

Board Policy to name facilities:

Below are examples from Districts around the state. There has been a request by a community member to rename a facility in FMS - FMS does not have a policy or procedure to facilitate the process (even though it has been done before). The Board owns the facilities of the District and needs to create a policy to name (or not) facilities.

F-0700 FF - Bloomfield Schools

NAMING OF FACILITIES

Applicability

This policy applies to the naming of facilities including buildings and structures, interior spaces, landscapes, roads, vehicles, or programs that are the property of the Bloomfield Schools.

Policy

Bloomfield Schools does not name facilities or properties of the District for any individual living or deceased; including but not limited to buildings, structures, interior spaces, landscapes, roads, vehicles, or programs of the District.

Adopted: July 10, 2012

F-1400 © FF - Hobbs

NAMING FACILITIES

In naming facilities, the District will consider names derived from significant geographic locations, historical events, or events of community significance, as well as worthy deceased individuals who:

- Have made unique contributions to the District; and
- Have been deceased for at least ten (10) years.

In this policy, the word facility refers to any school building, administration building, gymnasium, stadium, athletic field, or playground.

Adopted: date of manual adoption

F-1400 FF - Socorro

NAMING FACILITIES

A new building will be named as soon as its construction has become a financial reality, the site has been selected, and the architect appointed. All schools will be named for community or historic locations or have geographic significance.

When a school is to be named, the Superintendent will appoint a committee from the geographic area of that school. The committee will include the Superintendent as chairman, a principal, at least five citizens in the community, and students. Citizens, Board members, and school personnel may submit names for consideration by the committee.

When the use of a school changes and it no longer houses a regular school program, the Board, upon the recommendation of the Superintendent, may consider changing the name of the facility.

The Board will consider requests from school and community groups to rename a school library, school facility other than a school, and athletic or activity event for a person who is deceased and has made a significant contribution to the School District. The group making the request must agree to provide appropriate recognition such as a plaque, portrait, or marker.

In this policy, the word *facility* refers to any school building, administration building, gymnasium, stadium, athletic field, or playground.

Adopted: date of manual adoption

F-1400 FF - Taos

NAMING FACILITIES

A new building will be named as soon as its construction has become a financial reality the site has been selected, and the architect appointed. All schools will be named for community or historic locations or have geographic significance.

In this policy, the word *facility* refers to any school building, administration building, gymnasium, stadium, athletic field, or playground.

When a school is to be named, the Superintendent will appoint a committee from the geographic area of that school. The committee will include the Superintendent as chairman, a principal, at least five (5) citizens in the community, and students. Citizens, Board members, and school personnel may submit names for consideration by the committee.

*Requests for a Change of the
Name of School or Facility*

The Board will consider requests from school and community groups to rename a school library, school facility other than a school and athletic or activity event for a person who is deceased and has made a significant contribution to the School District. Any such request must include a plaque, portrait or marker.

A request for a school name change shall be addressed by the Board upon receipt of petitioners requesting such a change. Any such request must include signatures representing sixty-five percent (65%) of the parents of students residing within current school boundaries.

*Requests for Naming or Renaming a
Portion of a School or Facility*

A request to name or rename a library, special facility, or a portion of a school shall be addressed by the Board upon receipt of a petition from the school. Any such request must include signatures from fifty-one percent (51%) of the parents of students of the school.

Adopted: date of manual adoption