



PARKROSE SCHOOL DISTRICT NO. 3
 10636 N.E. Prescott Street
 Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
 District No. 3, Multnomah County, Oregon
 Monday, February 22, 2010**

M I N U T E S

<p>THE BOARD MEETING WAS CONVENED</p>	<p><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u> Agenda Item The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Regular Session in the Boardroom at the Parkrose School District Administration Building in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the Directors.</p> <p>A> Chair Woods called the meeting to order at 7:00 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>B> <u>PRESENT:</u> James Woods, Chair Ed Grassel, Vice-Chair Alesia Reese Guy Crawford</p> <p>Others in attendance: Superintendent Gray, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Business Services/Operations Mary Larson, HS Principal Ana Gonzalez, MS Principal Molly Davies, Russell Academy Principal Debbie Ebert, Sacramento Principal Stevie Blakely, Shaver Elementary Principal Cindy Bartman and Board Secretary Trista Lorenz.</p>
<p>PRESENTATIONS</p> <p>CLASSIFIED EMPLOYEE APPRECIATION WEEK</p> <p>TOOTH TAXI</p> <p>HANDS ON GREATER PORTLAND-HEART OF THE COMMUNITY AWARD</p>	<p><u>PRESENTATIONS/RECOGNITIONS</u></p> <p>A> <u>Recognition</u></p> <ol style="list-style-type: none"> 1. <u>Classified Employee Appreciation Week:</u> Superintendent Gray said Classified Employee Appreciation Week is March 1-5, 2010, and reminded people to thank the classified employees for all they do. Ms. Reese read a Resolution declaring March 1-5, 2010, as Classified Employee Appreciation Week into the record. 2. <u>Tooth Taxi:</u> Sacramento Principal Ms. Blakey and Shaver Principal Ms. Bartman shared information about Tooth Taxi. The Tooth Taxi serves both Shaver and Sacramento by providing dental services to students who don’t have dental insurance, have an emergent need and who haven’t ever been to the dentist. Ms. Bartman highlighted specific data on the decay level at Shaver. This year, Shaver students received 70 dental screenings and 54 students were treated with dental services, a value of \$16,603. Ms. Blakely highlighted the specific data on the decay level at Sacramento and commented that this is the second time this year something like this has happened at Sacramento. Tooth taxi provided Sacramento students with 63 dental screenings and provided dental services to 38 students at a value of \$16,089. Tooth Taxi Representative Mary Daly thanked the District for allowing this wonderful program to take place. 3. <u>Hands on Greater Portland –Heart of the Community Award-Allison Newman-Woods:</u> Last week, Superintendent Gray had the great pleasure and opportunity to attend a ceremony at the Governor’s Hotel downtown for Hands on Greater Portland. The event honored six outstanding groups and people for outstanding volunteerism. There were over 400 people at the luncheon and the award recipients had a video showcasing the work the people/person had done throughout Portland area.

