

**TO:** Northeast Metro 916 Board of Education  
**FROM:** Connie Hayes  
**DATE:** Oct. 5, 2017  
**RE:** Oct. 4 Board of Education Meeting Talking Points

Members present: Erin Azer, Tracy Brunnette, Amy Kelly, Nancy Livingston, Janet Newberg, Laura Oksnevad, Laura Palmer, Mike Ptacek, Marre Jo Sager, Judy Schwartz, and Kathy Timm.

Members absent: Marilyn Forsberg, Marcia Lindblad and Gail Theisen.

- **Career & Technical Center update:** The school board heard an update on the 916 Career & Technical Center, including students and districts served, college credits earned, and important community partnerships. Sam Walk-Hernandez, an automotive student, shared his experiences at 916 Career & Tech as well as his post-secondary plans. The school board was also invited to two events:
  - An informational session and program tour on **Oct. 10** from 8 - 10 a.m. at the Northeast Metro 916 Career & Technical Center located in the east campus of Century College. RSVP via the attached memo.
  - A talk entitled “Increasing Performance and Engagement with the Younger Generations” on **Nov. 28** from 8 - 10 a.m. at the Century College West Program Theater. [Register here](#).
- **Equity & Curriculum Coordinator hired:** The board was formally introduced to Jen Drummond, equity and curriculum coordinator, who joined 916 in August to assist teachers and staff with furthering their capacity to engage in standards-based instruction and embrace the district’s equity vision.
- **Finance overview:** Superintendent Hayes gave the school board an overview of how school finance works in an intermediate school district. She covered revenue sources, how the district is reducing costs for members, as well as proposed changes to budget protocols.
- **Preliminary transition plan:** Superintendent Hayes shared with the school board her preliminary plans for managing the Human Resources, Facilities, Construction, and Finance departments after the retirement of Kristine Carr, formerly the director of administrative services. She also thanked Jamin Wood and other staff in those departments for their hard work keeping everything running smoothly after Kristine’s departure.
- **NSBA annual conference:** the school board discussed which board members would travel to San Antonio for the National School Boards Association Conference in April 2018.

- **Designated district authority:** The school board made Superintendent Hayes the designated authority to sign Minnesota Department of Education (MDE) legal documents on behalf of Northeast Metro 916 until a new director of finance is hired.
- **Board policies:** The school board voted to eliminate two policies (513 and 612.1) that only applied to Valley Crossing Community School, which is no longer part of the district. The school board also voted to approve minor changes to policies related to superintendent selection (303), mandated reporting (414), student data privacy (515), internet use and safety (524), and testing for students with special needs (615).
- **Continuing Education Committee:** The school board designated Cathy Ringer, a retired Northeast Metro 916 teacher, as the community member to the district's Continuing Education Committee.

You can find the full agenda at <https://www.916schools.org/Page/3197>.