



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Jodie Hutchinson

DATE: 6/3/24

FROM: 6/21/24

DIV or UNIT: Title V

SUBJ: PPA request for: Teach condensed PSYC 1300 for summer bridge program
 Title of PPA activity: Summer Bridge Instructor
 Dates (or semesters) of activity: _____

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Jodie will design and create a condensed non credit course based on PSYC 1300 - learning frameworks - and teach it to summer bridge students. Pay is \$1200 and includes time for designing course content and materials, preparation time, and instructional time.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 1,200.00	\$ 1,200.00
TOTAL		\$ 1,200.00	\$ 1,200.00

Budget Number : 21183-6071-6180-501

C. **Approvals**

Supervisor: Michael Adkins Digitally signed by Michael Adkins
DN: cn=Michael Adkins, o, ou,
email=adkinsm@wccj.edu, c=US
Date: 2024.06.04 13:57:07 -05'00' Date: _____

VP: Leigh Ann Collins Digitally signed by Leigh Ann Collins
Date: 2024.06.04 17:21:12 -05'00' Date: _____

President: Betty McCreath Date: 6-5-24