

## EXTRACURRICULAR STATUS REQUEST

07/01/25

Dr. Kimberley Cantu  
Mansfield Independent School District  
605 E. Broad Street  
Mansfield, TX 76063

Dear Dr. Kimberley Cantu

On behalf of the 4-H members of Johnson County, we hereby respectfully request that the 4 -H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Mansfield. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

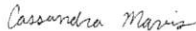
Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



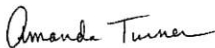
Kristen Clark  
County Extension Agent  
4-H & Youth Development



Cassie Mavis  
County Extension Agent  
Agriculture & Natural Resources



LeAnne Pollock  
County Extension Agent  
Family & Community Health



Amanda Turner  
County Extension Agent  
Better Living for Texas

Attachment: Resolution for Extracurricular Status of 4-H Organization

Texas A&M AgriLife Extension Service  
109 W Chambers St | Cleburne, Texas 76033

Tel. 817-556-6370 | Fax. 817-556-6375 | Johnson@ag.tamu.edu

## RESOLUTION

### EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the  
Mansfield meeting in public with a quorum present and certified, did adopt this  
resolution that recognizes the

County Texas 4 H Organization as approved for recognition and eligible for extracurricular status consideration  
under 19TexasAdministrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under the provisions of this resolution are subject to all rules and regulations set forth  
under the 19Texas Administrative Code as interpreted by this Board and designated officials of this school district.  
A local representative of the Texas A&M AgriLife Extension Service will request academic eligibility for all  
4- H competitive activities, regardless of if a school absence is or is not required, and for non-competitive  
purposes when an absence is required.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 25

\_\_\_\_\_  
(For Board of Trustees)

\_\_\_\_\_  
Dr. Kimberley Cantu

Texas A&M AgriLife Extension Service  
109 W Chambers St | Cleburne, Texas 76033

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*Texas A&M AgriLife Extension provides equal opportunities in its programs and employment to all persons, regardless of race, color, sex, religion, national origin, disability, age, genetic information, veteran status, sexual orientation, or gender identity. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.*

**ADJUNCT FACULTY REQUEST**

07/01/25

Dr. Kimberley Cantu  
Mansfield Independent School District  
605 E. Broad Street  
Mansfield, TX 76063

Dear Dr. Kimberley Cantu

On behalf of the Johnson County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Mansfield Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 U). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(I) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

- (A) has a minimum of a bachelor's degree; and
- (B) is eligible for participation in the Teacher Retirement System of Texas.

Johnson County requests the Extension personnel listed on the enclosed Adjunct Faculty Agreement be awarded adjunct faculty staff member status for the period of time indicated in the agreement. Extension personnel, as ISD adjunct faculty members, will only supervise and be responsible for Texas 4-H members of the district.

I hope Mansfield the Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and the members of the Board of Trustees for your consideration of this request.

Sincerely,



Kristen Clark  
4-H & Youth Development Agent  
County Coordinator

Attachment: Resolution for Extracurricular Status of 4-H Organization

Texas A&M AgriLife Extension Service

109 W Chambers St | Cleburne, Texas 76033

Tel. 817-556-6370 | Fax. 817-556-6375 | [Johnson@ag.tamu.edu](mailto:Johnson@ag.tamu.edu)

## ADJUNCT FACULTY REQUEST

THE STATE OF TEXAS  
COUNTY OF: Johnson

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Mansfield Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual {s) as an adjunct member of the Mansfield Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, the below is hereby named as adjunct faculty member(s) of the Mansfield Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_ day of \_\_\_\_\_, 20\_\_ and remain in effect until the \_\_\_\_\_, 20\_\_

2. This appointment shall include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Kristen Clark	CEA 4-H & Youth Development	B.S.	Texas A&M	2007
Cassie Mavis	CEA, Agriculture & Natural Resources	B.S.	Ohio State	2016
LeAnne Pollock	CEA, Family & Community Health	M.S. RPTS	Texas A&M	2022
Amanda Turner	EA Better Living for Texas	B.S.	Texas Tech	2001

- Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Mansfield Independent School District.
- Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
- Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District    or Johnson County Extension Director.
- Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Johnson County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Johnson County Extension Agent(s), Johnson (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Mansfield Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_ day of \_\_\_\_\_, 20\_\_

Mansfield Independent School District

By: \_\_\_\_\_

Texas A&M AgriLife Extension Service

109 W Chambers St | Cleburne, Texas 76033

Tel. 817-556-6370 | Fax. 817-556-6375 | Johnson@ag.tamu.edu



## Moody, Adrienne

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**From:** Roberta Kozera <rkozera@johnsoncountytexas.org>  
**Sent:** Tuesday, July 1, 2025 9:30 AM  
**To:** Moody, Adrienne  
**Subject:** \*\*UPDATED\*\* Extracurricular Status Request  
**Attachments:** Mansfield ISD.pdf

**WARNING:** This email originated from **outside** of Mansfield ISD.

**Do not click links or open attachments** unless you recognize the sender & are expecting the message.

Sorry for another corrected email. I was sent an updated Extracurricular Status Request from the main office. I have included that in this email. Hopefully, this will be the final copy to be emailed to your ISD. If you have any questions please feel free to contact the office and we will be happy to assist you.

**Becky Kozera** | Office Manager  
Agriculture & Natural Resources | Johnson County

109 West Chambers St. | Cleburne, TX 76033-5543  
ph: 817.556.6370 | [becky.kozera@ag.tamu.edu](mailto:becky.kozera@ag.tamu.edu)  
**TEXAS A&M AGRILIFE EXTENSION SERVICE**