

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT 33, DUPAGE COUNTY, WEST CHICAGO, ILLINOIS  
June 5, 2025

The regular meeting of the Board of Education was called to order by President Rita Balgeman at 7:08 p.m. at Lemay Middle School, 238 E. Hazel St., West Chicago, Illinois. On roll call, the following members were present: Mrs. Rita Balgeman, Mrs. Morgan Banasiak, Mr. Tom Doyle, Mr. Chad McLean, Mrs. Sandra Garcia, Mrs. Janette Hernandez, and Mrs. Molly Denton. Absentees: none.

**ALSO PRESENT**

Kristina Davis, Superintendent; Lea DeLuca, Assistant Superintendent for Teaching and Learning; Karen Apostoli, Executive Director of Business and Operations; Sarah Burnett, Director of Human Resources; Cathy Park, Director of Assessment and Accountability; Matt Ryan, Director of Technology; Nicole Eimer, Director of Marketing, Communications & Public Relations; and Tiffany Posey, Assistant Director of Partnerships.

**PLEDGE OF ALLEGIANCE**

Rita Balgeman led those present in the Pledge of Allegiance.

**ADDITIONS/CHANGES  
TO THE AGENDA**

An addition of a Board Salute was added under item V.

**SHARED AGREEMENTS**

1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

**Strategic Plan Goals**

*Goal #1 – Student Growth and Achievement*

*Goal #2 – Learning Culture of Equity, Engagement & Agency*

*Goal #3 – Professional Culture of Teamwork & Continuous Improvement*

*Goal #4 – Family Engagement & Community Partnerships*

*Goal #5 - Effective and Innovative Use of Resources*

**SHARED AGREEMENTS  
REFLECTION**

At the July 18, 2013, meeting, the Board of Education finalized their “shared agreements” and agreed to begin each regular board

meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The agreement's purpose is to help maintain a positive environment in which to conduct board work.

Mr. Tom Doyle shared his statement, “Tonight I'd like to reflect on our Shared Agreement number 7, 'Adhere to our belief in our students' full potential and successful future.' As we come to the end of another school year, we are preparing for graduation, grade level promotions, and the end of the activities. In addition, the teachers and administrators are preparing for another summer of learning opportunities, as well as planning for next school year. I admire the staff members in D33 who work tirelessly to ensure learning opportunities are year-round and are designed to support all of our students, from the most needy to those looking for more challenges and additional growth. Every department is tasked with meeting deadlines during this very busy time of year. Thank you to all who continue to get our buildings ready, make sure we are fully staffed, ensure the digital and nondigital resources are available, transportation is available, meals are offered, and so on. Summer learning is designed to prepare our students for meeting their full potential and a successful future. It is a lot of work, and I appreciate the dedication and hard work that it involves throughout the nine-month school year. Thank you.”

## **RECOGNITION/SHOWCASE PRESENTATION**

### **Board Salutes**

The Board Salutes will be a standing item on the agenda starting with the February 3, 2022, board meeting. The Board of Education would like to recognize individuals from the District 33 community, which includes all staff members, students, bus drivers, parents/guardians, and guardians, for their actions that build a positive culture and climate in District 33. This “shout-out” will be included in the official Board minutes under “Board Salutes” on the bi-weekly agendas.

#### **Salute to: Ellie Bustos**

#### **Submitted by: Maggie Lay**

"The LMS admin team would like to salute Ellie Bustos, a 7th grader at Lemay Middle School, for winning 1st place in the DuPage Bar Association's Law Day Essay Competition! Ellie's powerful essay on the national motto “E Pluribus Unum” was selected as the top submission among students across DuPage County. On May 2nd, Ellie read her essay aloud at the Bar Association's Law Day celebration. We are proud of you, Ellie!”

### **Presentation**

#### **Spring Goals & Benchmark Results**

Cathy Park, Director of Assessment and Accountability, and the Principals from each school shared the final benchmarks of the year with the Board regarding Literacy, Math, and the 5 Essentials survey results. Building Principals shared their Goals, Celebrations, Misses, and Hypotheses with the Board of Education. They will return in August with the 25/26 goals.

**E.T.A.W.C. STATEMENT**

No E.T.A.W.C. statement at this time.

**PUBLIC COMMENT**

No public comment at this time.

**PUBLIC COMMENT  
FOLLOW-UP**

No follow-up comments at this time.

