

Livonia Public Schools

Director of Operations

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: April 9, 2019

Re: Recommendation for Roofing Consultant – Emerson Middle School/Livonia Career Technical Center/Rosedale Elementary/Riley Upper Elementary/Randolph Elementary

I would like to request adding an agenda item to the Monday, April 15, 2019 Committee of the Whole meeting to discuss re-engaging Roofing Technology Associates (RTA) for the design work and construction administration services on the proposed roofing replacement at Emerson Middle School, Livonia Career Technical Center and Rosedale Elementary (proposed summer 2020 project) and Riley Upper Elementary and Randolph Elementary (proposed summer 2021 project) through the sinking fund.

The attached recommendation letter from the District's owner's representative, Plante Moran CRESA, gives detail of the agreement between the District and RTA. To summarize, the District has been satisfied with the design and consultation work provided by RTA thus far with the summer 2018 and 2019 roofing projects and has requested a formal proposal from RTA to re-engage them for the summer 2020 and 2021 roofing projects. Their proposal keeps their fee consistent with their current rate (2.8% of project budget) and totals \$190,640.00 for the work at Emerson Middle School, Livonia Career Technical Center, Rosedale Elementary, Riley Upper Elementary, and Randolph Elementary.

Please let me know if there are any questions. Thank you.

PF/ko

c: Board of Education