<p>ASB REPORT</p>	<p>Parkrose’s own Allison Newman-Woods was the recipient of the Individual Volunteer Award and Superintendent Gary commented on all the hard volunteer work Ms. Newman-Woods does. Ms. Newman-Woods shared her award with the audience and presented the Board and Superintendent with a picture frame from the Parkrose Water Polo Team thanking them for their continued support.</p> <p>B> <u>Presentations</u></p> <p>1. <u>ASB Report: Nishi Shankar</u>: ASB President Nishi Shankar congratulated the Swim Club on the students who are state qualifiers. The wrestling competed in league this past weekend and came away with a fourth and sixth place finisher. The boys’ and girls’ basketball teams’ season will conclude on February 24. Dance team will compete in the State Competition at the Memorial Coliseum on March 17-18, 2010. Spring sports start today and the student government is working hard to recognize spring sports during next Friday’s assembly. Campaign week for student council is set to take place the week of March 8.</p>
<p>RUSSELL ACADEMY</p>	<p>2. <u>Russell Academy</u>: Russell Academy Principal Debbie Ebert and Teacher Janet Johnstone shared information on the Bridges math program being used at Russell Academy. The philosophy of the program has to do with creating life-long mathematicians. Bridges was developed by the Math Learning Center and students use a unit planner to move along in the program. Ms. Johnstone said the program is incredibly organized and if teachers learn it well they know how to teach it well. A typical unit takes about one hour and 15 minutes a day for grades 2-5 and about an hour for grades K-1. Units include a daily workout around a calendar component and every grade level has the units broke down by month. Visual models are used to teach the concept and assessment should be embedded in the instructions. Teachers must constantly observe, interact, guide and question in order to meet the needs of the students. Teachers have the ability to access additional teaching tools through the Math Learning Center website. There are support activities to follow-up the assessment for students who need intervention. Ms. Johnstone said this is a great program and she has been involved in Bridges since 1995.</p> <p><u>Discussion</u>: Superintendent Gray asked if Bridges was being considered as one of the math programs on the list for the math adoption group. Yes. Superintendent Gray asked if Bridges has spiraling. Yes. Spiraling is repeated exposure in different units and different way of representing the same concept. Superintendent Gray asked what type of scores Ms. Johnstone sees. In the past, students have done very well, but she does attribute some of the success not only to the Bridges program, but to the benefit of looping.</p> <p>Chair Woods asked about the change in a students’ learning more auditory versus visually. Kids focus visually because there is so much in front of them that’s visual. They don’t hold images in their brain as much as in the past because due to society there is not as much imagination and because there is so much that is shown on the screen in this day and age. Ms. Ebert said we know students learn so much visually in mathematics.</p> <p>Vice Chair Grassel had a chance to visit Ms. Johnstone’s class recently and thanked her for the work she does.</p>
<p>SENIOR CAPSTONE UPDATE</p>	<p>3. <u>Senior Capstone Update</u>: Principal Gonzalez gave an update on the Senior Capstone Projects at Parkrose High School. On Wednesday, senior advisory teachers will begin the second round of checks and massive grading. In October, students were required to submit their final typed proposal and April 28 is the due date for their Final Portfolio and Final Mentor Evaluation. Senior board presentations will be held on May 20 and May 22. The timeline allows students to makeup any missing items between May and the end of the school year. The Senior Capstone was created to</p>

<p>LIFE TRACK UPDATE</p>	<p>meet the CRLE's and discussion is being had about how to meet the new graduation requirements.</p> <p>Director Monteith has applied for a \$26K grant with the Oregon Community Foundation to provide support for an increase in rigor, bring more collaboration to East County Schools and increase the service learning portion of the Senior Capstone Projects. The District will find out if they receive the grant in April.</p> <p><u>Discussion:</u> Mr. Crawford had a chance to score the Senior Capstone Projects at Centennial and said their process is very different from ours and seems more rigorous. Mr. Crawford felt the process last year at Parkrose was very difficult and he is curious why we would make it more rigorous. Increasing rigor stretches a students thinking beyond what they have done before. The Senior Capstone should be a culminating project of a student's learning throughout their high school career which stretches students academically. Setting the rigor and meetings standards is what the District would like students to leave Parkrose with.</p> <p>Chair Woods noticed the research papers had a citation used and students were still hand constructing bibliographies even with the use of fairly common search tools. He stated it is fairly common now for research papers to be subject to peer review. Director Monteith said we will continue to improve the Senior Capstone Project and if we are awarded the grant it will allow teachers to collaborate with neighboring districts for a peer review of sorts and better training for the community.</p> <p>Ms. Reese commented on the unevenness of the presentations. That goes back to setting a standard for senior projects, making sure students know the standards and how they can reach them.</p> <p>Superintendent Gray said during her Student Advisory Council students talked about the advisory period and all but three of the twenty students said advisory period was better because of the curriculum developed over the summer so teachers and students are taking things more seriously. Teachers are spending more time getting students ready for the Senior Capstone Project. The district is working on a citation maker online. The Board has been very clear with the superintendent that they want the Senior Capstone to be more rigorous. Chair Woods believes Mr. Crawford was referring to things getting hung-up on the format. Superintendent Gray gets where it needs to be more difficult, but believes it should make sense to the student. Principal Gonzalez said one of the feedback items that was changed was a students mentor could not be a family member and their choices were decreased from three to two to not offer too many items on the menu.</p> <p>Vice Chair Grassel asked about the middle school level. It is being scaffold each year to build on the components by the students' senior year</p> <p>4. <u>Life Track Update:</u> Principal Gonzalez said the district has a contract with Life Track and a template that will go out to the graduates. The next step is the school will send Life Track addresses and the school believes it would behoove them to also get cell phone and email addresses. Life Track has sent out the letters and in about 6-12 months they should have some feedback for the high school.</p>
<p>PFA MONTHLY REPORT</p>	<p><u>PFA MONTHLY REPORT – JERRY LANDRETH</u></p> <p>Jerry Landreth, PFA President, provided the Parkrose Faculty Association monthly report. He started by acknowledging the hard-working classified employees and commented on how classified employees impact his day and life from the building secretary to the EA's, cook, custodian, maintenance workers, bus drivers, and he knows he could not do his job without them. Mr. Landreth said classified employees are the heart and soul of what we do in Parkrose. Mr. Landreth wanted to make the Board aware of how much he has appreciated the open, honest conversations PFA has been able to have with Superintendent Gray. He thanked</p>

