

Ionia County Intermediate School District

2191 Harwood Road

Ionia, MI 48846

616-527-4900

Board of Education

Organizational/Regular Board Meeting

July 10, 2025 – 4:00 pm

Looking Glass Conference Room

1) Call to Order

Superintendent Ebenstein called the meeting to order at 4:00 pm.

2) Pledge of Allegiance

3) Roll Call

Present:

Linda Hoxie-Green

Randy Masterson

Brian Talbot

Kerry Possehn

Amber Rood

Absent:

Others present: Ethan Ebenstein, Jamie Carnes, John Milewski

4) Board Organizational Proceedings

1. Election of Officers

- A. Moved by B. Talbot, supported by R. Masterson, to nominate Linda Hoxie-Green to continue serving as Board President.

A Roll Call vote was taken and the motion passed unanimously

- B. Moved by B. Talbot, supported by K. Possehn, to nominate Randy Masterson to continue serving as Board Vice-President.

A Roll Call vote was taken and the motion passed unanimously

- C. Moved by L. Hoxie-Green, supported by R. Masterson, to nominate Amber Rood to serve as Board Secretary.

A Roll Call vote was taken and the motion passed unanimously

- D. Moved by R. Masterson, supported by A. Rood, to nominate Brian Talbot to continue serving as Board Treasurer.

A Roll Call vote was taken and the motion passed unanimously

2-15. Board Organizational Proceedings

2) Meeting Date, Time, and Place

(Meetings will be held at 4:00 pm in the ISD Administrative Office Building on the second Thursday of each month, with the exception of the April Regular Board Meeting which will be held at 4:00pm on Thursday, April 16, 2026).

A) Service of notice for special meetings

B) Designation of Person(s) Responsible for Posting Notices of Meetings;

3) Depository of Funds;

4) Investment Resolution;

5) Check Signing Authorization;

6) Contracts, Agreements, and Purchase Orders Signing Authorization;

7) Electronic Transfer Officer (ETO);

8) Administrators assigned to fill specified responsibilities of the Treasurer and Secretary;

9) Truth-in-Budgeting Hearing *(which will be held on Thursday, June 11, 2026);*

10) Setting of Per Diem and Mileage of \$30.00 per meeting and IRS rate per mile;

11) Committee Appointments;

Building and Site	Linda Hoxie-Green - Chairperson Amber Rood - Member
-------------------	--

Personnel	Brian Talbot - Chairperson Randy Masterson - Member
-----------	--

Policy	Randy Masterson Chairperson Kerry Possehn - Member
--------	---

Finance	Brain Talbot - Chairperson Linda Hoxie-Green - Member
---------	--

12) Retainer Fees to Clark Hill PLC & Thrun Law Firm;

13) Continue using Yeo & Yeo, CPA as Auditor for the annual audit of the previous school year;

14) Safe Deposit Box;

15) The Greenville Daily News as the primary source of Legal Advertisements for 2025-2026;

16) Annual Delegation of School Plan Review and Inspection Authority for 2025-2026

(authorizing the Board President to sign the School Plan Review and Inspection Authority Bureau of Construction Codes Form).

Moved by L. Hoxie-Green, supported by R. Masterson, to approve all Board Organizational Proceedings (#2 - 16) as presented above.

A Roll Call vote was taken and the motion passed unanimously

5) Approval of Agenda

Moved by A. Rood, supported by L. Hoxie-Green, to approve the agenda as presented.

The motion passed unanimously

6) Additions or Changes to the Agenda

- None

7) Appointment of Officers

- None

8) Visitors/Public Comment

- None

9) Consent Agenda

Moved by B. Talbot, supported by A Rood, to approve the Consent Agenda as follows:

- Approval of the June 12, 2025 Truth-in-Budgeting & Regular Meeting Minutes;
- Approval of Vouchers in the amount of \$1,841,462.63;
- Approval of the Personnel Updates which included the hiring of: Martin Van Nortwick (*Director of Finance*) and Jody Pung (*Administrator of Accountability & Program Improvement*).

A Roll Call vote was taken and the motion passed unanimously

10) Administrative Reports

A. Superintendent

Mr. Ebenstein added/highlighted the following item(s):

- Hiring of Mr. Van Nortwick to serve as the new Director of Finance;
- Property transfer request between Belding Area Schools (Ionia ISD) and Lowell Area Schools (Kent ISD) had been dismissed;
- Legislative updates.

B. Fiscal Services

No Report

C. Special Education

Mrs. Fuller did not have a written report but wanted to mention that the Department was in the process of conducting interviews for two new Behavior Coaches.

D. General Education

No report

E. Technology

No report

F. Ionia County Career Center

No report

11) Action Items

- None

12) Discussion Topics

- None

13) Communications

- None

14) Comments by Board Members

- None

15) Items for Future Meetings

- None

16) Adjourn

Board President (L. Hoxie-Green) adjourned the meeting at 4:15 pm.

Motion passed unanimously

Respectfully Submitted,

Amber Rood, Board Secretary