



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
THURSDAY, OCTOBER 22, 2020 AT **3:30 PM**

BOARD OF EDUCATION  
Scott L. Anderson, *President*  
Kevin Daly, *Vice President*  
John P. Vranas, *Secretary*  
Jeffrey S. Evens  
Myra A. Fourtris  
Elaina Geraghty  
Rupal Shah Mandal

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincoln Hall Auditorium, 6855 North Crawford, Lincolnwood, IL 60712, on Thursday, October 22, 2020.*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 3:32 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE), Chairman

Elaina Geraghty (BOE) Via ZOOM Video Conference

Rupal Shah Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Joe Ehrenberg, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction

Courtney Whited, Business Manager/CSBO

Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a) Facilities Committee Meeting Minutes - September 17, 2020

A motion was made, seconded and passed to approve the September 17, 2020 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a) StudioGC Project(s) Update

I. Todd Hall and Lincoln Hall Roofing

The Roofing punch list will be taken care of this coming weekend. The coating has been completed.

II. Todd Hall Plaza Lighting

The Plaza Lights have been started. The work is scheduled to be completed on November 3<sup>rd</sup>.

- III. Rutledge Hall Small Group Instruction Room  
Rutledge Hall Small Group Instruction Room is on schedule to be completed around Thanksgiving. The Committee discussed replacement of the wall base and to enclose cabling of the electronic panel. The Committee directed Administration to decide if this is work that can be completed by the District Buildings and Ground staff or by the contractor.
- IV. Rutledge Hall Stairwell Floor Samples + Project Schedule  
Studio GC brought samples of colors in the product line that was previously selected. The Committee selected Nora: Satura #5127 Vela and Nora: Visually Impaired Strip in black. There was consensus from the Committee to request approval for this project from the Board of Education.
- V. Rutledge Hall and Todd Hall Door Project Schedule  
The Board of Education approved the Rutledge Hall and Todd Hall Door Project at the October 1st meeting. The door project timeline was presented.

- b) Fire Alarm System Project for Todd Hall and Rutledge Hall  
Five bids were received for the Fire Alarm System project. References for recommended contractor Airport Electric Company were vetted by Studio GC. Airport Electronic Company has a history of working with educational entities. The Committee discussed the value of Alternate #1 that was included in the bids.

Motion as made, seconded, and passed to concur with the Administration’s recommendation to the Board of Education to accept the bid from Airport Electric for Summer 2021 fire alarm system project at Todd Hall and Rutledge Hall in the amount of \$358,590 accepting Alternate #1.

- 3. OLD BUSINESS
- 4. NEW BUSINESS

Courtney Whited, Business Manager/CSBO mentioned that two requests for rentals came in since the packet was published. The first request was from a local youth soccer organization. The Committee recommended seeking guidance from the Board of Education given the scope of the request and the guidelines in place due to COVID-19.

Lincolnwood Baseball and Softball Association made a request for outdoor facilities only. The Organization would be required to wear masks when on the property and follow all the COVID-19 guidelines. The District would have to ensure that the fields are groomed prior to April. The Committee directed the Administration to seek funding from Lincolnwood Baseball and Softball Association to offset costs of field grooming.

- 5. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 4:05 p.m.

The next Facilities Committee meeting will be held Thursday, November 19, 2020 at 3:30 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member