**APPROVE CONSENT AGENDA**

Motion by Banasiak, seconded by Garcia, to approve the consent agenda as follows:

Approve Current Expenditures

...approved the list of bills dated May 26, 2025, through June 6, 2025, in the amount of \$790,620.11;

Approve Renewal of Contracts

...approve the contract renewals with the following vendors: Screencastify, GoGuardian/Pear Deck, Avantis, and Mosyle;

Approve Personnel Items

...approve the personnel report as follows:

**0 Administration:**

**3 Certified:** Maria Kotlik, Advanced Spanish Teacher at LMS, effective 2025-2026 School Year; Melissa Zehelein, Social Worker at Turner/Gary, effective 2025-2026 School Year; Mariam Surtee, Monolingual Teacher at Wegner, effective 2025-2026 School Year;

**4 Classified:** Morelia Cantu, Temp Custodian at ESC, effective June 13, 2025; Jessica Perez, Lunch Supervisor at Turner, effective 2025-2026 School Year; Erika Martinez, Paraprofessional at Indian Knoll, effective 2025-2026 School Year; Doreen Spagnoli, Reading Aide at Currier, effective 2025-2026 School Year;

**9 Resignations:** Haley Battle, Paraprofessional at Wegner, effective June 12, 2025; Andre Cargo, Paraprofessional at LMS, effective May 22, 2025; Jacob Hernandez, Paraprofessional at LMS, effective May 23, 2025; Kayla Grych-Miranda, Paraprofessional at Turner, effective May 23, 2025; Danielle Rooney, Kindergarten Teacher at Indian Knoll, effective June 12, 2025; Caela Masibhera, School Psychologist at Indian Knoll, effective June 12, 2025; Lauren Dixon, Assistant Director of Student Services at ESC, effective June 30, 2025; Elisabet Dauber, Monolingual Teacher at Wegner, effective June 12, 2025; Irma Gutierrez, Paraprofessional at IK, effective June 12, 2025;

**0 Leaves:**

**0 Retirements:**

On roll call, the following members voted aye: Banasiak, Garcia, Hernandez, Denton, Balgeman, Doyle, and McLean. Nays: None. Motion carried: 7 ayes, 0 nays.

**DISCUSSION OF NEW / ONGOING  
BUSINESS WITH POSSIBLE ACTION**

CLIC Renewal

The Board received the Collective Liability Insurance Cooperative (CLIC) proposal for Workers' Compensation, Property/Casualty, and Student Accident insurance, as well as Fiduciary Liability coverage, for the 2025-2026 school year. The board will review the information and vote at the June 26, 2025, board meeting.

## Finance/Facilities

The Board of Education received a financial report from Karen Apostoli, Executive Director of Business and Operations, stating that the district received \$1,205,673.00 in Evidence-Based Funding, \$172,239.56 in the National School Lunch Program, and \$51,450.89 in the School Breakfast Program since the last meeting.

Human Resources  
Department Restructuring

The Board received information on restructuring the department due to the impending retirement of the current Human Resources Administrator. The restructuring includes the reduction of 1 FTE administrator, promoting the current Director of Human Resources, Sarah Burnett, to Assistant Superintendent of Human Resources, and the promotion of the current Human Resources Information Specialist to Human Resources Generalist (not an administrative position). The Board will review the information and vote at the June 26, 2025, board meeting.

## FY 26 Tentative Budget

Karen Apostoli, Executive Director of Business and Operations, presented the tentative budget outlining the anticipated revenue, anticipated expenditures, and budget highlights. The final budget presentation will be presented at the board meeting on September 4, 2025, and the public hearing will be held on September 19, 2025. The Board will review the information and vote on the tentative budget at the June 26, 2025, board meeting.

## Hazardous Bussing

The Board will review a resolution for the continuation of the existing applications, confirming unchanged conditions for hazardous busing for the 2025-2026 school year, and vote at the June 26, 2025, board meeting.

Resolution for Continued  
Use of Mobile Classrooms

The Board will review the resolution to verify the need for continued use of temporary mobile classrooms at Pioneer School, Turner School, and the Early Learning Center. The Board will vote at the June 26, 2025, board meeting.

