

Dashir Management Services, Inc.

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Medford School District #763

February 2016

Custodial/Maintenance Report

Training Conducted

The OSHA required safety training on Slips, Trips, and Falls was conducted with all Dashir employees on January 25, 2016. Sean Heaney also attended a Dashir Managers' Meeting in Rochester on January 27, 2016.

Inspections

Five inspections were conducted during the month of January. The results were shared with each individual custodian.

Projects Progress

- Working on getting a quote on the permanent marker stain in the big gym.
- Installed a new flushing head in the girl's locker room and in the boy's bathroom by the commons.
- Installed a new faucet in room 420.
- Repaired four door and lock issues. Parts have been order for the girl's handicap partition door that fell off by the commons.
- Hung up student banners above high school lockers.
- Replaced batteries and pads in both AED defibrillators.
- Trying to get a quote for a gutter on the awning outside door #1.
- Repaired most of the heating and cooling issues, there are just a few minor items left to complete, and parts have been ordered for those repairs.
- Changed classroom filters on February 15.

Respectfully Submitted,

Sean Heaney
Facility Manager