

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL OF FALCON EARLY COLLEGE HIGH SCHOOL ATLAS XIII STUDENTS OUT- OF-STATE TRAVEL TO WASHINGTON D.C.**
DATE: April 17, 2018

Falcon Early College High School Atlas XIII students are requesting permission to travel to Washington, D.C. The trip is scheduled for June 26 – July 1, 2018.

The cost of the trip will require activity funds and personal funds. There will be approximately 13 students from Falcon traveling.

It is recommended that the Board of Trustees approve the Falcon Early College High School Atlas XIII Students Out-of-State travel to Washington D.C. as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

Roy Garcia
Assistant Superintendent of
Secondary Education