

November 10, 2025 - Regular Board
Meeting
Monday, November 10, 2025 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Darryl Antcliff: Absent
Jennifer Brown: Absent
Jeff Hill: Present
Tara Kribs: Absent
Scott Moore: Present
Sherry Steffen: Present
Shana Wojtowicz: Present
Present: 4, Absent: 3.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Scott Moore
Vice-President Tara Kribs	Trustee Shana Wojtowicz
Secretary Sherry Steffen	Trustee Jeff Hill
Treasurer Darryl Antcliff	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Laurie McCann

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with the change to move Communications from the Public before the Lakeland Special Presentation. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

III. SPECIAL PRESENTATION

- Lakeland Elementary Staff/Student Spotlight
 - Communities in Schools
 - Angie Nichols and Holly Schlicker

IV. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

V. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- October 13, 2025 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$952,401.12
- Bond - \$224,050.95
- Capital - \$45,908.70
- Daycare - \$1,625.05
- Lunch Fund - \$95,155.89
- Trust - \$7,770.64

PERSONNEL

53-25 APPROVAL OF SUZANNE BERGMANS AS A PARAPROFESSIONAL

RESOLVED: That Suzanne Bergmans be approved as a paraprofessional at Cherryland Middle School. Mrs. Bergmans will be placed at Step 1 of the scale and will be assigned to 2 hours/day, 2 days/week.

54-25 APPROVAL OF RESIGNATION OF ANGIE NICHOLS AS LAKELAND ELEMENTARY PRINCIPAL

RESOLVED: That the resignation of Angie Nichols as Lakeland Elementary Principal be approved as of November 25, 2025.

55-25 APPROVAL OF LIS KRAUSE AS A PARAPROFESSIONAL

RESOLVED: That Lis Krause be approved as a special education paraprofessional at Cherryland Middle School. Mrs. Krause will be placed at Step 2 of the scale and will be assigned to 7 hours/day, 3-4 days/week.

56-25 APPROVAL OF RESIGNATION OF MORRIGAN PRUYT AS A PRESCHOOL TEACHING ASSISTANT

RESOLVED: That the resignation of Morrigan Pruyt as a Preschool Teaching Assistant at Mill Creek Academy at a date agreed upon by the district and her, be approved.

57-25 APPROVAL OF HEATHER WEAVER AS A COACH

RESOLVED: That Heather Weaver be approved as the Cross Country Coach for Cherryland Middle School.

DONATIONS

- Elk Rapids High School Band Boosters - \$10,000.00
 - Anonymous Donor
- Elk Rapids High School Volleyball Team - \$1,000.00
 - Michael Kramer

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI. ACTION ITEMS

VI.A. 58-25 APPROVAL OF ANNUAL SUMMER TAX RESOLUTION

RESOLVED: To approve the Annual Summer Tax Resolution as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI.B. 59-25 APPROVAL OF ANNUAL SUMMER TAX TOWNSHIP AGREEMENTS

RESOLVED: To approve the Annual Summer Tax Township Agreements as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI.C. 60-25 APPROVAL OF SEX EDUCATION/ WELLNESS COMMITTEE AS REQUIRED BY POLICIES 2418 AND 8510

RESOLVED: That the Sex Education/Wellness Committee be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI.D. 61-25 APPROVAL OF THE YUBA SCHOOL LEASE AGREEMENT

RESOLVED: That the Yuba School Lease Agreement be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI.E. 62-25 APPROVAL OF FACILITIES PLANNING AS REQUIRED BY POLICY 7100

RESOLVED: That the Facilities Planning be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 4, Nay: 0, Absent: 3

VI.F. 63-25 APPROVAL OF 3-YEAR SNOW REMOVAL CONTRACT

RESOLVED: That the 3-Year Snow Removal Contract, awarded to Oliver and Company, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 4, Nay: 0, Absent: 3

VI.G. 64-25 APPROVAL OF RESOLUTION TO WAIVE 2025-26 MANAGEMENT FEE FOR MILL CREEK ACADEMY

RESOLVED: To approve the resolution to waive the 2025-26 Management Fee for Mill Creek Academy.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 4, Nay: 0, Absent: 3

VI.H. 65-25 APPROVAL OF THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS 2% GRANT

RESOLVED: That the Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 4, Nay: 0, Absent: 3

VII. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

Rob Bachi - Invited the Board to "Avoiding the Pitfalls of High School Dating" Performance and handed out tickets.

VIII. DISCUSSION ITEMS

- Student Attendance/Performance Data from October Board Meeting
- 31aa Resolution
- Student Attendance/Performance Data from October Board Meeting - Superintendent McKenna presented two years of data to the board instead of one year.
- 31aa Resolution - Superintendent McKenna stated that more information was previously communicated to the board about 31aa. The district may have to hold a special board meeting to adopt a resolution from legal counsel later this month.

IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

- Angie Nichol's Resignation Letter

X. SUPERINTENDENT REPORT

- RSDD Update
- Bond Update
- RSDD Update - Superintendent McKenna reported that the November 4th RSDD teacher and administration training that was held at Traverse City Area Public Schools is not only cost-effective, but it has a high impact on staff. The region is looking at special education initiatives. That same day, Central Office participated in other training, including Verkada, Schools Open, and PCM.
- Bond Update - Superintendent McKenna attends construction meetings every two weeks. Rich Hopkins has accepted a position with OAK, but still helps Elk Rapids Schools during this transition. Construction at CMS is hopeful for a social studies wing to be completed by Thanksgiving and the arts wing to be completed by spring break.

XI. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- October 2025

Laurie McCann presented the October 2025 Financial Report to the Board.

XII. BOARD OF EDUCATION CELEBRATING SUCCESSES

- McKenna - ERHS Marching Band
- Steffen - Reported that the Fall Annual Board Conference was attended this year by 5 of the Elk Rapids School Board Members, which is more than she can ever remember. She thanked those board members and all board members for their dedication to the district and our students.

XIII. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- November 26-28, 2025 - No School, Thanksgiving Break
- December 8, 2025 - Regular Board Meeting, 5:30 p.m.

XIV. ADJOURNMENT

To adjourn at 6:16 p.m. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott

Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 4, Nay: 0, Absent: 3