

February 3, 2011

To: Facilities Committee

From: Lori Ade

Tower Hill Bus Garage

Bid Specifications are prepared and will be distributed/advertised February 4, 2011. Proposals will be due March 14, 2011. Board approval will be asked for at the March 21, 2011 meeting. A copy of the specs is included with this report.

Energy Star Designation

Enclosed you will find a copy of the criteria, as well as the Statement of Energy Performance for the Jr. High. This report was requested to be submitted on behalf of Honeywell, Inc, but could also prove to be beneficial to Pana CUSD.

HS Chiller Insurance Claim

Dr. Lett will provide an update on this claim.

Liability Coverages Insurance Renewal

Enclosed you will find the renewal figures for our liability insurance through Insurance Audit & Inspection Co. The premiums reflect a modest 5% increase for the next 12 months.

Risk Management Consulting

A contract for the services provided by Bushue Human Resources, Inc. will be included in your February board packet. The proposed contract begins March 1, 2011.

Quarterback Club Storage Building Request

Enclosed you will find a request for the QB Club to construct a storage facility. They are asking the district to front the cost, and reimburse \$5,000/year for two years.

HVAC Maintenance Service Contract

As an added agenda item, enclosed is a copy of the HVAC Maintenance Services specifications. With approval to move forward, we are looking at a March 31, 2011 proposal due date. We could then review at our next Facilities Committee meeting in April.

QZAB Priorities/Summer Projects

The resealing of the Sr. High and Jr. High parking lots is a project being looked at for this summer. We have sufficient QZAB funds remaining that could fund this project.

Other summer projects being scheduled and/or considered at this time are the demolition of the old bus garage at Tower Hill, the cleaning and finishing of the gym floors at the Sr. High, Jr. High, and Jefferson Middle School (quotes enclosed), replacing tiles in the Sr. High entrance & hallway area, and looking at painting/updating the Jr. High locker rooms.

Other

Lincoln Classroom Water Leak

A leak has occurred in Patty Janes' room at Lincoln School (SE basement corner) on the west exterior wall. Melting ice and snow, as well as the level of the parking lot have all contributed to these leaks. The maintenance and custodial staffs have taken quick action to fix the problem, but this may be an issue that we need to revisit and take further action on with regard to the parking lot –to redirect the water flow.

Air Compressors at Jefferson Middle School

There are three air compressors at Jefferson Middle School that run the boilers. In each case, there have been ongoing problems with the insufficient size (10-30#) of compressors. We currently have a temporary 10# compressor on the gym boiler, but this will need replaced with at least a 40# compressor. We are currently looking at getting bids from outside sources for an industrial compressor.

Health/Life Safety Inspection

Ron and Lori met with Ron Shambaugh with Simplex on some of the work needing completed as a result of the Health/Life Safety audit conducted last year. We are awaiting Mr. Shambaugh's report which will include prices for services. In addition, Lori is currently working with BLDD to have fire alarms placed in the band practice rooms (required). It is our understanding that this cost will be BLDD's responsibility.

We have been notified by the ROE, that the State Fire Marshall will be in our district February 16 and 17 of this month for this year's Health/Life Safety inspection.