**ACTION ITEMS**

## 2nd Reading of Policies

Motioned by McLean, seconded by Banasiak to approve the 2nd reading of the policies as follows: Policy 2:260 Uniform Grievance Procedure; Policy 4:15 Identity Protection; Policy 4:80 Accounting and Audits; Policy 5:10 Equal Employment Opportunity and Minority Recruitment; Policy 5:20 Workplace Harassment Prohibited; Policy 5:60 Expenses; Policy 5:100 Staff Development Program; Policy 6:150 Home and Hospital Instruction; Policy 6:235 Access to Electronic Networks; Policy 7:10 Equal Educational Opportunities; Policy 7:20 Harassment of Students Prohibited; Policy 7:60 Residence; Policy 7:70 Attendance and Truancy; Policy 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; Policy 7:185 Teen Dating Violence Prohibited; Policy 7:190 Student Behavior; Policy 7:200 Suspension Procedures; Policy 7:210 Expulsion Procedures; Policy 7:250 Student Support Services; Policy 7:270 Administering Medicines to Students; Policy 7:310 Restrictions on Publications;

Elementary Schools; Policy 7:340 Student Records; Policy 7:255 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence; and Policy 2:265 Title IX Grievance Procedure. On roll call, the following members voted aye: McLean, Banasiak, Doyle, Garcia, Balgeman, Denton, and Hernandez. Nays: None. Motion carried: 7 ayes, 0 nays.

#### 2024 Tax Extension

Motioned by McLean, seconded by Banasiak to approve the 2024 tax extension and aggregate refunds, along with a recommendation to begin with the 2024 tax extension and, moving forward, allocate aggregate refunds to the capital projects fund for use in current and future capital projects. On roll call, the following members voted aye: McLean, Banasiak, Doyle, Garcia, Hernandez, Denton, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.

#### Aramark Renewal

Motioned by Doyle, seconded by Hernandez, to approve the 1-year contract renewal with Aramark for the 2025-2026 school year. On roll call, the following members voted aye: Doyle, Hernandez, Denton, McLean, Balgeman, Banasiak, and Garcia. Nays: None. Motion carried: 7 ayes, 0 nays.

#### Partnerships Administration

Motioned by Banasiak, seconded by McLean, to approve the appointment of Tiffany Posey as Interim Director of Partnerships for a six-month term. On roll call, the following members voted aye: Banasiak, McLean, Garcia, Doyle, Balgeman, Hernandez, and Denton. Nays: None. Motion carried: 7 ayes, 0 nays.

### **INFORMATION ITEMS**

#### Current Job Listing

The Board received the most recent posting of available job positions in School District 33.

#### Suggested Items for Next Board Meeting

No suggested agenda items at this time.

#### Board Outreach

Chad attended the BTAGG event and the Band Concert. He also attended the High School graduation and highlighted a special moment when Mrs. Lewis (Kindergarten Teacher) took a group picture with several of her former students. Molly attended the BTAGG event and the last district Book Study group. Rita attended Wegner's Field Day for their "Top Secret" revealment and the orchestra concert.

#### Parking Lot

Board member Janette Hernandez suggested implementing a "Buddy System" or pairing school leaders with students at the elementary schools.

### **REPORT OF DISTRICT COMMITTEE MEETINGS**

#### Open Comments

No open comments at this time.

**REVIEW OF UPCOMING MEETINGS/EVENTS**

The Board of Education members reviewed upcoming meetings.

**CLOSED SESSION**

Motion by Banasiak, second by Hernandez, to go into closed session at 7:50 p.m. to discuss **(1)** the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific independent contractors, specific volunteers, or District legal counsel: however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Open Meetings Act 5 ILCS 120/2c) (1), amended by P.A. 101-459. **(2)** Student disciplinary cases. Any matter involving an individual student. 5ILCS 120/2(c)(10). Minutes of meetings held for this reason shall never be released to protect the individual student's privacy. On roll call, the following members voted aye: Banasiak, Hernandez, Denton, Balgeman, Doyle, McLean, and Garcia. Nays: None. Motion carried: 7 ayes, 0 nays.

**ROLL CALL**

On roll call at 8:05 p.m., the following members were present: Balgeman, Banasiak, Doyle, McLean, Garcia, and Denton. Absentees: None.

**ALSO PRESENT**

Kristina Davis, Superintendent, and Sarah Burnett, Director of Human Resources.

**Out of Closed Session**

Motion by McLean, seconded by Banasiak, to reconvene to open session at 10:51 p.m. The President took a voice vote and declared the motion passed.

**ACTION ITEMS FOLLOWING CLOSED SESSION****Approve Closed Session Minutes**

Motion by McLean, seconded by Banasiak, to approve closed session minutes as read. The President took a voice vote and declared the motion passed.

**ADJOURNMENT**

Motion by McLean, seconded by Banasiak, to adjourn the meeting at 10:52 p.m. The President took a voice vote and declared the motion passed.