



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. – Superintendent
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MEMORANDUM

TO: Woodbridge Board of Education

FROM: Jonathan S. Budd, Ph.D., Superintendent

DATE: June 17, 2022

RE: June 20 Regular Meeting:
Policy Committee / Policies for Adoption:
9325.43, "Attendance at Meetings via Electronic Communication"

On May 17, 2022, the Board accepted the attached proposed revised Policy 9325.43 for 30-Day Review; it is brought forward to you now for adoption. The proposed revision will conform the policy to CT Public Act 22-3, which requires the proposed changes represented in red.

Bylaws of the Board

Attendance at Meetings via Electronic Communications

~~Except as provided hereafter, the Board of Education shall not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic, or other communication means where the members are not physically assembled.~~

~~A Board member may participate in a meeting through electronic communication means, only from a remote location that is not open to the public.~~

~~Electronic participation may only occur if the member is prevented from physically attending by (1) personal illness or disability, (2) employment purposes, (3) a family emergency or (4) another emergency.~~

~~Such participation by a Board member shall be limited each fiscal calendar year to two meetings.~~

~~A Board member may participate in a meeting by electronic means only when the voice of the remote participant can be heard by all persons at the primary meeting location.~~

Consistent with Connecticut Public Act 22-3, the Board of Education may conduct its meetings solely or in part by means of electronic equipment. If a meeting being conducted by means of electronic equipment is interrupted by the failure, disconnection, or, in the Chairperson's determination, unacceptable degradation of the electronic means of conducting a meeting, or if a member necessary to form a quorum loses the ability to participate because of the interruption, failure, or degradation of such member's connection by electronic equipment, the Board may, not less than thirty minutes and nor more than two hours from the time of the interruption or the Chairperson's determination, resume the meeting (1) in person, if a quorum is present in person; or (2) if a quorum is restored by means of electronic equipment, solely or in part by such electronic equipment. In each case of resumption of such meeting, electronic access shall be restored to the public if such capability has been restored. The Board shall, if practicable, post a notification on the District website and inform attendees by electronic transmission of the expected time of resumption or of the adjournment or postponement of the meeting, as applicable, and may announce at the beginning of any meeting what preplanned procedures are in place for resumption of a meeting in the event of an interruption as described herein.

Consistent with Connecticut Public Act 22-3, any member of the Board of Education may participate in any meeting by means of electronic equipment, except that the Board is not required to adjourn or postpone a meeting if the member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. This provision shall not apply to an executive session or special meeting unless the Board member has received advance permission from the Chairperson.

Minutes of all meetings shall specify if a member was physically present or present electronically. ~~Lack of such a specification shall be deemed to indicate that the member in question was physically present.~~

When a member attends a meeting electronically, all votes shall be by roll call vote **unless the vote is unanimous**. A member who is attending electronically must identify himself/herself by name and be recognized by the Chairperson before speaking.

(cf. [9321](#) – Time, Place, Notification of Meetings)

(cf. [9322](#) – Public and Executive Sessions)

(cf. 9325.1 – Quorum)

(cf. [9325.4](#) – Voting Method)

(cf. 9326 – Minutes)

(cf. [9327](#) – Electronic Mail Communications)

Legal Reference: Connecticut General Statutes

[1-225](#) Meetings of government agencies, as amended by June 11 Special Session, PA 08-3
Connecticut Public Act 22-3 “An Act Concerning Remote Meetings under the Freedom of Information Act”

Bylaw adopted by the Board: ~~October 17, 2011~~

WOODBRIAGE PUBLIC SCHOOLS
Woodbridge, Connecticut