	<p>Director Larson for her work to look at the benefits offered to the certified staff. Organizationally, PFA has been nominated for a citation by OEA for improvement within the organization and as an improved organization and Bob Pratt has been nominated for an award as well. Russell is very appreciative of the new technology and mounted projectors and Mr. Landreth heard they had a fabulous Multicultural night. The Russell choir is a big deal. They participated in the multicultural night and are getting ready for the district-wide concert next month. Mr. Landreth thanked Allison Newman-Woods for her work to get parents involved all over Parkrose and her work with the Foundation.</p>
<p>BOARD REPORTS</p> <p>BOARD VACANCY APPOINTMENT PROCESS</p> <p>REVISED BOARD/SUPT. WORKING AGREEMENTS</p> <p>COMMITTEE REPORTS AND COORDINATING COMMITTEE REPORT</p> <p>SCHOOL IMPROVEMENT COMMITTEE REPORT</p>	<p><u>BOARD OF EDUCATION</u></p> <p><u>A. Board Reports</u></p> <p>1. <u>Board Vacancy Appointment Process – James Woods</u> The Board has received a single applicant and extended the application deadline. Applications will be accepted through March 5, 2010, and an appointment will be made on March 8, 2010, after interviews that same night. Chair Woods asked Board Members to continue to contact people.</p> <p>2. <u>Revised Board/Superintendent Working Agreements – James Woods</u> Chair Woods commented on the two additional items added to the communications agreement portion of the document that address social networking and commenting on each others blogs.</p> <p><u>B. COMMITTEE REPORTS</u></p> <p>1. <u>Bond Coordinating Committee – Alesia Reese</u> Ms. Reese did not give a report, but thanked Carol Samuels from Seattle NW Securities for attending the Feb. 8, 2010, Work Session. The Bond Coordinating Committee meets on the second Tuesday of each month.</p> <p>Mr. Crawford said the Parkrose Education Foundation continues to do great work. The dinner and auction is coming up and Foundation Secretary Allison Newman-Woods can be contacted for additional information. Tickets are available online and the auction is scheduled for April 24.</p> <p>Vice Chair Grassel, Mr. Crawford and Director Larson spent the weekend at the OSBA Labor Conference in Salem. It was a great opportunity and very informative.</p> <p>2. <u>School Improvement – Ed Grassel</u> Vice Chair Grassel gave the School Improvement Committee report. The committee continues to talk about use of Protocols with teachers and offer advice on what can be done better. Protocols are a new area and the teacher training programs don't teach them about data and teacher protocols. Next month the district will hear information on AVID.</p> <p>Chair Woods spoke about a conversation on what we are missing that was had during Superintendent Gray's evaluation process. Currently, the district is missing specific population groups. To that note, Chair Woods will be attending the National Association of Multicultural Education Conference in Oregon and a Conference on gay, lesbian, bisexual and transsexual individuals.</p>
<p>CONSENT AGENDA</p>	<p><u>CONSENT AGENDA</u></p> <p>A. <u>PERSONNEL</u></p> <p>1. Retirements</p> <p style="padding-left: 40px;">a. Helen Ying: Parkrose High School</p> <p>B. <u>BOARD MINUTES</u></p> <p>1. Executive and Regular Business Session Minutes, Jan. 25, 2010</p> <p>2. Work Session Minutes, Feb. 8, 2010</p> <p>C. <u>BUSINESS/FINANCE</u></p> <p>1. Resolution to Approve and Appropriate Funds from Walden University for</p>

