

MEMO

DATE: Sept. 17, 2008

TO: Board of Trustees
Randy McCoy, Ed. D., Superintendent

FROM: Suzy White-Williams, Vice President Thomas St. PTO

RE: Request for Partial Refund of Donation

The Thomas Street PTO donated \$9,295.00 to the Tupelo Public School District for the purpose of redesign of the playground which had to be moved for the recent construction of new classrooms. This donation was to include playground equipment. Our donation occurred early in the early planning stages of the project. Now that the playground redesign is in progress, the decision has been made for the PTO to purchase some of the equipment direct rather than by donation of the funds to the school district.

Since this decision has been made, the PTO is requesting a refund of \$8512.19 to allow us to purchase the playground equipment for the school. This new equipment will become a donation to the school district. Your consideration of this request is appreciated.