

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 11, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: March 3, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Warehouse Supply Clerk

Description: Lynne Keenan is recommending the following for hire:

 Jared Bullshoe, Warehouse Supply Clerk

Financial Impact: Per Classified Salary Schedule: L2/Exp 0 \$14.98 (\$15.60 after 90-day probationary period).

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

| | | | |
|--|----------------------------|---|--|
| Position Warehouse Supply Clerk | | Applicant Recommended Jared Bullshoe | |
| Department/Location Food Services and Warehouse | | Supervisor Lynne Keenan | |
| Type of Position Classified | Starting Date 3/15/2021 | Term 12 Months | |

| | | |
|-------------------|-----------------------|----------------------------|
| Recruiting | Date Posted: 6/4/2020 | Closing Date: until filled |
| Comment: | | |

| No. | Applicants Name (Alphabetical by Last Name) | Date Application Received | Minimum Requirements Met? | Date Interviewed |
|-----|--|---------------------------|---------------------------|------------------|
| | Melvin Arrowtop | 1/7/2021 | Yes | 2/8/21 |
| | Jared Bullshoe | | Yes | 2/8/21 |
| | Rendi-Jo MadPlume | 6/24/2020 | Yes | 2/8/21 |
| | Darick Tatsey | 1/19/2021 | Yes | 2/8/21 |

| Interview Committee | Title | Name | Title |
|---------------------|-------------------------|------|-------|
| Lynne Keenan | Director Food Services | | |
| Jeri Boggs | Food Services Secretary | | |
| | | | |

Recommendation: Jared has worked in the warehouse as a substitute and knows the job and duties.

| Pre-Employment Requirements | Date Initiated | Completed? (Y)es (N)o | Results Received (Negative = OK) |
|---|----------------|--------------------------|-------------------------------------|
| Drug test | On file | Yes | Ok |
| State & Federal Criminal background check | On file | Yes | Ok |
| Tribal Background check | On File | Yes | OK |

| | | |
|--------------------------|-------------------|--------------------------|
| Salary: \$14.98 /\$15.60 | Placement: Exp: 0 | Contract Days: 12 Months |
|--------------------------|-------------------|--------------------------|

Prepared by: John E. Salois Date 3/3/21 Approved by: _____ Date: _____