	<p>Russell Academy.</p> <ol style="list-style-type: none"> 2. Resolution to Approve a Donation from the Mr. Holland’s Opus Foundation to Parkrose Middle School. 3. Disposal of Surplus Property. <p>D. <u>EXTENDED TRAVEL</u></p> <ol style="list-style-type: none"> 1. Travel request for Stephanie Murdock to attend the United States Holocaust Memorial Museum Workshop in Washington D.C., March 3-6, 2010. <p>Chair Woods opened the floor for discussion/objections. Hearing no discussion or objections, the consent agenda passed as presented.</p>
<p>CITIZEN COMMENTS</p>	<p><u>CITIZEN COMMENTS</u> None.</p>
<p>DISTRICT BUSINESS SUPT. REPORTS GOVERNOR’S COMMISSION</p> <p>POLICY FIRST READING</p> <p>F</p>	<p><u>DISTRICT BUSINESS</u></p> <p>A. <u>Superintendent Reports</u></p> <ol style="list-style-type: none"> 1. <i>Governor’s Commission</i> – Superintendent Gray has been appointed to the Oregon Education Professional Development Commission. She read her official certificate into the record. This commission is a special clearing house to address statewide Professional Development. 2. <i>Policy First Reading</i> – Superintendent Gray gave a first reading on a number of policies the Board has already conducted an initial reading on: <ol style="list-style-type: none"> a. Policy AE – This is additional of language around attainment of individual goals, use of data and required by HB2693 and HB2362. b. Policy BBF – This is about not posting confidential info. about students, and adheres to public meetings law when communicating. It respects fellow board members. <p><u>Discussion:</u> Ms. Reese asked about the language. Superintendent Gray is reticent to change language that comes out of OSBA because it meets the letter of the law.</p> c. Policy DJC - Changes that have come through from the Oregon Department of Justice and HB 2667. Talks about procurements over \$250K. d. Policy DJC-AR - Goes with the policy and talks about being careful when contracting out current services. e. Policy GBNA - The ‘G’ policies are for staff and have separated out this policy from the student policy. Building Principals have been asked to review this with staff when approved. f. Policy GBNA-AR - Matches the policy. Changes the definition of harassment and further defines cyberbullying and separates from the student policy. g. Policy GCAB – Is a new policy for staff. Principals will review with staff when approved. Describes what is permitted, defines what a personal communication device is, and talks about social media networks, talks about discipline if policy not followed. <p><u>Discussion:</u> Chair Woods is not convinced this is the policy with the least amount of restrictions for the minimum. Yes, based on the three Superintendent Gray was given. Chair Woods would like to pull this out and create a small committee to review this and speak with OSBA about the restrictions. Chair Woods would like an appointment with multiple points of view. Mr. Reese agrees and needs some help with this and doesn’t think she can make a clear decision. Chair Woods will be on the task force and would also like to have JFCEB included in this discussion.</p> h. Policy GCDA/GDDA – Refers to nationwide criminal records check instead of statewide. i. Policy GCDA/GDDA-AR – The administrative rule to accompany the policy. j. GCPB/GDPB – Changes the languages. If a certified employee gives less than 60 days notice, the district may request a suspension of their license. k. Policy IGAI – Refers to how students should not get pregnant.

