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Michael Wilkes  
Director of Technology  
Geneva School District 304

To: Dr. Kent Mutchler  
From: Michael Wilkes  
Date: June 22, 2020  
Re: WeVideo Purchase Recommendation

Over the past few years, we have heard from teachers requesting the expansion of video creation tools available to teachers and students. Through multiple conversations with the Elementary Technology Committee, and other key stakeholders, we have decided to move forward with a purchase recommendation for WeVideo. WeVideo is a cloud-based, robust video creation tool that is intuitive and widely used in K-12 Education settings. This purchase, from WeVideo, Inc., would include a 3-year subscription to the service and would be available to teachers and students in grades 3 – 12.

This purchase is fully funded by the Fabyan Foundation grant and no District funds will be required.

The following table breaks down this purchase recommendation:

<b>Item</b>	<b>Cost</b>
Purchase of 4,170 licenses; 3-Year subscription; On-boarding Service	\$28,619.60
<b>Total Cost</b>	<b>\$28,619.60</b>

This purchase recommendation is approximately \$3,000 lower than the projected amount the Fabyan Foundation approved.

Thank you for your consideration.