

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, June 28, 2022, 4:45 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Jones, Mohs, Robicheau

Board Members Absent:

Staff Members Present: McGuire, Qual, Washa

1) **Call to Order/Adoption of Agenda:**

Motion to Approve the Agenda: Goerwitz
Second: Robicheau

AYE: All
NAY: None

The meeting was opened at 4:45 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Goerwitz
Second: Jones

AYE: All
NAY: None

A) Approval of the Minutes from the Regular Board Meeting on May 24, 2022

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Mertesdorf, Nick - SUN/STEP District Wide Substitute Teacher - BA, Step 1 -
Effective 8/17/2022

Verlautz, James - EA at ALEX - Effective 8/17/2022

ALEX/SUN ESY AND STEP CAMP 2022

Cross, Perla – EA

(2) Transfers:

(3) Resignations, Retirements, and Terminations:
Hubbard, Brittney - Special Education Teacher at SUN - Effective 6/6/2022
Ims, Jacque - District Psychologist - Effective 6/8/2022

(4) Leaves of Absence:
Applegate, Danae - EA at STEP - Effective 5/16/2022 - 5/20/2022
Monroe, Nicole - EA at SUN - Effective 8/22/2022 - 10/16/2022

(5) Other:
Applegate, Danae - EA at STEP - Unpaid effective 5/24/2022 - 5/31/2022

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire reported that CVSEC has no current cases of Covid-19. STEP Camp took place in mid-June and focused on community exploration. CVSEC continues to staff for 2022-2023. Select staff participated in "Restorative Practices" professional development through MDE. SUN/ALEX ESY will happen during the last two weeks of July. Summer maintenance and repair projects are taking place.

B) *Enrollment Report*

Opening 2022 enrollment is currently 90 students, but that could go higher.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *Approve 2-Year Non-Union Administrators Personnel Policies and Procedures (7/1/22 - 7/1/24) - Action*

Motion to Approve the 2-Year Non-Union Administrators Personnel Policies and Procedures (7/1/22 - 7/1/24): Jones

Second: Goerwitz

AYE: All

NAY: None

B) *Approve 2-Year Finance and Payroll Coordinator Personnel Policies and Procedures (7/1/22 - 7/1/24) - Action*

Motion to Approve 2-Year Finance and Payroll Coordinator Personnel Policies and Procedures (7/1/22 - 7/1/24): Goerwitz

Second: Robicheau

AYE: All
NAY: None

C) *Approve 2-Year Executive Assistant Personnel Policies and Procedures (7/1/22 - 7/1/24) - Action*

Motion to Approve 2-Year Executive Assistant Personnel Policies and Procedures

(7/1/22 - 7/1/24): Robicheau

Second: Jones

AYE: All
NAY: None

D) *Approve Salary Increase for Executive Director - Action*

Motion to Approve 5% Salary Increase for Executive Director: Mohs

Second: Goerwitz

AYE: All
NAY: None

7) **Other:** There was no Other Business.

8) **Comments, Board/Director:** Mohs thanked Faribault Superintendent Todd Sesker for his support of CVSEC, and the Board wished him the best in his retirement.

9) **Next Meeting Date:** July 26, 2022, 4:45 PM at 200 Western Ave NW, Faribault

10) **Adjournment:**

Motion to Adjourn: Robicheau

Second: Jones

AYE: ALL
NAY: NONE

The meeting adjourned at 5:04 PM.

APPROVED BY: _____ DATE: _____

Amy Goerwitz, Board Secretary