<p>DEPARTMENT REPORTS</p> <p>BUDGET PRIORITIES MEETING UPDATE</p> <p>RFP PHOTOGRAPHY AND BEVERAGE SERVICES</p> <p>2010-11 DISTRICT CALEDNARS</p>	<p>l. Policy IGBBA – Adds the word OAKS. m. Policy IGBBC – Says there must be a written plan for TAG students. n. Policy IIBGA – Adds information about educating minors. o. Policy IIBGA-AR – Adds the piece about providing training. p. Policy IKF – Addresses graduation requirements and is an all in one policy without an AR. Outlines the new options for diplomas. q. Policy IKH – Credit by proficiency. It is popular and Parkrose is doing it. r. Policy JCEFB – PULLED, Committee will review. s. Policy JCEFB-AR – PULLED, Committee will review. t. Policy JFCF – Seeks to add definition to cyberbullying and continue to define harassment. u. Policy JFCF-AR – The definition around process. v. Policy JHC – Outlines requirements around registered nurses and a ratio to medically fragile students. w. JHFF – This is a law.</p> <p>B. <u>Department Reports</u></p> <p>1. Business and Operations – Mary Larson <u>a. Budget Priorities Meeting Update</u> – Director Larson gave a quick overview of the Budget Priorities Meeting held on Feb. 9, 2010. During the meeting, the board set parameters for \$500K in contingency and specific priorities. Chair Woods said there are four things in line with board goals: collaborative teams, assessment and data analysis, instruction, standards and benchmarks and from here forward the budget will be designed around those four items. Director Larson said the legislature is in special session and one of the things that is going on is they will fund schools at the \$6.0 billion. A recent survey from COSA asked districts if the funding comes in at the \$6.0 billion, will they increase, maintain or decrease. The majority said they would maintain. Another question asked about cuts and 50% said cuts would come from teachers and 19% would be days. The consistent message is districts have cut so much if you make continued cuts its not going to affect your instructional programs, but your staff and days. COSA, OSBA and OASBO are pressing current legislature to fund schools at an adequate level.</p> <p><u>b. RFP - Photography Services</u> <u>c. RFP – Beverage Services:</u> Director Larson has released two requests for Proposal. The first for Photography Services closes March 9 and Director Larson has asked for volunteers to be on that committee to review the RFP’s for photography for schools for next year. The second is for Beverage Vending Services for the machines at the high school. A committee will review all the proposals and will come to the Board in April with their recommendations and authorization to enter into a contract for those services.</p> <p>2. <u>Human Resources – Mary Larson</u> <u>a. 2010-11 District Calendars</u> – Director Larson said the calendar committee is comprised of teachers, classified staff and parents. The board packet contains the 2010-11 suggested calendars.</p> <p><u>Discussion:</u> Ms. Reese asked to have the graduation date added to these calendars. Vice Chair Grassel asked about the scheduling issues with the charter school. They are being resolved.</p>
<p>ACTION ITEMS</p> <p>APPROVE 2010-11 DISTRICT CALEDNARS</p>	<p><u>ACTION ITEMS</u></p> <p><u>ACCEPT/REJECT 2010-11 DISTRICT CALEDNARS</u></p> <p>Ms. Reese made a motion to approve the 2010-11 District Calendars as presented.</p> <p>Chair Woods opened the floor for discussion or objections, hearing none, the MOTION to APPROVE the 2010-11 District Calendars as presented passed with an</p>

ADJOURNMENT	<u>Adjournment</u> Chair Woods adjourned the Regular Session meeting of the Parkrose Board of Education at 9:15 p.m.
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