

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 2/11/2020



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 2/4/19

To: **Corrina Guardipee-Hall**
 Superintendent

From: John E Salois
 Title: Human Resources Director

Subject: **Contract Service Agreement: Interim BMS Student Activities Coordinator**

Description: CSA for Steven Gallineaux to provide interim support services as BMS Student Activities Coordinator.

Financial Impact: Not to exceed \$2,000.00 (\$16.00 as per Temporary Employment Compensation Schedule: Extended Day Activities, Site Supervisor)

Funding Source (Budget/grant, etc.): 126.60.720.3500.150

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT

(406) 338-2715 • (406) 338-2708

Date: February 11, 2020

Board Approval: _____

Contractor: Steven Gallineaux

Phone: 217-8440

Address: PO Box 1772 Browning, MT 59417
Address City State Zip

Type of Project/Service (be specific): Contractor will provide student activities support services as interim AD. Contractor will submit bi-weekly time sheets documenting total hours of mentoring services.

Contracted Dates: Remainder of 2019-2020 SY to _____

Rate per hour/per day: \$16.00/hr x 15-20 hrs per week # of Days = \$2,000.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): Not to exceed \$2000.00 = NA

Total Project Cost = \$\$2,000.00

Contract to be paid from:

BMS Athletics
1126.50.720.3500.150

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Angela HeavyRunner/Everett Armstrong
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office