

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 26, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    October 18, 2016

**To:**        **John Rouse**  
                    Superintendent of Schools

**From:**    Jason Andreas  
**Title:**     HR Director

**Subject: Hiring High School Science teacher for the 2016-2017 Year**

**Description:** John Salois, High School Principal, recommends the following hire:

👤 Sally Abbott, Science Teacher, High School, MA/3, \$42,636.00 Pro-rated

**Financial Impact:** Salary to be pro-rated Per Certified Master Contract

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Reports

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Science Teacher</b>		Applicant Recommended <b>Sally Abbott</b>	
Department/Location <b>High School</b>		Supervisor <b>John E. Salois</b>	
Type of Position <b>Certified</b>	Starting Date <b>TBD</b>	Term <b>2016-2017 Academic Year</b>	

<b>Recruiting</b>	Date Posted:	Closing Date: Open Until Filled
Comments:		

<b>Applicants</b>					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Abott, Sally		Yes	10/19/16	1
	Cummings, Stanley		Yes	10/14/16	3
	Winslow, Donald		yes	10/14/16	2

<b>Interview Committee</b>			
Name	Title	Name	Title
John E. Salois	BHS Principal		
Sharon Tucker	BHS Teacher		
Matthew Johnson	Director of Alt. Ed.		
John Rouse	Superintendent		

**Recommendation:** Sally Abbott had the most science teaching experience of all the candidates. She also demonstrated knowledge of instructional frame work for lesson planning and use of data to make adjustments. Ms. Abbott also discussed the importance of involving parents and use of a daily routine to help students academically and with behavior.

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending Upon Arrival	No	
Criminal background check	Pending Upon Arrival	No	
TB documentation	Pending Upon Arrival	No	

Salary: \$42,636 (to be Pro-rated)	Placement: <u>MA/3</u>	Contract Days: TBD
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Prepared by:     Sherie Blue     Date 10/19/2016 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

, Sally J. Abbott  
50 Kelly Drive  
Valentines, Va. 23887 US  
Phone: 276-732-3685  
abbott831321@yahoo.com

### **Occupational Licenses & Certificates**

<b>Certification Title</b>	<b>Issuing Organization</b>	<b>Endorsements</b>	<b>Completion Date</b>
Teaching License In process of applying for an endorsement in	Va. Dept. of Education	<b>6-12 Agriculture Middle Science 6-8</b> <b>Health Occupations</b>	06/1994
Registration	Am. Registry of Radiologic Technologists		10/1981

### **Education/Training**

<b>Completion Date</b>	<b>Issuing Institution</b>	<b>Qualification</b>	<b>Course of Study</b>
05/14/1994	Virginia Tech	Masters Degree	Vocational Education - Agriculture
05/1992	Ferrum College	Bachelors Degree	Agriculture Minors: Business, Biology, Equine Science. Graduated Summa Cum Laude. Inducted into Alpha Chi - National College Honors Scholarship Society
06/1981	Central Va Community College	Associates Degree	Radiologic Technology Completed a 6 month externship following graduation. Passed the American Registry of Radiologic Technologists Exam

Additional Classes for Professional Development: Patrick Henry Community College, Southside Community College, Longwood University, Tidewater Community College

### **Employment History:**

**08/2016-0Present Brunswick Co. Va. Schools Lawrenceville, VA.**  
Full time Life Science Teacher at J. S. Russell Middle School. Teach three blocks and enrichment.

**09/2015 – 06/2016 Hanover Co. Va. Schools Mechanicsville, VA.**  
Part time Agriculture Teacher at Atlee High School. Teach two blocks of Horticulture and one block of Agriculture Mechanics. My students range from freshmen to seniors. I assist with the FFA and also with running the greenhouse.

**06/2004 - 9/2015 American National University, Martinsville, VA**  
Adjunct Faculty. I taught Anatomy and Physiology, Medical Terminology, Medical Law and Ethics, Introductory Biology, and Environmental Science. I was also approved to teach Prep. Math and Prep. English. I developed all the course materials for my classes and served as the Faculty Adviser for the Student Activities Counsel for the year 2008- 09.

## **Sally J. Abbott**

### **05/2008 - 01/2011 American National University, Martinsville, VA**

Came in at 7:30 and opened the building. Answered phone calls and made appointments. Ran the campus tutoring program and was the campus lead manager. Assisted students with scheduling and setting up their campus information (portal) site. Typed meeting minutes, filed, and directed students and visitors. Collected information from prospective students for the Admissions Dept. and did any other tasks assigned to me by the campus director.

### **10/1998 - 06/2005 Franklin County Public Schools Rocky Mount, VA**

Traveled to students homes for instruction at all levels. These students were on homebound instruction for either illness or suspension. I set up schedules, lesson plans, procured books and materials from classroom teachers, and reported progress to supervisors and principals. I interacted with parents and kept them informed regarding student progress.

### **08/1996 - 06/1997 Pittsylvania County Public Schools Chatham, VA**

Instructed students in grades 9-12 in Agriculture and wood shop. I kept records, made lesson plans, and assisted with the FFA chapter. I worked on a textbook review for a new equine course and taught Exploratory Technology at the middle school during my free period for one semester.

### **10/1995 - 06/1996 Frederick County Public Schools Winchester, VA**

Agriculture Dept. Chair. I ordered supplies for the department, and made up the proposed budget. I taught grades 6-8 at various levels of Agriculture including basic woodworking, basic welding, and horticulture. I revived a barren 40' x 60' greenhouse and served as Adviser to the FFA. I trained various teams of students for competition in FFA contests. I reported to the principal and kept parents informed of student progress. I supervised the FFA fruit sale and all contests and trips to other schools including the state FFA convention at Virginia Tech. I planned and executed the FFA end of year banquet and awards ceremony.

### **08/1994 - 06/1995 Franklin County Public Schools Rocky Mount, VA**

Traveled to students homes for instruction at all levels. These students were on homebound instruction for either illness or suspension. I set up schedules, lesson plans, procured books and materials from classroom teachers, and reported progress to supervisors and principals. I interacted with parents and kept them informed regarding student progress.

### **01/1984 - 04/1986 Tidewater Community College Virginia Beach, VA**

In charge of clinical instruction for senior students at Chesapeake General Hospital and Va. Beach General hospital. Observed and instructed students on clinical procedures, kept records of student progress, and reported to chief Technologists and college department chair for Radiologic Technology.

### **Ability Summary:**

I like to be organized and thorough. I have leadership skills, a must as a classroom teacher, but I am enjoy working in a group as well. I like to contribute as much as possible to any collaborative effort, however I also enjoy working on my own. I am motivated, enthusiastic, and I enjoy getting things done.

**Sally J. Abbott**

**Honors & Activities:**

Who's Who Among American High School Students

Ferrum College Dean's List: 1989-1990, 1990-1991, 1991-1992

National Dean's List: 1989-1991, 1990-1991

Ferrum College recipient of the Fred Beasley Foundation Scholarship: 1990-1991, 1991-1992

Inducted into Alpha Chi National Honor Scholarship Society 1991

Graduated Ferrum College Summa Cum Laude 1992

First place award for second year student essay competition at the Virginia Society of Radiologic Technologists Convention at Virginia Beach, Va.

1981 Presented address at commencement exercise upon completion of clinical internship.

Member of Ferrum College Agriculture Club.

Member of Agricultural Education Students Organization at Va. Tech.