support in the New Directions budget.)
 - c. Assistive Technology (All except ECHI & 12+). There is a slight increase in this budget due to technology purchases (cases, apps, etc.)
 - d. Adaptive Physical Education (NP, ABLE, ELS). It is anticipated that the contract with NIA will increase because we will no longer be able to share the APE position at Prairie Knolls.
 - e. Vocational (ELS 9-12, ABLE 9-12, and SAIL). We will be making all of the job coach positions part-time next year.
6. Itinerant Services, Billed by Minutes
 - a. Hearing Impaired. No changes in services are anticipated this year.
 - b. Visually Impaired. This year, we increased the positions by .4. It is anticipated that we will require at least that much service next year.
7. Services by FTE in Programs or Minutes. All related services will be reviewed along with final projections for assignment into programs.

- a. Speech-Language (NP, ELS, ABLE, ECHI). No changes in this budget from last year. We currently have two contract SLPS and are hoping to hire our own for next year.
 - b. Social Work (NP, CLASS, ND, SAIL, SS, ELS). No changes in staffing; increases in program/materials.
 - c. Occupational Therapy (NP, ELS, CLASS, ND, ABLE, SAIL). With a retirement this year, we are anticipating a reduction in this budget.
 - d. Physical Therapy (ABLE, ND, NP, ELS, SAIL). With a retirement this year, we are anticipating a reduction in this budget as well.
 - e. Other programs have minutes that are allocated by individual student IEPs.
8. Program Budgets
- a. ECHI: Early Childhood Hearing Impaired. Although the program costs are assigned to 4 students in this budget, it is anticipated that the program will have 8 students over the course of the year.
 - b. ELS: Educational Life Skills (Cognitive Delays, K-12). It is anticipated that there will be another section of this program offered at John-Stewart Elementary in Kaneland due to enrollment. The budget includes start-up costs for the new classroom.
 - c. NP: New Pathways (Autism EC-8). It is anticipated that there will be a new section at Geneva Middle School South due to enrollment. Another section may be necessary because the projections are not firm at this time. The budget is based on 62 students in the program and there may be another 4-6 students referred. The budget includes start-up costs for the new classroom.
 - d. ABLE: Ability-Based Learning and Education (Multiple Disabilities K-12). There are no changes to this budget. This program has the highest per pupil tuition costs due to low numbers of students in the program.
 - e. SAIL: Transition (18-22). The projection numbers are very tentative for this program. The WCC rent will be funded through ALOP funds, although we are hoping to reduce that amount next year.
 - f. Twelve Plus (18-22). The projection numbers are even more tentative for this program. The budget includes an additional case manager/vocational facilitator if the referrals continue to be high (30-36 students). There is also a small increase (.10) to SW in this budget.
 - g. ND: New Directions (Alternative Program; Behavior/Emotional Needs, K-12). With current enrollment, there is a recommended decrease in staffing. We are hoping that the projections increase so that these staffing decisions will not be necessary. There is a recommended increase in RN support for the program. Staff and materials for the high school will be funded with ALOP funding.
 - h. CLASS: Integrated Program for Behavior/Emotional Needs, K-5, or K-8). This program currently has 7 students projected from K-4th grade. It is a wide spread for an integrated program, so quite a few staff is necessary.
 - i. SS: Safe Schools, Alternative to Expulsion (7-12). No recommended changes to this program.
9. IDEA. MV allocation will be approximately 1.64%, although it may need to increase slightly due to the addition of consultation services for the SLP network.
- a. Shared Professional Development costs are approximately \$38,000.
 - b. MV Professional Development costs are approximately \$36,400.

10. Medicaid. There is a small reserve in Medicaid which will be maintained in order to pay Shelby rent. We are going to sign an extension for Shelby so that half of the costs of the lift will be covered by Batavia Enterprises. After the 5th year, the construction costs will no longer be a part of the rent. We are concerned about the amount of revenue generated through Outreach, so at this time, no curriculum or technology will be purchased with these funds. The only target is Shelby rent.
11. ALOP. It is anticipated that ALOP revenue will be approximately the same as it is this year. It is also anticipated that there will be a small fund balance to start the year. We are having difficulties purchasing the vans because they are no longer available through the Illinois purchasing plan. It was suggested that we bid the vans without using the purchasing plan. ALOP funding will be used for similar staff and services as in the past years, i.e., teachers, electives teachers, social workers, job coach, vehicles, curriculum, and technology.
12. Technical Assistance/Behavior Coaches. The budget was presented that primarily included salaries. All other budget items are in the IDEA professional development budget. These salaries will be direct-billed to the districts rather than included in IDEA because of TRS rates. The liaisons will be discussing the distribution of these services at an upcoming meeting.
13. FY16 Tentative Budget Summary. Overall, the VERY tentative operating budget is 7.38 % less than last year's budget. This figure does not include the revenues generated with personnel reimbursement and other sources of revenue. We may need to increase staff based on final projections, so these figures are very likely to change.
14. Next Meetings: **The March 19th meeting has been cancelled.** The next meeting is April 16th (Board & Finance Workshop), 8:00-11:00 a.m. at the Geneva Administration Offices.