



JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: July 31, 2025

Submitted By: Cecilia Davis
Title: Deputy Superintendent

Agenda Item: Consider and take action regarding approving expenditures equal to or greater than \$50,000.

CONSENT ITEM

RECOMMENDATION:

It is recommended that the Board of Trustees approve the expenditures listed in the attachment that are equal to or greater than \$50,000 and delegate the authority to the Superintendent or his designee to execute all contracts and related documents necessary to complete this project.

IMPACT/RATIONALE:

Board Policy CH (Local) states that any single, budgeted purchase of goods or services that cost \$50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into a categorical exemption or exception as reflected in the policy.

A categorical exemption shall be defined as:

- Expenditures for utilities including electricity, natural gas, telecommunications, water and wastewater;
- Expenditures for impact and permitting fees imposed by municipalities and county governments;
- Payments to the County Appraisal District.
- Expenditures for vehicle fuels procured through board-approved purchasing cooperatives;
- Expenditures for food service products procured through board-approved purchasing cooperatives.

An exception shall be defined as:

- Emergency expenditures in the event of catastrophe, emergency, or natural disaster affecting the District

The expenditures indicated on the attached document are not covered under the categorical exceptions as contained in Board policy.

BOARD ACTION REQUESTED:

Approval/Disapproval



MEMORANDUM

July 18, 2025

To: Cecilia Davis, Deputy Superintendent

From: Lynne Trevino, Director of Purchasing

RE: Purchases Equal to or Exceeding \$50,000

Board Policy CH (Local) states that any single, budgeted purchase of goods or services at a cost of \$50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into a categorical exemption or exception as reflected in the policy.

A categorical exemption shall be defined as:

- Expenditures for utilities including electricity, natural gas, telecommunications, water and wastewater;
- Expenditures for impact and permitting fees imposed by municipalities and county governments;
- Payments to the County Appraisal District.
- Expenditures for vehicle fuels procured through board-approved purchasing cooperatives;
- Expenditures for food service products procured through board-approved purchasing cooperatives.

An exception shall be defined as:

- Emergency expenditures in the event of catastrophe, emergency, or natural disaster affecting the District.

The expenditures indicated on the attached document are not covered under the categorical exceptions as contained in Board policy.

Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor should be reminded of the conflict of interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified.



JUDSON INDEPENDENT SCHOOL DISTRICT

Purchasing Department

Vendor	Requesting Department	Procurement Method	Funding Source	Amount
College Board	College, Career & Military Readiness	JISD 21-09	Local	\$120,342.20

We are recommending that the Board approve the the SAT® School Day, PSAT/NMSQT® PSAT™ 10, and PSAT™ 8/9 PROGRAM AGREEMENT and fund the PSAT/NMSQT for all Grade 10 and Grade 11 students as well as the SAT for all Grade 11 students. The PSAT/NMSQT prepares students for the SAT, provides students with the opportunity to create a customized study plan with Khan Academy, and can be used to qualify for the National Merit Scholarship. The SAT is a college entrance exam that can also be used as a college readiness exam and can create opportunities for student scholarships and college admission. This past year, Judson ISD spent \$96,691.10 on the SAT Suite (PSAT/NMSQT and SAT) of the \$114,007.02 that was approved by the Board. This year we are recommending that we fund PSAT/NMSQT for sophomores and juniors and SAT for juniors for a cost of \$120,342.20. The majority of this cost will be reimbursed by the State via the College Preparation Assessment Reimbursement.

ACT, Inc.	College, Career & Military Readiness	Sole Source	Local	\$76,000
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The ACT is a college entrance exam that can also be used as a college readiness exam and can open up opportunities for student scholarships and college admission. This past year, Judson ISD spent \$52,143.00 on ACT of the \$72,813 approved by the board. This test is offered to all seniors, but we are changing to offer the test on a sign-up basis. The per exam cost for 2025-2026 increased \$1 to \$40/exam. We estimate the cost to be no more than \$76,000.

College Board	College, Career & Military Readiness	JISD 21-09	Local	\$227,500
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AP exams give students the opportunity to earn AP credits that can translate into college credit. Also, research shows that students who receive a score of 3 or higher on AP Exams typically experience greater academic success in college and have higher graduation rates than their non-AP peers. This past year, JISD administered 2,089 AP exams. The total cost for 2024-2025 was \$129,094. The base fee per AP exam is estimated at \$91, but economically disadvantaged students' test receive fee reduction from College Board

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It is the policy of Judson Independent School District not to discriminate on the basis of age, race, religion, color, national origin, sex, marital or veteran status, disability or other legally protected status in its programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. The following person has been designated to handle inquiries regarding the non-discrimination policies: Executive Director of Human Resources. 8012 Shin Oak. Live Oak, TX. 78233. (210) 945-5608



and the State of Texas. The number of exams to be administered this year is currently unknown as exam registration takes place in October and March and the State subsidy has not been announced, but a cost of no more than \$227,500 is estimated for 2,500 exams.

Linebarger Goggan Blair & Sampson, LLP	Business & Finance	Professional Services Agreement	Local	\$155,000
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Linebarger Goggan Blair & Sampson, LLP is a law firm providing customized services exclusively to governmental entities, working to maximize school districts revenue. The property value study (PVS) is conducted to help ensure that state funding for public education is distributed equitably by analyzing certain property categories to estimate their legally required value, which is usually market value. As per Government Code Section 403.302(h) and Comptroller Rule 9.103 allows the Comptroller's office to audit the total taxable value of property in a school district and to revise the final School District PVS (property value study) findings based on the audit findings. The Comptroller's office certifies the audit findings to the commissioner of education. The district retained the services of Linebarger Goggan Blair & Sampson, LLP to complete and submit the audit results of the Property Value Study to the Comptroller's Office for the 2022 tax year. As a result of the audit, the district's state funding was increased by \$2,020,445 for the 2024-2025 fiscal year. The cost of the services provided by Linebarger Goggan Blair & Sampson; LLP are based on 7.5% of the amount of increased state revenue to the district. The amount is not to exceed \$155,000.

*This approval of an item over \$50K requires a budget amendment.